



**Finding Aid**  
for  
**Digitized Archives, Files, Records, Ephemera**  
**1914 - Present**



**Compiled by Mary Campbell, Historian**

**Summer 2023**



## FINDING AID FOR DIGITAL RECORDS ~ 1914 – Present

### BACKGROUND NOTE

The Friends of Sulgrave Manor was established by The National Society of The Colonial Dames of America (NSCDA) in 1978 as an independent 501(c)3 charity, charged with distributing information about and encouraging support of historic Sulgrave Manor in England, the ancestral home of the Washington family. The Friends of Sulgrave Manor provides funding through grants for major restoration work, operational support, maintenance, and preservation projects.

### SCOPE AND CONTENT NOTE

The collection currently includes three boxes of digitized records and ephemera of the Friends of Sulgrave Manor (FSM) located at Dumbarton House, Museum & National Headquarters of The National Society of The Colonial Dames of America in Georgetown, Washington, DC. This finding aid pertains to both the inventory of these digital and hard copy archived files held at Dumbarton House and also to the digitized copies saved on the FSM external hard drive maintained by the FSM Historian. Included in the collection are:

- minutes of meetings
- subject/project files
- correspondence
- Bylaws
- files of fundraising activities.
- historical background related to Sulgrave Manor and the Washington family.
- publications and printed matter of the NSCDA and FSM
- publications of Sulgrave Manor (UK) and published newspapers articles and magazines from the UK
- committee reports
- photographs
- related press clippings, films, and audio files
- PowerPoint presentations

The collection also encompasses digitized files of items pertaining to the relationship and activities of the NSCDA with Sulgrave Manor *prior* to the 1978 incorporation of Friends of Sulgrave Manor. The finding aid pertains to the inventory of both digitized and hard copy archived files formerly within the collection of FSM archives which have been donated to the archives held at Dumbarton House. These digitized files are also stored on the FSM external hard drive. Files include:

- articles regarding the Sulgrave Institution
- Biennial Council and National Board reports
- the collection of Lantern Glass slides and photographs
- Appeal and Endowment archives
- early pamphlets and brochures
- gifted artwork

The FSM Historian is responsible for updating the files located at Dumbarton House, for updating this finding tool, and the FSM external hard drive. Requests from FSM Members for access to digitized are directed to the Historian. Requests for access to the digitized files from the Public side of the FSM website are to be directed to the President of Friends of Sulgrave Manor.

## ORGANIZATION OF THE DOCUMENT CONTENTS

**SECTION I** DH\_NSCDA SM Accounts of 25 July 1925 - DH\_NSCDA SM Trips

**SECTION II** BOX 1 FSM - Ad Hoc Committee on Trustee Engagement 2020 through  
FSM - Regional Meeting Reports 2002-2019

**SECTION III** BOX 2 FSM - Rosters through FSM - Website

**SECTION IV** BOX 3 Inventory of Ephemera Items in Dumbarton House Archives

## FILE IDENTIFICATION NOTES

The inventory of file folders is divided under the headings of each of the three numbered boxes held at Dumbarton House. The folders are listed alphabetically as are the files within the folders. Not all digitized files represent hard copies of documents, and this is so indicated in the identification if applicable.

Since the records include related areas pertaining to the NSCDA, Sulgrave Manor, and FSM, file folders are labeled accordingly to identify content within the folders with the following prefixes:

**FSM -** Items pertaining primarily to Friends of Sulgrave Manor

**FSM - SM** Items pertaining to Friends of Sulgrave Manor and Sulgrave Manor

**FSM - NSCDA** Items pertaining to Friends of Sulgrave Manor and the NSCDA

~ A tilde after a file folder name denotes a folder not yet archived at Dumbarton House.

### DH\_NSCDA SM

File folders containing information regarding Sulgrave Manor history and the relationship of NSCDA prior to the incorporation of Friends of Sulgrave Manor are identified with the prefix DH\_NSCDA SM followed by the folder name. The prefix indicates the materials have either been donated to or pertain to the collection of NSCDA archives at Dumbarton House Museum.

## DISCLAIMER

Use of these materials other than for educational or reference purposes, is defined as follows:

1. Reproduction and publication of documents in the collection of NSCDA archives or produced by NSCDA are governed by the Dumbarton House Museum policy.
2. Reproduction and publication of documents in the collection of FSM archives or produced by FSM are governed by FSM policy.
3. Use of materials published or printed by entities other than the NSCDA is dictated by US or UK Copyright law restrictions.

## Section I

Friends of Sulgrave Manor Inventory of Digital Files  
Pertaining to  
NSCDA and Sulgrave Manor Archives Prior to the Formation of FSM

DH\_NSCDA SM Accounts of 25 July 1925 - DH\_NSCDA SM Trips

## Section I

### Table of Contents

Folder 1	DH_NSCDA SM 1945 GW Birthday USAAF visit to SM ~	1
Folder 2	DH_NSCDA SM Accounts of 25 July 1925	1
Folder 3	DH_NSCDA SM Appeal & Endowment Archives	3
Folder 4	DH_NSCDA SM BBC Broadcast Script 14 Dec 1949	4
Folder 5	DH_NSCDA SM Council & Nat'l Board Rpts 1939-1948	4
Folder 6	DH_NSCDA SM Council & Nat'l Board Rpts Morsman 1950-1954	5
Folder 7	DH_NSCDA SM Early Pamphlets & Brochures	6
Folder 8	DH_NSCDA SM Faith Moore ~	7
Folder 9	DH_NSCDA SM Finding Aid Hatton ~	7
Folder 10	DH_NSCDA SM Finnemore Watercolors and Sketches ~	8
Folder 11	DH_NSCDA SM Hewer Etchings ~	9
Folder 12	DH_NSCDA Lady Lee ~	10
Folder 13	DH_NSCDA SM Lantern Glass Slides from NSCDA-NY	10
Folder 14	DH_NSCDA SM Opening Day ~	12
Folder 15	DH_NSCDA SM Photocopy of Indenture 25June1925	12
Folder 16	DH_NSCDA SM Sesquicentennial Replica	12
Folder 17	DH_NSCDA SM Sulgrave Institution & Peace Centenary Committee	13

Folder 18	DH_NSCDA SM Taft Visit 1922 ~	16
Folder 19	DH_NSCDA SM Townsend & Chatfield Scrapbook 1926 - 1930	16
Folder 20	DH_NSCDA SM Townsend Photographs 28 April 1934	17
Folder 21	DH_NSCDA SM Trips	17

## Section I

### Friends of Sulgrave Manor Inventory of Digital Files Pertaining to NSCDA and Sulgrave Manor Archives Prior to the Formation of FSM

DH\_NSCDA SM Accounts of 25 July 1925 - DH\_NSCDA SM Trips

#### Folder 1 DH\_NSCDA SM 1945 GW Birthday USAAF visit to SM ~

- **1946 Minutes SM Chatfield:** scan of extracted report from Biennial Council Minutes of 1946; ceremony mentioned on page 84; 5 pages including cover; pdf
- **1946 October SM Rpt. Chatfield Morsman:** annotated version of typed report to Council signed by both; 4 pages; pdf
- **1946 SM Rpt Draft:** typed report draft; 3 pages; pdf
- **Deed photo and text used in FSM History:** 1 page; pdf
- **Sam Gull email of 6 July 2022 re deed presentation:** clarifying email with accompanying attachments of photographs of the deed and newspaper clipping; 2 pages; pdf
- **20220706\_105222:** image of the clipping from the London Times coverage of the event and presentation of the Deed; jpg
- **20220706\_111718:** image of the Deed in situ SM Archives; jpg
- **20220706\_111736:** image of the Deed tight cropped used in FSM History book; jpg
- **Paper Clip image:** image of the card describing the details of the presentation and the Deed; jpg
- **1954 USAAF Visit to SM Getty image:** image of the photograph of the group assembled on the front porch for the presentation; attribution to read: **Image from gettyimages® by Popperfoto and needs license for use;** jpg

#### Folder 2 DH\_NSCDA SM Accounts of 25 July 1925

- **Explanatory email re error NYT Sundial caption mbc:** email dated 28 Oct 2022 identifying Mrs. Gilmer Speed Adams as the donor of the sundial misidentified as Mrs. Gilmer Davis; 1 page pdf
- **Formatted Labels DH Exhibit:** Identification labels created by Samantha Hatton for display of photos and albums at Dumbarton House for the FSM Annual Meeting of 2019; 2 pages; pdf
- **Nottingham (TN) Account of 25 July 1925 SM v1 2 copies:** Introductory letter by Mrs. Frank W. Ring, President of the Tennessee Society to Mrs. Payne followed by the 9 page account of the July 1925 visit to Sulgrave Manor written by Annie R. Nottingham (Mrs. C. C. Nottingham), 10 pages; pdf



- **Nottingham (TN) Account of 25 July 1925 SM v2:** Introductory letter by Mrs. Frank W. Ring, President of the Tennessee Society to Mrs. Payne followed by the 9 page account of the July 1925 visit to Sulgrave Manor written by Annie R. Nottingham (Mrs. C. C. Nottingham), 7 pages; pdf
- **NYT 26 July 1925: Reprint of article from The New York Times published 26 July 1925:** Brief report of the events of 25 July 1925; 1 page; pdf.
- **Report of the President to the Biennial council Meeting 1927:** Cover and title page of the minutes of the Eighteenth Biennial Council, Mrs. Lamar's report extracted from the minutes; 14 pages; pdf.
- **Sulgrave Trust Indenture 1925 photocopy:** Copy of the Indenture made 5 June, 1925 made between the NSCDA and the US Trust Company of New York re the Sulgrave Manor House Fund; handwritten note indicating the copy was sent to Mrs. Stratton 21 Sept 1950, signature of Elizabeth B. Eustis and that of Mary Morsman dated 3 Oct 1950; 6 pages; pdf
- **Valentine (CA) Account of 25 July 1925 SM:** "A Day At Sulgrave Manor - George Washington's Ancestral Home", July 25, 1925 by Alice Blanchard Valentine (Mrs. John J.), CA-206; MA-844, January 8, 1929; 7 typewritten pages; pdf

#### JPEG and JPG Files:

- **IMG\_22447 Sulgrave Inst. Ltr 10 July 25 Palmer to Mrs. Lamar:** typed on SM Institution letterhead, welcoming Mrs. Lamar; jpeg
- **IMG\_2450 S.I. Ltrhead top:** close up image; jpeg
- **IMG\_2454 S.I. Ltrhead Manor image:** closeup image concentrating on Manor house graphic; jpeg
- **IMG\_2456 S.I. Ltrhead Manor enhanced:** sketch of the Manor House photo-enhanced; jpeg
- **1925 Celebration on Terrace Lamar History p 165:** scanned photograph from Mrs. Lamar's history with caption; jpg
- **1925 Mrs. Lamar Sundial original SM:** photograph of Mrs. Lamar removing the American Flag draping the sundial; jpg
- **1925 Receipts Record DH:** photograph of a page from the record of Endowment campaign receipts of funding from the Corporate Societies, furnished from DH; jpg
- **Endowment Record on White no watermark for book:** enhanced image of the photograph of the endowment Record held at DH used in the FSM History book; jpg
- **Guests 1925 Buckingham Palace:** scanned typed list of Members of the National Society present to their Majesties at a garden party at Buckingham Palace, July 21, 1925; used in FSM History book; jpg
- **IMG\_2151 Guests 1925 Buckingham Palace 21 July 25 display;** scanned photograph of the display at DH; jpg
- **IMG\_2152 Endowment Record:** photograph of DH copy of the cloth-bound Endowment Record with water stain; jpg
- **IMG\_2159 Title Page & Pref. Note:** photograph of DH display of the Endowment Record Title Page and page of the Prefatory Note written by Mrs. Lamar dated 1 January 1925; images used in the FSM History book; jpg
- **IMG\_3224 Title Page:** scan or photograph of the Endowment Record Title Page held at DH for use in the FSM history book; jpg
- **IMG\_3225 Prefatory Note 1Jan1925:** scan or photograph of the Endowment Record Prefatory Note dated 1 January 1925 held at DH for use in the FSM history book; jpg
- **Lady Lee & Mrs. Lamar July 1925:** from Mrs. Lamar's scrapbook held at DH, photograph of Lady Lee and Mrs. Lamar holding the leatherbound Endowment Record at the ceremony 25 July 1925; used in FSM History book; jpg

- **Mrs. Lamar podium:** photograph of Mrs. Lamar standing at the flag-draped podium during the ceremony 25 July 1925; used in FSM History book; jpg
- **NYT 9 August 1925 Sundial full page:** full page from Section 5, Picture Section, from the NYT Sunday, 9 August 1925, inset photo middle right of page, assembly at the sundial after the unveiling; jpg
- **NYT 9 August 1925 Sundial photo:** above photograph extracted from full page and enlarged; caption misidentifies Sundial donor, should be Mrs. Gilmer Speed Adams; actual clipping can also be found in Mrs. Lamar's scrapbook; jpg

### Folder 3 DH\_NSCDA SM Appeal & Endowment Archives

- **1924 \$1 Donation Card from Dames Dispatch:** extracted from the article appearing in the Spring 2020 issue of *Dames Dispatch*, page 6; image used in the FSM History book; 1 page; pdf.
- **An Endowment Fund for SM *Overland Monthly Magazine* Lamar March 1924 reprint:** continuous scan of article pages 115- 166 continued on page 139; digitized by Google; 3 pages; pdf
- **Folded card with SM End. Fund Brochure Copy 2 Raab:** scan of personal card accompanying the purchase by FSM Trustee Wylie Raab of the SM Endowment Fund Brochure found on eBay and donated to FSM; pdf
- **SM Endowment Fund Brochure 1924 Copy 1 NSCDA-WA:** scan of document from NSCDA-WA archives; 4 pages; pdf
- **SM Endowment Fund Brochure 1924 Copy 2 Raab:** scan of document purchased by Trustee Wylie Raab purchased from eBay and donated to FSM; 4 pages; pdf
- **Sulgrave Institution Invitation Mary David Hickman Price NSCDA-WA:** scan of cover of brochure invitation sent to Mrs. J. E. Price, President of the Washington Corporate Society, inviting her to make a contribution for preservation of the Manor and to become a member of The Sulgrave Institution; from NSCDA-WA archives; imaged used in FSM History book; pdf
- **1925 Endowment Record SM copy Cover:** photo of the cover taken July 2023; jpg
- **1925 Endowment Record SM copy locked:** June 2023 photo from SM of Endowment Book locked in solander case; jpg
- **1925 Endowment Record SM copy NSCDA Officers page v :** photo of the Officers page taken July 2023; jpg
- **1925 Endowment Record SM copy Title Page:** photo of the title page taken July 2023; jpg
- **sulgrave endowment card:** scan of original card 1924 included in appeal to all members; jpg
- **1925 Lady Lee and Mrs. Lamar SM:** photo of the ladies on the dais with the Endowment book; jpg
- **1925 Mrs. Lamar SM:** photo of Mrs. Lamar on the dais speaking; jpg
- **Endowment Book Cover no seal:** Sulgrave Manor copy without the Dames seal; jpg
- **Endowment Record on White no watermark:** photoshopped DH clothbound copy; jpg
- **Endowment Record Prefatory Note:** photoshopped DH page for History Book; jpg
- **Endowment Record Title Page:** photoshopped DH page for History Book; jpg
- **sulgrave endowment card:** DH scan of the \$1 donation card; jpg
- **1925 Celebration on Terrace Lamar History b:** photo from the Lamar History, p. 165 no caption; jpg

## Folder 4 DH\_NSCDA SM BBC Broadcast Script 14 Dec 1949

- **1949 BBC Broadcast link:** URL link to the video of the event at Sulgrave Manor marking the 150<sup>th</sup> Anniversary of the death of George Washington from the BBC Archive; 2 pages; pdf
- **1949 BBC Broadcast script SM 14 Dec 1949:** scan of the script "A RED ROSE FOR THE WASHINGTONS" written by Norman Painting, produced by William Hughes with James McKecknie as Narrator; handwritten note by Mary Morsman indicating it was a gift to her from H. Clifford Smith, London 1950 with portions mentioned in her 1950 report; also mentioned in the FSM History book; 16 pages; pdf
- **Borthwick Catalogue Record of Lord Halifax speech 15 Dec 1949:** 1 page; pdf
- **Clipping\_69326345 broadcast 23 Feb 1946;** from *The Guardian*, article acquired from Newspapers.com reporting on the event; 1 page; pdf
- **Cover BBC Broadcast Script 14 December 1949;** scan of the cover; pdf
- **Sulgrave Manor Report 1951 Morsman:** scan of the report with mention of the production on page 21 of the 1951 Historian's report published January 1951 by NSCDA form Mrs. Morsman's report to the Bicentennial Meeting of 1950; complete scan 3 pages including the cover; pdf

## Folder 5 DH\_NSCDA SM Council & Nat'l Board Rpts 1939-1948

- **1939 May SM Rpt H. Chatfield:** scan of typed REPORT TO THE NATIONAL SOCIETY OF COLONIAL DAMES ON THE SULGRAVE MANOR BOARD MAY 1939, 15 pages including cover, the report, the Income and Expenditure Account as of 31 October 1937, and the Balance Sheet as of 31 October 1937; signature of Mrs. Chatfield; pdf
- **1943 Draft Rpt handwritten Morsman NYCL:** scan of handwritten report on the stationery of her daughter Mrs. Francis R. Masters, 117 East 72<sup>nd</sup> Street, New York 21, N.Y.; to the National Board, incomplete; 3 pages; pdf
- **1943 May 3<sup>rd</sup> SM Rpt. Chatfield:** scan of typed report to the President and Members of the National Board with update and details supplied by Sulgrave Manor on account of WWII and inability to travel; 4 pages, pdf
- **1944 April 16<sup>th</sup> SM Rpt. Chatfield:** scan of typed report with update and details supplied by Sulgrave Manor on account of WWII and inability to travel; 1 page; pdf
- **1945 May 1<sup>st</sup> SM Rpt; Chatfield Morsman:** typed report written by Mrs. Chatfield to the President and Members of the Board but delivered by Mrs. Morsman with handwritten notations by Mrs. Morsman; 4 pages; pdf
- **1946 October 7<sup>th</sup> Chatfield note to Morsman by hand:** scan of the report on her personal stationery with return address of "Aldermere", Rockport, Knox Co., Maine re Washington family genealogy and relationship to the royal family, papers received from H. Clifford Smith; 5 pages; pdf
- **1946 October Rpt to Council for NE Society Morsman typed:** scan of the Report to the Council on the Wartime activities of the Nebraska Society 1946; 3 pages including hand written cover memo; pdf
- **1946 October SM Rpt Chatfield Morsman:** scan of the report addressed to the President, officers of the National Board and Members of the Council with note of gratitude by President Gertrude Low to caretaker Carter; positive post-war report with apologies for inability to travel to England on account of post-war conditions; 4 pages including cover; pdf

- **1946 SM Rpt Draft:** scan of the 3 pages typewritten by one of the representatives but no author indicated; pdf
- **1946 SM Rpt to NE Society Morsman by hand:** scan of the original 20 page handwritten on scratch paper of her SM report given to the NE Society; 10 pages; pdf
- **1947 October 8th SM Rpt. Chatfield Morsman:** scan of the 3 page typewritten report with apologies for post-war conditions preventing travel to England; announcement of the death of Lord Lee of Fareham and recognition of H. Clifford Smith for updates; signatures of the representatives used in the FSM history book; 3 pages; pdf
- **1948 October 20<sup>th</sup> SM Rpt Chatfield:** scan of her typewritten report given to the 27<sup>th</sup> NSCDA Biennial Council addressed to the President, officers of the National Board and Members of the Council; nearly identical report to the 1947 report above; announcing the resignation of Carter; necessary repairs; reorganization of the constitution of and list of the Board Members; 8 pages including 2 cover pages; pdf
- **1949 BBC Broadcast script SM 14 Dec 1949;** scan of the script; see also **Folder 3/17 DH\_NSCDA SM BBC Broadcast Script 14 Dec 1949;** pdf
- **Early Letterhead SM Board Chatfield from NSCDA-NY:** scan of blank letterhead showing Mrs. Chatfield as a Member of the House Committee, return address is that of "Dartmouth House": 1 page; pdf

## Folder 6 DH\_NSCDA SM Council & Nat'l Board Rpts Morsman 1950-1954

- **1950 SM Rpt to Council Morsman typed:** scan of typewritten report of Mary Morsman describing her recent visit to the Manor; mention of the BBC broadcast of "A Red Rose for the Washingtons" and including a lesson in the importance of the historic relationship between Britain and the US; 5 pages; pdf
- **1951 SM Rpt to Nat'l Board Morsman typed:** scan of her 20 page report which included recent improvements made at the Manor and announced the death of Mrs. Chatfield on Christmas Eve with a tribute for her accomplishments as one of the first two Representatives; 2 pages; pdf
- **1952 SM Rpt to Council Morsman by hand:** scan of her handwritten draft report addressed to the President and Members of the Council regarding necessary repairs and expenditures; expressed the thanks of the British Board for additional monies; 10 pages; pdf
- **1952 SM Rpt to Council Morsman typed:** scan of nearly identical handwritten report above; 3 pages typed with signature; pdf
- **1952 SM Rpt to Nat'l Board Morsman typed:** scan of additional report acknowledging additional monies sent by the NSCDA to cover repairs and improvements which were made wisely and economically; Watson Chair Lectures have resumed after 12 year War years interval with emphasis on interpretations of American thought rather than on American history; additional news; 1 page; pdf
- **1953 SM Rpt to Nat'l Board Morsman by hand:** scan of 6 page report with 2 page memo to Mrs. Kent clarifying that the terminology for the two NSCDA Representatives has been changed by the Board to name them as "Members" of the Board of Sulgrave Manor rather than as Representatives; apologies that she is unable to deliver her report in person; 8 pages; pdf
- **1954 SM Rpt to Council Morsman by hand:** scan of 15 page report with additional 2 page introduction explaining her intent to reiterate the history of the relationship of the NSCDA with Sulgrave Manor in response to inquiries; 9 pages; pdf

- **1954 SM Rpt to Council Morsman typed:** scan of the report; explanation of the Wool House residence of the retired steward and caretaker Frederick Carter and that the ownership of the Wool House would be a liability at this time verified by the English Board; 2 pages; pdf
- **1954 SM Rpt to Nat'l Board Morsman typed:** scan of the report delivered to the President and Members of the National Board re cottage properties improvements, corrections re the difference between the CDA and the NSCDA terminology in the H. Clifford Smith authoritative history of the Manor, and request to honor Mrs. Chatfield's choice of her papers to be preserved at Dumbarton House; 2 pages; pdf
- **BBC Broadcast script SM 14 Dec 1949 ref in 1950 rpt file only:** scan of the 16 page script; pdf

## Folder 7 DH\_NSCDA SM Early Pamphlets & Brochures

Subfolder: SAR Program contains six digital jpg color images from the souvenir dinner program given to the SAR members in attendance at the event held Thursday, February 22, 1900 at Delmonico's in New York City in honor of George Washington's birthday

- Embossed Cover featuring SAR Seal; silk corded binding
- Menu
- Sketched image of Mount Vernon with Washington crest
- Toasts
- Page with sketched images of Little Brington home and Sulgrave Manor
- Page with sketched images of Sulgrave Church, a street in the village of Sulgrave, and the interior of the church

### Other Items:

- **1891 The Ancestral Home of the Washingtons\_Clarke & Beach:** scan of article from *The English Illustrated Magazine*, pp. 142- 151, 1890-1891 written by William Clarke with illustrations by Ernest G. Beach; digitized by Google; 13 pages; pdf
- **1930 SM Pamphlet 4-fold:** scan of the original 4-fold pamphlet received from the New York Society archives; includes tourist information and map; 4 pages; pdf
- **1930 SM Pamphlet cover 4-fold:** scan of the original 4-fold pamphlet received from the New York Society archives; front and back cover used in the FSM history book; 2 pages; pdf
- **1953 SM Illustrated Survey booklet from NSCDA-NY:** scan of the illustrated original booklet received from New York Society archives, edited by Edgar Osborne; cover used in FSM history book; 34 pages; pdf
- ***A Visit To The Homeland of Washington's Ancestors* LOC:** digitized by and held at the Library of Congress, illustrated; © 1910; 20 pages; pdf
- **englishancestral00wharrich:** digital download from Internet Archive of *English Ancestral Homes of Noted Americans*, Anne Hollingsworth Wharton, © 1915; features stylized drawing of Sulgrave Manor on the cover with Chapter IV devoted to Sulgrave and Chapter V devoted to Brington Great and Little, illustrated with photographs by Topical Press, London; 386 pages; pdf
- **Garsdon Branch Washington NYLI, 1884:** scan of the original pamphlet received from the New York Society archives; possibly distributed by New York Life Insurance Company; contains illustrations and genealogical information; 7 pages including front and back covers; pdf

- **L.&N.W.R. Brochure Washington's & Franklin's Country map:** scan of fold-out map included at the back of the brochure titled "Map of Washington's & Franklin's Country" by John Bartholomew & Son, Ltd., Edin. <sup>TM</sup>; 1 page; pdf
- **L.&N.W.R. Brochure Washington's & Franklin's Country:** scan of original brochure from NSCDA-WA archives; "A Tour in Washington's Country" published by the Publicity Department, Euston, of the London and North Western Railway c. 1930; covers Sulgrave and Little Brington and other nearby locations, illustrated; 17 pages including front and back covers; pdf
- **The Washington Manor House Armes 1922 Google citation:** information on the scanned copy digitized by Google and accessible via Hathitrust Digital Library; cover; pdf
- **The Washington Manor House Armes 1922 The Sulgrave Institution:** scan of the original copy gifted by the NY Corporate Society written by Ethel Armes and published by the Sulgrave Institution; 22 pages including front and back covers; pdf
- **Library of Congress Catalogue Record *A Visit* etc:** Catalog record of the book held at the Library of Congress; 1 page; jpg

## Folder 8 DH\_NSCDA SM Faith Moore ~

- **Alternate De Laszlo painting:** photograph of oil on canvas painting of Miss Faith Moore at Chequers c. 1920 by Mark Fiennes; image available from Bridgeman images; 1 page; pdf
- **Lineage of Miss Faith Moore resigned 1940:** scan of the page with the photocopy of the lineage card received from the NY Corporate Society; 1 page; pdf
- **409194:** Photograph portrait image of Mrs. Arthur Lee and her sister Miss Faith Moore, both of the New York Society NSCDA, dressed for presentation at the Court of King Edward VII c. 1905; used in the FSM history book; credit © Fashion Museum Bath/Bridgman Images; permission and fee required; jpg
- **ARC image de Laszlo Faith Moore:** image of the oil on canvas portrait of Faith Moore
- **Faith Moore ltr 1931:** image of the letter written Mr. H. Clifford Smith, 29 Sept 1931 with details of her gift of the Shippen family owned George Washington painting by Gilbert Stuart to Sulgrave Manor on her personal stationery; from SM archives; 1 page; pdf
- **Faith Moore ltr 1932 p 1:** image of the letter written to Mr. H. Clifford Smith, 16 Feb 1932 re correction about the year of purchase of the portrait as reported in the Illustrated London News; from SM archives; 1 page; jpg
- **Faith Moore ltr 1932 p 2:** second page (reverse of page 1) of the above mentioned letter; from SM archives; 1 page; jpg

## Folder 9 DH\_NSCDA SM Finding Aid Hatton ~

Contains both PDF & Word Document versions allowing for revision and additions, developed by Samantha Hatton

- **Email Re Finding Aid for FSM:** scan of original email from Dumbarton House Collections Manager Samantha Hatton to FSM Historian Mary Campbell regarding accompanying attachments

of 5 or 8 boxes of items archived at Dumbarton House pertaining to Sulgrave Manor; dated 24 February, 2023 before her departure and listing of additional items; 1 page pdf

- **Sulgrave Manor Inventory Box 1:** Sulgrave Manor Reports of the Board of Governors: 1926-1938, 1946, 1949; 13 folders; 21 pages; pdf
- **Sulgrave Manor Inventory Box 2:** Sulgrave Manor House and Endowment Correspondence; 13 folders; 20 pages; pdf
- **Sulgrave Manor Inventory Box 3:** Mrs. Joseph Rucker Lamar Sulgrave Manor (1013); 8 folders; 11 pages; pdf
- **Sulgrave Manor Inventory Box 4:** Sulgrave Manor, NSCDA Misc. 1012: 6 folders; 2 pages; pdf
- **Sulgrave Manor Inventory Box 5:** Sulgrave Manor Deed of Trust, Mrs. Townsend papers 1925-1935 (N2505); 8 folders, incomplete; 7 pages; pdf
- **Sulgrave Manor Inventory Box 1:** Sulgrave Manor Reports of the Board of Governors: 1926-1938, 1946, 1949; 13 folders; 21 pages; Word doc
- **Sulgrave Manor Inventory Box 2:** Sulgrave Manor House and Endowment Correspondence; 13 folders; 20 pages; Word doc
- **Sulgrave Manor Inventory Box 3:** Mrs. Joseph Rucker Lamar Sulgrave Manor (1013); 8 folders; 11 pages; Word doc
- **Sulgrave Manor Inventory Box 4:** Sulgrave Manor, NSCDA Misc. 1012: 6 folders; 2 pages; Word doc
- **Sulgrave Manor Inventory Box 5:** Sulgrave Manor Deed of Trust, Mrs. Townsend papers 1925-1935 (N2505); 8 folders, incomplete; 7 pages; Word doc

## Folder 10 DH\_NSCDA SM Finnemore Watercolors and Sketches ~

Contains one subfolder of framed Finnemore watercolors at Dumbarton House and additional Finnemore items at DH and at Sulgrave Manor

**Subfolder: Joseph Finnemore framed prints at DH:** 4 photographs taken by M. Campbell in DH archives

- **IMG\_1096:** Closeup of GW image and pencil signature; No. 12 of the 12 edition set; jpg
- **IMG\_1097:** "Sulgrave Manor the Old English home of the Washingtons"; jpg
- **IMG\_1098:** "Sulgrave Manor The Staircase"; jpg
- **IMG\_1099:** "Sulgrave Manor The Great Dining room"; jpg

### PDF and JPG Items:

- **2022 FSM Holiday Card Finnemore Postcard color print:** scan of the holiday card featuring the print "The Garden Front"; 2 pages; pdf
- **American British Task 1923-4 Appeal:** scan of the original document containing an inserted page of 2 photographs of water-colour drawings by Joseph Finnemore, R.I.; images of the Washington Manor House from the South-East showing the Tudor porch and wing, and the treatment of the grounds; and the image of the Great Dining Hall as restored to its original Tudor condition with "Period" furnishings; 7 pages; pdf
- **Description of sketch book Worthpoint:** copied from the Worthpoint website description of *The Book of Sketches* acquired from eBay and donated to the archives; 1 page; pdf

- **Description of Water-colour sketch book eBay:** copied from the seller's description of the book acquired from eBay and donated to the archives; 1 page; pdf
- **Dumbarton House Photographic Services Fee Schedule pdf:** copy of the DH form submitted by FSM President Caroline Goedhart for scan and use of the garden image for the 2022 holiday card; 2 pages; pdf
- **Finnemore Drawing Reprints & Envelope:** scan of reprint of 4 prints of postcards (fronts & backs) contained in an envelope including The Rose Garden, South Front of House, The Bed Chamber; and The Great Hall; originals offered on eBay and this set was offered in the SM gift shop; 5 pages; pdf
- **Finnemore Etchings Brochure:** scan of original brochure offering prints for sale from NSCDA-WA archives; 5 pages; pdf
- **Original Water-Colour Drawings – Finnemore Sulgrave Institution:** scan of the original book *Sulgrave Manor from the Original Water-Colour Drawings by J. Finnemore, R.I.* published by The Sulgrave Institution, Sulgrave Northants, England; 16 pages including front and back covers; see description for details; pdf
- **Sulgrave Manor Book of Sketches J. Finnemore, R.I.:** scan of the original book *Sulgrave Manor Book of Sketches J. Finnemore, R.I.* published by The Sulgrave Institution, Sulgrave Northants, England; 20 pages including front and back covers; see description for details; pdf
- **a06.03.16.53:** The Great Dining room; sketch from SM archives; jpg
- **a06.03.16.55:** The Staircase; sketch from SM archives; jpg
- **a06.03.16.55:** The Great Bedchamber; sketch from SM archives; jpg

## Folder 11 DH\_NSCDA SM Hewer Etchings ~

Subfolder: Jack Hewer Etchings framed at DH: 10 photographs taken by M. Campbell in DH archives

- **IMG\_1101:** photo of Collections Manager Samantha Hatton in DH Archives with watercolors and etchings hung on the adjacent walls; jpg
- **IMG\_1102:** "Sulgrave Manor from the Footpath"; jpg
- **IMG\_1103:** "The Sulgrave Church"; jpg
- **IMG\_1104:** "Sulgrave Manor from the Road"; jpg
- **IMG\_1105:** Closeup of pencil signature and embossed cartouche; jpg
- **IMG\_1108:** "The Brington Church"; jpg
- **IMG\_1109:** "Washington House Little Brington"; jpg
- **IMG\_1110:** "Brington"; jpg
- **IMG\_1111:** photo of three framed etchings hanging between the shelving
- **"The Brington Church":** additional photo taken by Samantha Hatton

### PDF Items:

- **Catalogue\_of\_Copyright\_Entries\_1928:** Download of the book from the Library of Congress "Catalogue of Copyright Entries Part 4, New Series, Volume 23 For the Year 1928 Nos. 1-4, US Printing Office, 1929: 496 pages; pdf
- **Hatton email 28 Oct 2022 re Hewer etchings:** email string from Collections Curator S. Hatton re additional information including the 1927 date of the limited edition, gifted by Mrs. Edwin Sibley



Webster in 1959 as part of the NSCDA collection; additional information from FSM Historian M. Campbell re Mrs. Webster's offer to frame the etchings gifted to Mrs. Morsman; 2 pages; pdf

- **Historian Rpt EC Meeting 11Nov2022:** report by M. Campbell to the FSM Executive Committee including photos and information about the copyright of the Hewer etchings;, also including excerpt from the 1956 entry from the Minutes of the Thirty-First Biennial Council meeting reported in the FSM History book; 2 pages; pdf

#### JPG Items:

- **Hewer US Copyright 1928 p. 73 SM Etchings:** Screenshot of the page listing 4 of the Hewer prints; jpg
- **Hewer US Copyright 1928 p. 194 SM Etchings:** Screenshot of the page listing 2 of the Hewer prints; jpg
- **Title page US Copyright Catalogue 1928:** Screenshot of the title page; jpg

### Folder 12/21 DH\_NSCDA Lady Lee ~ Ruth Moore Lee, Mrs. Arthur Hamilton Lee, Viscountess Lee of Fareham

- ***Ladies' Home Journal* 1920 Vol 37 Lady Lee article:** from the July 1920 issue and informative article written by Lady Lee of Fareham "SULGRAVE MANOR The English Home of the Washingtons" featuring the arms of the family, the copy of the Peale portrait of George Washington, the Washington Family genealogy and her portrait; 4 pages; pdf
- **409194:** Photograph portrait image of Mrs. Arthur Lee and her sister Miss Faith Moore, both of the New York Society NSCDA, dressed for presentation at the Court of King Edward VII c. 1905; used in the FSM history book; credit © Fashion Museum Bath/Bridgman Images; permission and fee required; jpg
- **BAL\_5892228:** Oil portrait image of Ruth Moore, Mrs. Arthur Hamilton Lee, Viscountess Lee of Fareham, Member of the New York Society NSCDA and Member of the Sulgrave Manor Board; painted by Philip de László, photo image used in the FSM history book, credit © The Courtauld/Bridgman Images; permission and fee required for use; jpg

### Folder 13 DH\_NSCDA SM Lantern Glass Slides from NSCDA-NY

Contains 4 Subfolders with photos of slides taken by Trustee Wylie Gibson Raab, and assorted pdf files and images of the Lantern Glass slide donation by Bo Niles; 21 items, reports

**Subfolder: Box #1 Slides at DH – Raab photos:** Subfolder containing 61 photographs taken by Trustee Wylie Gibson Raab of the contents of Box #1 as received from Bo Niles, former Historian of the NSCDA-NY Corporate Society, July 2021; lantern glass slide images of views at Sulgrave Manor as viewed via a light box and photographed; jpeg files.

**Subfolder: Box #2 Slides at DH – Raab Photos:** Contains 2 Subfolders each containing typed lists of contents accompanying both boxes and 86 photos taken by Trustee Wylie Gibson Raab of contents of Box

#2 as received from Bo Niles, former Historian of the NY Corporate Society, NSCDA, July 2021; lantern glass slide images of views of Sulgrave Manor interiors, exteriors, and surrounds, architectural plans, many in color, viewed via a light box; jpeg files.

**Subfolder: Color slides from Box #1 Edward Van Altena, 71-79 W 45<sup>th</sup> St NYC Raab at DH:** Subfolder containing 15 photographs taken by Trustee Wylie Gibson Raab of color slides created by Edward Van Altena with interior and exterior views of Sulgrave Manor pre- and post-restoration, map of Sulgrave Manor & district and the miniature Pewter collection donated by Mrs. Townsend which was later stolen and never recovered; jpeg files.

**Subfolder: Raab photos:** Subfolder containing 7 photographs taken by Trustee Wylie Gibson Raab of boxes of Lantern glass slides as received from the NY Society and delivered to Dumbarton House for Archives; jpeg files.

#### **Additional Items:**

- **1933 Minutes SM Townsend & Chatfield:** Report of the NSCDA Representatives to Sulgrave Manor, Alice Greenough Townsend and Helen H. Chatfield extracted from the Minutes of the 21<sup>st</sup> Biennial Council Meeting, May 1933, pp. 61-71 with mention of a lantern lecture shown in the United States to publicize the Manor on page 68; 13 pages; pdf.
- **1941 Minutes SM Chatfield:** Scan of Report of the NSCDA Representatives to Sulgrave Manor, Alice Greenough Townsend and Helen H. Chatfield extracted from the Minutes of the 21<sup>st</sup> Biennial Council Meeting, May 1941, pp. 67-72 with mention beginning on page 68; 8 pages; pdf.
- **Genealogy and Slide List Townsend 1932:** Scan of photocopy found in the above mentioned folder; 3 pages; pdf.
- **Hatton email 22Feb2022 DH Receipt of slides:** Confirmation of receipt of Lantern Glass Slides delivered by Wylie Gibson Raab to Dumbarton House in July 2021; Samantha Hatton, Collections Manager at Dumbarton House Museum; pdf.
- **History of SM & Genealogy A.G. Townsend 2-1-32:** Scan of typewritten "History of the Sulgrave Manor", "Sulgrave Manor House", and "Genealogy" of the John Washington family by Alice Greenough Townsend, AGT, 3 pages; pdf.
- **SM Slides from NY Society File OLD with notes:** Scan of photocopy of narrative, annotated, not dated and no author indicated; 7 pages; pdf.
- **SM Slides from NY Society File NEWER copy:** Scan of photocopy of narrative for slide presentation, not dated and no author indicated; 8 pages; pdf.
- **IMG-1865 SM Niles photo:** Cell phone photo of box of slides held in NY Society archives taken by former NY Society Historian, Bo Niles; JPG file.
- **IMG-1867 Niles photo:** Cell phone photo of box of color slides held in NY Society archives taken by former NY Society Historian, Bo Niles; JPG file.
- **IMG-1870 Niles photo:** Cell phone photo of box of color slides in archival envelopes held in NY Society archives taken by former NY Society Historian, Bo Niles; JPG file.
- **IMG-1871 Niles photo:** Cell phone photo of identification on box of slides in held in NY Society archives taken by former NY Society Historian, Bo Niles; JPG file.
- **IMG-1873 Niles photo:** Cell phone photo of identification on box of slides in held in NY Society archives taken by former NY Society Historian, Bo Niles; JPG file.
- **Lantern Glass slide SM George Washington Wilson:** Scan of very early view of the Manor in color created by photographer George Washington Wilson purchased by Mary Campbell on eBay; JPG file.

- **Library of Congress image of SM:** Catalog record with information on Lantern Glass image of Sulgrave Manor held by the Library of Congress; JPG file.
- **Master-pnp-det-4a20000-4a27000-4a27300-4a27352ulLibrary of Congress image:** early Lantern glass slide image of Sulgrave Manor available from the Library of Congress; c.1910 5X7; pdf, 1 page.

## Folder 14 DH\_NSCDA SM Opening Day ~

- **Illustrated London News 2 July 1921 page 36:** Image of the page downloaded from the ILN archives from which the photograph of the unveiling of the GW Portrait was taken: 1 page; pdf
- Link to British Pathé video of Opening Day at Sulgrave Manor 1921; pdf
- **1921 Celebration SM b:** Photograph from SM archives of Opening Day Ceremonies 21 June 1921; png
- **13751967 Mrs. Harvey GW Portrait Mary Evans Library ltd use:** image used with permission in the FSM history book; jpg
- **Caption from I.L.N.:** Screenshot of the caption under the photograph of the unveiling of the GW Portrait; jpg

## Folder 15 DH\_NSCDA SM Photocopy of Indenture 25June1925

- Sulgrave Trust Indenture 1925 photocopy: Scan of the 6 page photocopy of the 1925 Indenture made 5 June 1925 Between the NSCAD and the United States Trust Company establishing the Sulgrave Manor Fund; noted on cover copy “sent Mrs. Streeter Sept 21, 1950, Mrs. Morsman October 3, 1950” and the name Elizabeth B. Eustis noted as Treasurer May 9, 1953 on page 6; pdf

## Folder 16 DH\_NSCDA SM Sesquicentennial Replica Contains 17 pdf and jpg files related to the Sulgrave Replica house erected in Philadelphia in 1926 by the NSCDA under the direction of the Pennsylvania Corporate Society

- **1926 Dedication Program Reproduction SM:** scan of the original program for the Dedication Ceremony from the NSCDA-WA archives; 6 pages; pdf
- **1926 SM Reproduction Pamphlet Trifold:** scan of the original pamphlet given to visitors to the replica house; 2 pages; pdf
- **Gift of Keystone Medal:** single page displaying the front and back images of the brass Keystone Medal featuring the image of Sulgrave Manor designed by Beatrice Fox Griffith; a fund-raising token; images used in FSM history book; pdf
- **Gift of Postcard:** single page scan of the original postcard (front and back images) sold during the Exposition; image used in FSM history book; pdf

- **High Street Sesqui, Brandt article from Hathitrust:** download of article from Hathitrust digital archives “Picturing Female Patriotism in Three Dimensions: High Street at the 1926 Sesquicentennial” by Lydia Mattice Brandt; 17 pages; pdf
- **Ltr to Chatfield c. 1926 incomplete:** scan of original letter dated March 19 on official stationery featuring the Manor Graphic used on the SM Board stationery, unsigned but strongly resembles the handwriting of Alice Greenough Townsend, 4 pages, incomplete; pdf
- **Mrs. Sherrerd and NJ Dames Historic Images photo front:** screen shot of the original photo offered on eBay bearing the watermark of HistoricImages, holder of the copyright and license to reproduce or sell the photo; pdf
- **Mrs. Sherrerd and NJ Dames photo rev:** screen shot of the original photo reverse identifying the ladies in the photograph, offered on eBay bearing the watermark of HistoricImages, holder of the copyright and license to reproduce or sell the photo; pdf
- **Phil Cricket Club Book-2004 Chapter 3:** scan of the cover and Chapter 3 from *The Philadelphia Cricket Club America’s Oldest Country Club 1854-2004* showing the replica Sulgrave Manor house in its current location having been rebuilt in the Philadelphia suburb of Chestnut Hill, p. 41; 11 pages; pdf
- **Sesqui!, Keels Sulgrave Manor Replica 2017:** scan of the book cover, title, verso, and footnotes pages, and pertinent pages referencing the Sulgrave Manor replica house from the book *Sesqui!*, Thomas H. Keels, author; Temple University Press, Philadelphia 2017; 8 pages; pdf
- **Sesquicentennial Stamps with Manor Postcard:** download of stamps, postcards, maps etc. from the website: [philadelphiaencyclopedia.org/essays/sesquicentennial-international-exposition/](http://philadelphiaencyclopedia.org/essays/sesquicentennial-international-exposition/); Sulgrave Manor postcard and map shown on page 85 of 113 total pages; pdf

#### JPG and PNG Images:

- **1926 Keystone Replica Manor Medal House:** image of the front of the medal featuring the Manor House; jpg
- **1926 Keystone Replica Manor Medal Script:** reverse of the medal script identifying the NSCDA; jpg
- **John D. Cardinell publ obit:** scan of the obituary for the publisher of the postcards series for the Exposition accessed from Newspapers.com; jpg
- **Mrs. James Starr (Sarah Logan Wister):** photograph of the formal portrait of Mrs. Starr taken by Sarah Bird Congdon at NSCDA-PA Headquarters House, Philadelphia for inclusion in the FSM History book; photoshopped; jpg
- **Mrs. Thomas F. East Historic Images back:** ©Historic Images on eBay of Alabama Dame Margaret Y. Smith East, visitor and Washington family descendant; jpg
- **Mrs. Thomas F. East Historic Images front:** ©Historic Images on eBay of Alabama Dame Margaret Y. Smith East, visitor and Washington family descendant; jpg
- **Postcard front:** scan of the original postcard; image used in the FSM History book; jpg
- **Postcard reverse:** scan of the original postcard back; jpg

## Folder 17 DH\_NSCDA SM Sulgrave Institution & Peace Centenary Committee

Subfolder: Branscombe Internet research

- **Branscombe information:** birth and death dates, titles and location of newspaper articles re Arthur Branscombe; book title and reference to movie on the book he authored *The Cradle of the Washingtons*; 1 page pdf
- **Branscombe obituary NYT 1924:** download of NYT obituary published 15 February 1924 from NYT archives; 1 page; pdf
- **The Cradle of the Washingtons and the Home of the Franklins 1918:** cover image; 1 page; pdf
- **Arthur\_Branscombe\_author\_of\_The\_Cradle\_of\_the\_Washingtons\_and\_the\_Home\_of\_the\_Franklins\_Andrew\_B.\_Humphrey\_Secy.\_of\_Sulgrave\_Manor.\_N.Y.\_and\_Herbert\_W.\_Thompson\_of\_London\_calling\_at\_LCCN2016891506 – Windows Photo Viewer:** early photograph from Library of Congress archives; TIF file

**Subfolder: Francis Treman King American Flag research**

- **Francis T. King NYT Obituary 1927;** pdf
- **Page\_4\_29\_November\_1924\_Lansing\_State\_Journal\_Lansing\_MI:** AP article on donation of monies for flag at Sulgrave Manor accessed from Newspapers.com; member of the Sulgrave Institution; pdf
- **Francis Treman King passport application a:** page 1 accessed from Ancestry.com; jpg
- **Francis Treman King passport application b:** page 2 with photo accessed from Ancestry.com; jpg
- **Plaque Francis T. King:** photo by M. Campbell of plaque adjacent to the US flagpole on wall at Sulgrave Manor; jpg

**Subfolder: Glessner House:** Contents are a duplicate of folder **FSM – Glessner House Blog found in Box 1 Finding Aid**

- **Email Request for proper citation:** William Tyre response dated 15 June 2022; 4 page string with prior messages.
- **Email Request to use images:** William Tyre response dated 15 June 2022; 3 page string including original request to use images from Mary Campbell
- **The Story of a House – Glessner House Museum Blog:** Article from Glessner House Museum Blog of Sunday, February 19, 2017 re Sulgrave Manor containing images of invitations received by John Glessner to respond to solicitation request for restoration contribution used in Timeline History; 6 pages.
- **G002.6.1b pg 1:** jpg file of Appeal with image of the Manor
- **G002.6.1b pg 2:** jpg file of page 2 of the Appeal
- **G002.6.2b pg 1:** jpg file of page 1 of the Appeal noting death of Robert Bacon
- **G002.6.2b pg 2:** jpg file of page 2 of the Appeal
- **G002.6.2c pg 1:** jpg file of page 1 of the Appeal noting support of King George V etc.
- **G002.6.2c pg 2:** jpg file of page 2 of the Appeal noting support of King George V etc.

**Subfolder: Stephen Reid Painting of the Manor:**

- **BL\_0001523\_19210623\_155\_0007 Stephen Reid picture:** download of article from Banbury Guardian, Thursday 23 June 1921, p.7 accessed from British Newspaper Archive; featuring the painting of the Manor printed with permission of the Sulgrave Institution; 1 page; pdf
- **Stephen Reid Painting of the Manor description from History for Sale website:** information copied from the website link <https://www.historyforsale.com/stephen-reid-program-signed-08-29-1922/dc3770> re presentation of the painting to President and Mrs. Harding and information on the artist; pdf

- **3770:** Image from the website of the presentation ceremony program signed by the artist; jpg
- **3770a:** Cover of the program; jpg
- **Stephen Reid painting front eBay:** b/w photographic image of the Reid portrait framed from eBay; jpg
- **Stephen Reid painting reverse-11600(1) eBay:** copy of the reverse of the photograph with penciled information including the inscription on the frame “Presented to Viscount Burnham 1919, by the Sulgrave Institution of Great Britain in gratitude for the Daily Telegraph having raised over £ 5,000 for the Sulgrave fund”, also the note “the inscription copied from the picture in Lord Camrose’s room” and, instructions for print; jpg

#### Other Items:

- **1913 Press Club of Chicago:** graphic piece from the event Friday, 16 May 1913, including members, luncheon menu, speakers, and guests; 1 page; pdf
- **2013 email V. Bradshaw & Helen Clark SM Archivist:** scan of email string in FSM archives beginning 21 June 2013 re makeup of the Anglo-American Alliance (AAA); 4 pages; pdf
- **98670897 NYT 15 April 1921:** article from NYT archives “GIVE ENGLAND FOUR WASHINGTON IMAGES Sulgrave Institution to Dedicate Three Busts and a Statue in Next Three Months”...; pdf
- **100052128 NYT 23 Feb 1926:** article from NYT archives “SIR HENRY LUNN LAUDS WASHINGTON Astounded, He Tells Sulgrave Dinner, to Find Historians Slandering Him” ... ; dinner at which the Finnemore sketch book was a favor: pdf
- **American British Task 1923-4 Appeal:** scan of original copy gifted by NSCDA-NY; donation appeal “to safeguard the future of the Old English home of the Washingtons”; 7 pages including covers and photographic insert of 2 Finnemore paintings; pdf
- **Clipping\_69325722 The Guardian Sulgrave Institution 15Oct1921:** accessed from Newspapers.com article “ANGLO-AMERICAN FRIENDSHIP – SULGRAVE INSTITUTION APPEAL”; pdf
- **Description of sketch book Worthpoint:** description of Finnemore sketchbook from Worthpoint website; see also folder **DH\_NSCDA SM Finnemore Watercolors and Sketches**; pdf
- **Description of Water-colour sketch book eBay:** description of Finnemore watercolor booklet from eBay seller; see also folder **DH\_NSCDA SM Finnemore Watercolors and Sketches**; pdf
- **mdp.39076005082016-1-1596083869 Sulgrave Review Cover Hathitrust:** color cover image of *The Sulgrave Review*, No. 5 February 1921 digitized by Google and accessed from Hathitrust digital library; pdf
- **mdp.39076005082016-42-1596083757 Ad Restorers Hathitrust:** color back cover of the February, 1921 issue of *The Sulgrave Review*, No. 5 featuring the ad for the company restoring the Manor House, image used in the FSM history book; pdf
- **No. 3 Bulletin The Sulgrave Review 00np\_bw 1922:** download of the magazine Library of Congress copy; digitized by ISSU; 136 pages; pdf
- **No. 5 Bulletin The Sulgrave Review February 1921 No. 5:** download of the magazine digitized by Google; 47 pages; pdf
- **NSCDA-NY Historian’s Rpt 1923-1924:** scan of 2 reports extracted and photocopied by former NY Society Historian Anne Thorne Niles in which is referenced the Sulgrave Institution; 4 pages; pdf
- **Setting up a Symbol booklet:** proof of booklet to be published by Sulgrave Manor re the acquisition of the Manor and the role of the Sulgrave Institution; from the CD compiled by Wendy Barnes, 10 pages; pdf

- **Sulgrave Institution Invitation Mary David Hickman Price NSCDA-WA:** scan of the original Invitation received by Mrs. Price, President of the Washington Corporate Society to become a member of The Institution; from NSCDA-WA archives, image used in FSM History book; 1 page; pdf
- **Sulgrave Manor Book of Sketches J. Finnemore, R.I.:** scan of original book published by the Sulgrave Institution; see also folder **DH\_NSCDA SM Finnemore Watercolors and Sketches**; 20 pages; pdf
- **The Washington Manor House Armes 1922 Google citation:** information on the scanned copy digitized by Google and accessible via Hathitrust Digital Library; cover; see also **DH\_NSCDA SM Early Pamphlets & Brochures**; pdf
- **The Washington Manor House Armes 1922 The Sulgrave Institution:** scan of the original copy gifted by the NY Corporate Society written by Ethel Armes and published by the Sulgrave Institution; 22 pages including front and back covers; see also **DH\_NSCDA SM Early Pamphlets & Brochures**; pdf
- **Treaty of Ghent painting 1914:** slide from NSCDA-WA presentation January 2023 displaying the Forestier oil on canvas, 1914 presented to the Smithsonian American Art Museum, 1914; pdf
- **Water-Colour Drawings- Finnemore Sulgrave Institution:** scan of the original book *Sulgrave Manor from the Original Water-Colour Drawings by J. Finnemore, R.I.* published by The Sulgrave Institution, Sulgrave Northants, England; 16 pages including front and back covers; see also **DH\_NSCDA SM Early Pamphlets & Brochures** for description; pdf
- **IMG\_2447 Sulgrave Institution letterhead DH:** 1 page; jpeg
- **SAAM-1922.5.2\_1:** download of high-res Forestier “Signing of the Treaty of Ghent” oil on canvas from the Smithsonian Institution website; jpg
- **Sulgrave Institution invitation to subscribe clear:** image of the Price invitation with the name photoshopped out; jpg
- **1921 Opening Celebration Crowd at SM:** photograph image from Sulgrave Manor Archives; png

## Folder 18 DH\_NSCDA SM Taft Visit 1922 ~

- **1922 Taft Visit:** image from SM archives of President Taft and Mrs. Taft and US Ambassador Harvey leaving the Manor by the South entrance; used in FSM history book; png
- **20220715\_144439 Banbury Guardian:** photograph by Sam Gull of the newspaper page reporting President Taft’s visit July 1922; in SM archives; 1 page; jpg
- **20220715\_145316:** photograph by Sam Gull of the page from the Guest Book with the signatures of those in attendance 30 June 1922; in SM archives; 1 page; jpg
- **AP\_1917649763987 Taft:** photograph of President Taft signing the Guest Book; used with paid license in the FSM history book; © AP; pdf

## Folder 19 DH\_NSCDA SM Townsend & Chatfield Scrapbook 1926 – 1930

Contains the scan of the photocopy of the scrapbook found in FSM archives and files of enhanced scans of specific items for use in the FSM History book

- **1927 Chatfield Inv to 1<sup>st</sup> Watson lecture:** scan of the photocopied page in the scrapbook
- **First Letterhead SM Board Townsend & Chatfield from NSCDA-NY:** scan of the original blank page of letterhead, a better representation of the paper than the one included in the scrapbook; pdf
- **Letterhead page in Scrapbook:** scan of the original photocopied page in the scrapbook listing the two NSCDA Representatives as members of the House Committee and 3 paragraphs of information about the Manor which may have been used for fundraising purposes; 1 page; pdf
- **Townsend & Chatfield Scrapbook 1926-1930 photocopy:** scan of the photocopied scrapbook bound in FSM archives, containing 67 individual pages not bound; pdf
- **Watson Chair inv. Color 600 dpi:** scan of the invitation for use in the FSM History book; pdf
- **Watson Chair inv. Grayscale 1200 dpi:** enhanced scan of the invitation for use in the FSM History book; pdf

## Folder 20 DH\_NSCDA SM Townsend Photographs 28 April 1934

- **Key to B W Photos Townsend 1934:** Impressions of M. Campbell as to the identity of the locations pictured in the five black and white glossy photographs received from the NY Corporate Society; 1 page; pdf
- **Manor B W Photos Townsend April 1934:** Continuous scan of the five photographs including the Manor House front, orchard filled with daffodils, the Sherrerd garden bench, the bedroom over the oak parlor and the bedroom over the kitchen; 5 pages; pdf
- **Sherrerd Bench in SM Orchard 1934:** Scan of the reverse of the Sherrerd Bench photo #3 with notation of the date 28 April 1934; 1 page; pdf

## Folder 21 DH\_NSCDA SM Trips

### Subfolder: 1962 NY Society Trip

- **1961 BOAC contract and photo:** continuous scan of the charter contract dated 6 February 1961 signed by Margaret P. Bucknall (member of the NY Society); letter from Sutherland Travel Service, Inc. 13 June 1961 accompanying black and white glossy photograph of the tour group alongside the BOAC plane; 6 pages; pdf
- **1961 SM Sign:** scan of the photograph of the sign at the entry to the Manor explaining hours of opening etc; 1 page; pdf
- **1961 SM Trip Photos Part 1:** continuous scan of 6 photos of the tour group arriving at the Manor and the reverse of one photo identifying the photographer as Russell Studios, Banbury; 7 pages; pdf
- **1961 SM Trip Photos Part 2:** continuous scan of 5 photos of the group at the Manor; 5 pages; pdf
- **1961 SM Trip Photos Part 3:** continuous scan of 6 photos of the group reception and departing; 6 pages; pdf
- **1961 Trip Itinerary Program Attendees:** continuous scan of the comb bound booklet "Pilgrimage to Sulgrave Manor April 16, 1961", signature pages and 2 drawings; 6 pages including covers; pdf
- **Mrs. Bucknall Ltr to Mrs. Brown 04-22-61:** continuous scan of the thank you note to Mrs. Brown for her hospitality to the group; on her personal stationery; 2 pages; pdf



- **Spencer Ltr to Mrs. Brown 01-16-61:** scan of the original, personally signed type-written letter to Mrs. Brown from Lord Spencer on “Althorp” stationery re expected visit of the NY Dames to the Manor; 1 page; pdf
- **Spencer Ltr to Mrs. Bucknall 30April1961:** scan of the original, personally signed, type-written letter apologizing for the fact that it had been necessary for him to leave before the group arrived at the Manor; 1 page; pdf
- **1961 Chapman Manor House Sketch:** scan of sketch of the Manor house front made 9 May 1961 by traveler Mrs. Henry Otis Chapman, included in the Itinerary Program; also in the booklet is a similar sketch by Mrs. Chapman of the NY Society headquarters house 17 April 1961; png file

#### Subfolder: 1964 PA Trip Flier

- **1964 PA Society Trip flier:** scan of the information sheets “Pilgrimage to Sulgrave Manor and Other Historic Places in England” 18 April 1964 to 16 May 1964 organized by the Pennsylvania Corporate Society; details, itinerary, costs, reservations, cancellations etc.; 3 pages; pdf

#### Subfolder: 1966 Trip

- **1966 Trip Invitation Flier:** scan of the information sheet “Pilgrimage to Sulgrave Manor, England” 24 May 1966 to 22 June 1966” organized by the New York Corporate Society; incomplete; 1 page; pdf
- **Sulgrave Manor Report 1966 Brown (Sr) Historian’s Rpts:** continuous scan of Mrs. Brown’s Report of the Sulgrave Manor Board in the 1966 NSCDA Historian’s Report in which she gives details of the visit to the Manor beginning on page 50 in tribute to Mrs. James I. Wendell, National President as part of the Diamond Jubilee Celebration; 4 pages including front cover; pdf
- **Verification of 1966 Dames’ Day:** scan of email from Sally Congdon re her conversation with Honorary President Margaret Brown re her memory of her mother-in-law’s Garden Party at the Manor and including an image in Margaret Brown’s own hand re the first “Dames Day” and the service dates of her mother-in-law Maria Brown; 1 page; pdf

#### Subfolder: 1971 Trip

- **1971 Trip Invitation Flier DH copy:** continuous scan of the information Flier sent by the NSCDA re 1971 Trip to Sulgrave Manor rec’d from Dumbarton House archives; 2 pages; pdf
- **1971 Trip Invitation Flier FSM copy:** continuous scan of the information Flier sent by the NSCDA from FSM archives; 2 pages; pdf
- **Notice from 1970 Bulletin FSM copy:** scan of the notice included in the 1971 NSCDA Bulletin re proposed trip to Sulgrave Manor in June 1971, opportunity to express interest; from FSM archives; 1 page; pdf
- **Pan Am souvenir photo DH:** scan of original B/W glossy photograph of the travel group assembled and ready to leave on the trip sent to NSCDA with the compliments of Pan American Airways in presentation folder; from NSCDA archives; image used in FSM history book; 2 pages; pdf

#### Subfolder: 1976 Trip

- **1976 Bicentennial Trip Invitation Flier:** scan of the original information flier sent by NSCDA with deposit for reservation coupon attached; in celebration of the 1976 Bicentennial; 1 page; pdf

End of Listing of Folders and Contents

Updated 26 July 2023

## Section II

### Friends of Sulgrave Manor Inventory of Digital Files Pertaining to

#### BOX 1

#### Friends of Sulgrave Manor, NSCDA, and Sulgrave Manor Trust

FSM – Ad Hoc Committee on Trustee Engagement 2020  
through  
FSM – Regional Meeting Reports 2002-2019

## Section II

### Box 1

#### Table of Contents

Folder 1	FSM - Ad Hoc Committee on Trustee Engagement 2020 ~	1
Folder 2	FSM - Annual Meeting Slides PPT ~	1
Folder 3	FSM - Annual Meetings 2014 -	2
Folder 4	FSM - Articles of Incorporation	6
Folder 5	FSM - AT Annual Meeting Minutes 2000 ~	7
Folder 6	FSM - Biographical Information ~	8
Folder 7	FSM - Bohls Correspondence 2003-2006	14
Folder 8	FSM - Bookmark Reading Program	14
Folder 9	FSM - Bylaws Archives	15
Folder 10	FSM - Coloring Book 2005 Alice Lea Tasman	16
Folder 11	FSM - DAR & FSM Grant SM Paintings Restoration	17
Folder 12	FSM - DVD The Washingtons of SM	19
Folder 13	FSM - Forms & Guidelines ~	20
Folder 14	FSM - Gavel	22
Folder 15	FSM - George Washington Exhibit	22
Folder 16	FSM - Glessner House Blog	23
Folder 17	FSM - Grants Applications-Updates	24



Table II.docx

Folder 18	FSM - History Timeline Manuscript ~	28
Folder 19	FSM - History Timeline Manuscript Image Usage & Permissions ~	29
Folder 20	FSM - Images of the Manor ~	36
Folder 21	FSM - John Cook Watercolor of SM 2003	39
Folder 22	FSM - Joint Trustees Annual Mtg. Minutes 2014 - Present	40
Folder 23	FSM - Lantern Glass Slides 2021	41
Folder 24	FSM - Letterhead & Stationery	43
Folder 25	FSM - Limoges Box 2022 ~	44
Folder 26	FSM - Manuals & Handbooks	44
Folder 27	FSM - Maps	45
Folder 28	FSM - Margaret Cannon Boyce Brown ~	46
Folder 29	FSM - Martin Sirot-Smith	47
Folder 30	FSM - Misc. Correspondence	47
Folder 31	FSM - Monthly Updates & Newsletters 1991 ~	48
Folder 32	FSM - Newsletters	52
Folder 33	FSM - NSCDA Commemorative Plates	53
Folder 34	FSM - NSCDA GAT Book Submission Congdon	55
Folder 35	FSM - NSCDA Items Rec'd from NY Society to DH	55
Folder 36	FSM - NSCDA National Board Reports 1943 -1945, 1951- 54, 1977, 2002	57
Folder 37	FSM - NSCDA Publications & Dames Dispatch & Discovery Magazines & Articles	58
Folder 38	FSM - NSCDA Reports of SM Reps from Minutes of Biennial Council Proceedings 1914- Present	63

Folder 39	FSM - NSCDA SM Archives at DH	66
Folder 40	FSM - NSCDA Wool House Documents & Photos	68
Folder 41	FSM - Oral History Project ~	69
Folder 42	FSM - Pins	71
Folder 43	FSM - Power Point Presentations	71
Folder 44	FSM - Publications	71
Folder 45	FSM - Regional Meeting Reports 2002 - 2019	73



## Section II

### Friends of Sulgrave Manor Inventory of Digital Files ~ Box 1

FSM – Ad Hoc Committee on Trustee Engagement 2020 through FSM – Regional Meeting Reports 2002-2019

#### Folder 1 FSM – Ad Hoc Committee on Trustee Engagement 2020 ~

- **Ad Hoc Committee on Trustee Engagement Report Condensed:** Mary Campbell author
- **Ad Hoc Committee rpt Final:** Mary Campbell author
- **Glenday email Strategies 6July2020:** to M. Campbell, S. Congdon, and C. Goedhart; subject: Strategies and suggestions for FSM, and opportunities to involve Trustees; bullet point suggestions
- **Glenday email Strategies for Trustee Engagement 6July2020:** to M. Campbell, S. Congdon, and C. Goedhart, subject: Strategies and suggestions for FSM, and opportunities to involve Trustees; expanded thoughts
- **Thoughts about what Trustees can do, 31Oct219:** Kay Glenday author
- **White Paper – Ad Hoc Committee on Trustee Engagement v4:** Mary Campbell, Chair, 3 pages

#### Folder 2 FSM – Annual Meeting Slides PPT ~

- **2020-AT-Meeting:** presentation containing 27 slides developed by C. Goedhart to conduct the virtual meeting via Zoom
- **2020-Joint-Meeting:** presentation containing 62 slides developed by C. Goedhart to conduct the virtual meeting via Zoom
- **2020-Trustee-Meeting:** presentation containing 53 slides developed by C. Goedhart to conduct the virtual meeting via Zoom
- **2021-AT-Meeting-1:** presentation containing 55 slides developed by C. Goedhart to conduct the virtual meeting via Zoom
- **2021-Joint-Meeting-1:** presentation containing 64 slides developed by C. Goedhart to conduct the virtual meeting via Zoom
- **2021-Trustee Meeting-1:** presentation containing 51 slides developed by C. Goedhart to conduct the virtual meeting via Zoom
- **2022-AT-Meeting-slides:** presentation containing 51 slides developed by C. Goedhart to accompany and conduct the in-person meeting in Washington, DC
- **2022-Joint-Meeting:** presentation containing 53 slides developed by C. Goedhart to accompany and conduct the in-person meeting in Washington, DC
- **2022-Trustee-Meeting:** presentation containing 52 slides developed by C. Goedhart to accompany and conduct the in-person meeting in Washington, DC
- **SM-Representatives-1:** 4 slides of the photos, names and terms of the past Representatives to Sulgrave Manor from 1926 to present

## Folder 3 FSM – Annual Meetings 2014 –

Containing subfolders of scanned archives from Annual Meetings 2014 - Present

### 2014 Pentagon City, VA

- **141014 Mt Vernon-Boat Trip Alexandria:** sub folder containing 143 photographs taken by John Campbell at Mt. Vernon on tour day, on the boat trip returning to Alexandria, and dinner at Gadsby's Tavern, Alexandria, VA
- **Alexandria Cocktail Invitations 14 Oct 2014**
- **FSM Annual Mtg Reservation Form 2014**
- **FSM Annual Mtg Schedule 2014; pdf**
- **Gadsby Tavern Dinner Menu 14 Oct 2014**
- **GW Prayer for His Country; a Mt. Vernon print-out read at the Wreath Laying Ceremony**
- **Meeting Schedule Final**
- **Sulgrave Club Dinner Menu 13 Oct 2014**
- **Sulgrave Manor Trustees October Schedule**

### 2015 Cincinnati, OH

- **Attendees:** Excel spreadsheet of attendees and their contact information
- **Dinner Cruise Invitation 12 Oct 2015**
- **Letter, Schedule, Trustee Mtg Agenda:** continuous pdf scan; letter dated 15 June 2015, author Jean D. Zerges

### 2016 Pentagon City, VA

- **Annual Meeting Registration Form**
- **Friends of Sulgrave Manor Agenda 10-11-2016:** continuous scan including Topics for Discussion, President's Report, Topics for Discussion with responses, Gifts table; Roster, and Conflict of Interest information sheet and signature form
- **FSM Annual Mtg 2016 Info Regist:** May 2016, Kay Glenday and Bunny Muir authors
- **FY 2016 Society Gifts:** table of gifts by Society, number of Dames in the Society, and columns for 2015, 2016, and sales.
- **General Info:** on Sulgrave Manor
- **Letter FSM Annual Meeting 2016:** dated May 2016, K. Glenday and B. Muir authors
- **Letter IRS Schaaf**
- **NSCDA Trip Expense Form for IRS**
- **Schedule**
- **Sulgrave Club Dinner Menu 10 Oct 2016**

### 2017 Richmond, VA

- **2017 FSM Contract Jefferson Hotel**
- **FSM Annual Mtg 2017 Invitation**
- **FSM Registration 2017**
- **FSM Tax Letter Mtg 2017**



- FSM Topics for Discussion 2017
- FSM Website Headings for Members
- IMG\_2606 Husbands at Adamson's home; jpg file

#### 2018 Fredericksburg, VA

- **Email Dede Arbogast:** from Anne Folkes to Dede Arbogast re scarf sales with 2 Excel attachments dated 16 October 2018
- **Email Vicky Bradshaw:** to attendees with meeting Letter July 1 attached, dated 13 August 2018
- **Freelance Star 18 Oct 2018:** article on visit
- **Jan Williams Floral Design demonstration Stratford Hall luncheon;** flier
- **Meeting Letter July 1<sup>st</sup> VPB:** Vicky Bradshaw author
- **Official Invitation ltr VPB 25 August 2018**
- **REGISTRATION FORM 2018 – Fredericksburg, VA**
- **Schedule of Events 2018**
- **Scarf Sales, Report Trustees:** Excel spreadsheet compiled by Anne Folkes
- **Sulgrave Scarf Profit chart.4.1.18:** Excel spreadsheet compiled by Anne Folkes

#### 2019 Washington, D.C.

- **Addresses and Contact Information:** also contains a list of places of interest nearby
- **BUS SCHEDULESv1**
- **Call to 2019 Annual Meeting**
- **City Tavern Club – SR:** Article from the *Social Register Observer*, Summer 2019
- **Email Call to Meeting:** C. Goedhart
- **Email Invitation to Dumbarton at Dusk and Hawaii Mission Houses Performance:** S. Congdon
- **Email Table Seating at Sulgrave Club:** C. Goedhart
- **FSM Associate Trustee Survey**
- **Hotel Information:** Fairfax Hotel on Embassy Row
- **Invitation to 2019 Friends of Sulgrave Manor Annual Meeting - updated**
- **Meeting Schedule Oct. 14-17, 2019 updated**
- **New Associate Trustee Form**
- **REGISTRATION FORM – 2019 Annual Meeting (2)**
- **Sulgrave Club Menu 15 Oct 2019**
- **IMG\_0827:** photo of husbands Ferris Dracobly, Jim Congdon, John Campbell, Lucian Newman and Marvin Bradshaw at National Gallery of Art – East Building Roof Terrace <https://www.nga.gov/press/2021/fritsch.html>
- **IMG\_0832:** photo of Ferris Dracobly, Marvin Bradshaw and John Campbell on news set at Newseum
- **IMG\_0837:** photo of Ferris Dracobly, Marvin Bradshaw and John Campbell on news set at Newseum
- **IMG\_0838:** photo of Ferris Dracobly, Marvin Bradshaw and John Campbell on news set at Newseum
- **FSM tax letter YE 2019:** author Elaine Blaylock

#### 2020 Virtual Meeting

- **2020 Call to meeting:** 3 August 2020, C. Goedhart author, on letterhead, announcement of meeting date 12 October, 2020
- **2020 GW-Trivia-Questions:** 21 trivia questions developed by C. Goedhart for participants of virtual cocktail party
- **2020-AT-Meeting:** PowerPoint slide presentation; created by C. Goedhart to conduct virtual meeting
- **2020-Joint Meeting:** PowerPoint slide presentation; created by C. Goedhart to conduct virtual meeting
- **2020-Trustee-Meeting:** Power Point slide presentation; created by C. Goedhart to conduct virtual meeting
- **Email 6 April 2020 Save the Date & Preliminary Schedule:** C. Goedhart
- **Email 9 June 2020 Need Vote:** S. Congdon to FSM Trustees requesting vote to hold virtual mtgs
- **Email 15 June 2020 Annual Meetings – FSM:** S. Congdon re decision to hold virtual meetings
- **Founding Foodies Cocktail recipes**
- **FSM EC Consensus to Change Tour Day:** FSM Exec Committee Decision 13 March 2020
- **FSM virtual cocktail party invitation**
- **NSCDA Press Release Daly Departure 2020-10-2121**
- **Post Meeting Poll Questions**
- **Ticket Leap registration example of meeting registration for M. Campbell**
- **Snip it slides:** from PPT of meeting attendees on screen from each meeting.

## 2021 Virtual Meeting

- **2021 Call to meeting:** 4 August 2021, C. Goedhart author, on letterhead, announcement of meeting date 19 October 2021 in St. Louis, MO and registration deadline of 20 September 2021
- **2021-AT-Meeting-1 (1):** PowerPoint slide presentation; created by C. Goedhart to conduct meeting
- **2021-Joint Meeting-1 (1):** PowerPoint slide presentation; created by C. Goedhart to conduct meeting
- **2021-Trivia-Questions-1 (1):** 18 multiple choice trivia questions regarding Sulgrave Manor and the Washington family
- **2021- Trustee-Meeting-1 (1):** PowerPoint slide presentation; created by C. Goedhart to conduct meeting
- **Buy tickets for Friends of Sulgrave Manor Annual Meeting, Mon Oct 18:** example of order summary for meeting registration for M. Campbell
- **Email S. Congdon 1September2021 Please Respond ASAP:** Responses to earlier email relating a majority of responders preferred a Virtual Meeting
- **Email S. Congdon 31August2021 FSM Annual Meeting – Please Respond ASAP:** poll of Trustees regarding holding a Virtual Meeting and considerations including cost of cancellation fees and no quorum of Trustees.
- **Flight Planning information:** information sheets concerning flights planning based on meeting activities, transportation to the hotel, and driving directions
- **Meeting Schedule Oct. 19-21\_final:** including guest tour descriptions, weather, restaurants, and various local attractions.
- **Posters for FSM:** 14 pages of decades of illustrations and events based on the Timeline History book in progress and in that format; created by C. Goedhart.
- **Save the Date-word: announcement of annual meeting in St. Louis, MO:** created by S. Congdon and C. Goedhart and emailed as an attachment to entire FSM community
- **Service Email from Ticket Tailor 8 September2021 FSM In Person Meeting Registration:** e-mail message from C. Goedhart concerning refund of In-Person registration

- **Virtual Meeting Registration Announcement 09-22-2021:** from S. Congdon and C. Goedhart, including live registration button for Registration and new schedule for Virtual Meetings.
- **2021 Annual Meeting:** Zip Drive file containing Power Point presentations for the 3 meetings.

## 2022 Washington, D.C.

- **2022 Annual Mtg. Schedule**
- **2022 Call to meeting:** 4 August 2022, C. Jestin author, to Trustees of FSM on letterhead with announcement of meeting date 10 October 2022 and including a live link to online registration and deadline of 12 September 2022 for registration.
- **2022-AT-Meeting-slides:** PowerPoint presentation; created by C. Goedhart to facilitate and conduct the meeting
- **2022-Joint-Meeting-slides:** PowerPoint presentation; created by C. Goedhart to facilitate and conduct the meeting
- **2022-Trustee-Meeting-slides:** Power Point presentation; created by C. Goedhart to facilitate and conduct the meeting
- **Arrival Planning Guide:** information sheets on travel times related to meeting activities, dress code; airports and transportation to the hotel, and breakfast options
- **DACOR Bacon House, Washington, D.C.:** 20 page illustrated brochure regarding the history and significance of the house; published by DACOR Bacon House Foundation, © 2018.
- **Email Annual Meeting Registration 12 July 2022:** C. Goedhart and C. Jestin authors, with live link to online meeting Registration, Meeting and Tour Day Schedules, contact information and live link to hotel registration for group rate, and cutoff Registration date of 12 September 2022. Also included are the Cancellation Policy and Liability Information.
- **Email C. Goedhart 29September2022 to FSM Committee Chairs:** notifying committee chairs of plans for Break-out sessions at the Joint Trustees meeting, outlining the time allotted and instructions for conducting the sessions.
- **Patty Thompson's Photos 1 Dacor Bacon:** informal group photos of attendees and group photo of the AT's in attendance at the AT Annual Meeting
- **Patty Thompson's Photos 2 Mt. Vernon Tour Day:** informal group photos of tour participants
- **Post Annual Meeting 2022 Update:** C. Goedhart and C. Jestin authors; summary of the 2022 Annual Meeting and live link to the post-meeting survey to be taken by attendees.
- **Register for the Meeting – Friends of Sulgrave Manor:** Ticket Tailor example of Registration confirmation for M. Campbell
- **Sulgrave Club Dinner Menu 10October22:** formal place card with Sulgrave Club crest
- **Email Mary Johnson 6October2022 FSM Annual Meeting Volunteer Information:** corrections to previously sent lists; additional email in the string from C. Goedhart to volunteers detailing venue and hostess assignments, number of attendees, contact information, and plan for Merchandising activity.
- **sulgravecluboct2022 Michaelsen photos:** zip file containing 28 candid photos of attendees at the Sulgrave Club dinner event 10October2022, Andrea Michaelsen (AT MN) photographer.
- **2022 annual Meeting Attendees:** group photograph of Annual Meeting Attendees taken on the stairs at the Omni Hotel, Washington, D.C.; jpg.
- **FSM FinalReg9-19-2022:** Excel spreadsheet with names of all attendees and guests and the specific activities for which they were registered; also names of those not in attendance.

## Folder 4 FSM – Articles of Incorporation

- **0531\_001FSM Seal Rub Gray:** Seal of the Friends of Sulgrave Manor as received from Peter Broadbent, attorney for FSM located in Richmond, Virginia, embossed image rubbed with gray
- **0531\_001FSM Seal Rub Red:** Seal of the Friends of Sulgrave Manor as received from Peter Broadbent, attorney for FSM located in Richmond, Virginia, embossed image rubbed with red; used in the Timeline History
- **1978 Unanimous Consent Form and Bylaws:** dated 30 September 1978 in lieu of initial meeting of the Board of Trustees and signed by elected officers Mrs. James W. E. Moore, President and Treasurer, by Mrs. James C. Wheat, Jr. Secretary and Vice President, and by Mrs. Robert Vincent Martin, Jr., President of the NSCDA and liaison between the FSM and the NSCDA; attached proposed Bylaws, and resolution attached re designation of First Federal Savings and Loan Association of Memphis as depository for funds.
- **1978 FSM-Certificate of Incorporation:** State Corporation Commission certificate bearing the seal of the Commonwealth of Virginia and dated 25 September 1978
- **1980 IRS 501 (c) (3) Designation:** letter from the IRS District Director, Department of the Treasury to applicant FSM granting temporary designation as 501 (a) (1) or 501 (a) (2) organization
- **2020 Bylaws:** 6 page document
- **2020 FSM Trustees Annual Mtg Minutes 12Oct2020v6:** Mary Campbell, Recording Secretary; unanimous vote of Trustees to approve the Restatement of Articles in the Report of the Governance Committee, page 5.
- **2020 FSM Trustees Unanimous Consent Restatement Articles of Inc:** copy of the document containing the titles and bearing the signatures of the members of the Board of Trustees of the Corporation in Lieu of a Special Meeting, effective as of October 12, 2020 stating resolutions of amended and restated Articles of Incorporation and Bylaws, payment of fees etc.
- **Consent Form v. 1:** blank document dated sent to each member of the Board of Trustees for signature October 12, 2020
- **Filed in VA 12-30-20:** digitized copy of ARTICLES OF RESTATEMENT OF THE ARTICLES OF INCORPORATION OF FRIENDS OF SULGRAVE MANOR filed in the Office of the Clerk, Commonwealth of Virginia State Corporation Commission, effective and dated 12/30/2020; signed by Sarah B. Congdon, President.
- **FSM Trustees Annual Mtg. Draft Minutes 12Oct2020v6**
- **mbc email 3 June 2020:** to Peter Broadbent from M. Campbell, Recording Secretary explaining the attached scans of original signed pages of the amended document and Bylaws in response to his email in the string; and that attached minutes are a draft to be approved at the October 12, 2020 Trustees Annual Meeting.
- **Raab email 18 October 2020 Unanimous Consent Agreement-Restatement of Articles of Inc 12Oct2020:** Trustees, Governance Chair Wylie Raab's explanation of the attached document, instructions for signature and request to return the signed pages to her.
- **Raab email 27 November 2020 Restatement of Articles:** to Peter Broadbent regarding final Restatement attachment.
- **Restatement October 12, 2020:** pdf document format of Amended and Restated Articles of Incorporation.
- **Signed Articles of Incorporation – 2020:** 1 page document ARTICLES OF RESTATEMENT OF THE ARTICLES OF INCORPORATION OF FRIENDS OF SULGRAVE MANOR signed by Sarah B. Congdon, President, date December 1, 2020.
- **Restatement October 12, 2020:** Word document format of Amended and Restated Articles of Incorporation.

## Folder 5 FSM - AT Annual Meeting Minutes 2000 ~

Contains subfolders of scanned hard copy items by year

**2000 FSM AT Annual Mtg. Minutes:** 18 October, 2000, Annapolis, Maryland

- Minutes of the meeting: Author not noted; 2 pages

**2001 FSM AT Annual Mtg. Minutes:** 28 October, 2001, Double Tree Hotel, Austin, Texas

- Minutes of the Meeting, recorded by Quin Paul (by JHT), 3 pages

**2002 FSM AT Annual Mtg. Minutes:** 16 October 2002, Wilton House, Richmond, Virginia

- Minutes of the Meeting, recorded by Mary Cloud Hollingshead; 3 pages

**2003 FSM AT Annual Mtg. Minutes:** 20 October 2003, Park Plaza Hotel, Boston, Massachusetts

- Minutes of the Meeting, recorded by Nancy Poyner, 3 pages; and in a continuous scan also containing: order form for FSM gifts, Memorandum from Jane Treadway to all Trustees and Associate Trustees re Committees and chairs, with participation sign-up sheet to be returned to Mrs. Treadway, for a total of 6 pages.

**2004 FSM AT Annual Mtg. Minutes:** 13 October 2004, Mount Clare Museum House Stable, Baltimore

- Minutes of the Meeting, recorded by Nancy, Poyner of Alabama, 3 pages

**2005 FSM AT Annual Mtg. Minutes:** 24 October 2004, Women's University Club, Seattle, Washington

- Minutes of the Meeting, recorded by Elizabeth W. Edgeworth, Recording Secretary, 6 pages

**2006 FSM AT Annual Mtg. Minutes:** 11 October 2006, Mount Vernon, Virginia

- Minutes of the Meeting, recorded by Sugar McOwen, AT North Carolina, 5 pages

**2007 FSM AT Annual Mtg. Minutes:** 15 October 2007, Milwaukee, Wisconsin

- Minutes of the Meeting, recorded by Robbie Snowdon, AT, Delaware: 4 pages and included in a continuous scan: Agenda, Minutes, Fund Raising Ideas, Treasurer's Report, State Reports from Corporate Societies, and Roster Update for a total of 11 pages.

**2008 FSM AT Annual Mtg. Minutes:** 14 October 2008, Mendenhall Inn, Mendenhall, PA

- Minutes of the Meeting, recorded by Regina M. Black (Reggie), Secretary Pro Tem, 5 pages

**2012 FSM AT Annual Mtg. Minutes:** 17 October 2012, Philadelphia, PA

- Minutes of the Meeting, recorded by Sue Tempero, Recording Secretary, FSM, 3 pages

**2013 FSM AT Annual Mtg. Minutes:** 16 October 2013, Benson Hotel, Portland, Oregon

- Minutes of the Meeting, recorded by Sue Tempero, Recording Secretary, FSM, 4 pages

**2014 FSM AT Annual Mtg. Minutes:** 13 October 2014, Ritz Carlton Hotel, Pentagon City, Virginia

- Minutes of the Meeting, recorded by Sue Tempero, Recording Secretary, FSM, 5 pages including in a continuous scan the Agenda, Minutes and Guidelines for Associate Trustees

**2015 FSM AT Annual Mtg. Minutes:** Cincinnati, Ohio

- Incomplete: Includes the Agenda, barely legible Guidelines for Associate Trustees and a Report by Rosemary C. McNair, AT Michigan, regarding activities of the Michigan Society

**2016 FSM AT Annual Mtg. Minutes:** 10 October, 2016, Washington, D.C.

- Incomplete: Includes the Agenda, informal notes on the meeting in outline format with no author indicated; a timeline of world events at the time of the construction of Sulgrave Manor in 1539 written by Susie Schaaf, Treasurer, FSM; a report on the activities SM to the Nebraska Society; and a chart of Gifts & Sales Summary by state Society comparing totals in 2015 and 2016 all in a continuous scan of 7 pages.

**2017 FSM AT Annual Mtg. Minutes:** 24 October 2017, Richmond, Virginia

- Incomplete: Includes Agenda only

**2018 FSM AT Annual Mtg. Minutes:** 15 October 2018, Courtyard Hotel, Fredericksburg, Virginia

- Minutes of the Meeting, recorded by Mary Campbell, Recording Secretary, FSM; 17 pages in a continuous scan containing the Agenda, Minutes, and various attachments.

**2019 FSM AT Annual Mtg. Minutes:** 15 October 2019, Washington, D.C.

- Minutes of the Meeting, recorded by Mary Campbell, Recording Secretary, FSM; 30 pages in a continuous scan containing the Agenda, Minutes, and various attachments including financial comparison, merchandise order form, sign-in sheets and reports.

**2020 FSM AT Annual Mtg. Minutes:** 12 October 2020, Virtual Meeting held via the Zoom platform

- Minutes of the Meeting, recorded by Mary Campbell, Recording Secretary, FSM; 9 pages in a continuous scan containing the Agenda, attendance list, and merchandise order form; meeting accompanied by Power Point presentation.

**2021 FSM AT Annual Mtg. Minutes:** 19 October 2021, Virtual Meeting held via the Zoom platform

- Minutes of the Meeting, recorded by Mary Campbell, Recording Secretary, FSM; 12 pages in a continuous scan containing the Agenda, attendance list, and merchandise order form, meeting accompanied by Power Point presentation

**2022 FSM AT Annual Mtg. Minutes:** 10 October 2022, Washington, D.C.

- **Draft** Minutes of the Meeting, recorded by Mary Campbell, Recording Secretary, FSM; 15 pages in a continuous scan containing the Agenda, attendance list signatures, and merchandise order forms; meeting accompanied by Power Point presentation

## Folder 6 FSM – Biographical Information ~

**Alice Greenough Townsend**

- **Alice Greenough Townsend file from Chip Lewis:** Ancestry.com posting; pdf
- **Alice Townsend notecard 12-24-24:** note in her hand on reverse of Blomfield sketch of completed Manor; 2 pages; pdf
- **Dames Info on early Representatives for Annual Mtg:** ancestor information from iRoster; 1 page; pdf
- **History of SM & Genealogy A.G. Townsend 2-1032:** scan of typed report written by Townsend; rec'd from NY Society; 3 pages; pdf
- **Narration for slide AGT bio:** compiled bio for FSM Annual Mtg; 2021; 2 pages; pdf
- **NYT Obituary:** clipping: accessed from NY Times Machine; published 3 August 1938; pdf

- **The Gardens of Sulgrave Manor:** booklet written by Alice Greenough Townsend; 1928; in NSCDA archive: 9 pages including covers; pdf
- **Alice Greenough Townsend original:** photograph from Ancestry.com site, posted by Chip Lewis; png
- **Alice Greenough Townsend Passport photo:** accessed from Ancestry.com with her signature across the photo; png file
- **Alice Greenough Townsend slide:** created by Caroline Goedhart for 2021 Virtual Annual meeting presentation; png
- **Townsend travel October 1927:** accessed from Ancestry.com: screenshot of passenger list; png

#### Alison Ray

- **aray covering letter smt:** dated 25 August 2016; 2 pages; pdf
- **araycvaug16:** CV for CEO candidate Alison Ray: 2 pages; pdf

#### Bess Fuchs

- **Bess Fuchs Dames Resume 2023:** written for FSM oral interview by Bess; pdf
- **iRoster Bess Fuchs:** iRoster membership screen; pdf
- **The\_Boston\_Globe\_Sun\_Oct\_6\_1963:** Engagement announcement: pdf
- **NYT Engagement:** announcement; jpg
- **NYT Marriage to David Fuchs:** jpg
- **The\_Boston\_Globe\_1963\_12\_29\_page\_41:** Marriage announcement to Stout
- **For additional information see FSM – Oral Histories folder**

#### Clarinda Lamar

- **2022 Dames Discovery Fall Winter:** scan of article by Sally Connelly, National Historian on Mrs. Lamar; 1 page; pdf
- **Link to GA Lamar archives website:** email from Sally Connelly to Caroline Goedhart dated 7 September 2011; 3 page string; pdf
- **1925 Lady Lee and Mrs. Lamar DM:** Presentation of Endowment Record; jpg
- **1925 Mrs. Lamar SM:** photograph 25 July 1925 of Mrs. Lamar during Presentation of the Endowment Record; jpg
- **54728832\_101569943011784030\_29996507076545774080\_n:** DH image of the Lamar portrait; jpg
- **IMG\_1115 Lamar portrait artist:** photo by mbc of plaque identifying the artist of the portrait; jpg
- **Lamar The Messenger Cover June 1936:** cover image from NSCDA-GA website; jpg

#### Dorothy Knox Houghton

- **Dorothy Knox Houghton Obit:** 2018 obituary for Trustee Emerita Dorothy Knox Houghton from Legacy.com; 2 pages; pdf

#### Frances Fincher Hansford

- **Link to photo and article on Frances and Nat Hansford;** pdf
- **Screenshot cover The North Georgia Leader, 2011 Vol 1:** jpg
- **Screenshot Frances Fincher Hansford article p. 25;** jpg

#### Frances Rutland Moore

- **Frances Rutland Moore clipping \_59459636:** photo accessed from Newspapers.com; pdf
- **Frances Rutland Moore photo in cotton field:** pdf

- **FSM Memorial to Frances Moore 1985:** from Annual Meeting Minutes 1985. 2 pages; pdf
- **FSM-Frances Rutland Moore bio:** narrative prepared by Kitty Petit for virtual FSM Annual Meeting 2021; 2 pages; pdf
- **Moore clipping\_59460089:** accessed from Newspapers.com; pdf
- **Moore obituary enlarged:** from above; pdf
- **Obituary\_for\_Frances\_Rutland\_Moore:** accessed from Newspapers.com; pdf
- **Frances Moore Headshot\_300 Cropped Auto Correct:** from Moore family for use in FSM History; jpg
- **Frances Moore Plaque:** at Sulgrave Manor; jpg
- **Slide for Frances Rutland Moore 2021 mtg:** created by Caroline Goedhart for Power pt. presentation; png file

#### Helen Huntington Chatfield

- **1927 Chatfield Inv to 1<sup>st</sup> Watson lecture:** Scan of the photocopy in the scrapbook; image used in FSM History book; pdf
- **FSM-Helen Huntington Chatfield bio:** Narration to accompany slide for FSM Annual Meeting 2021 written by Kitty Petit; 2 pages; pdf
- **HelenHChatfield portrait:** Formal engagement portrait received from her grandson Kim Chatfield for use in the FSM History book; contact Kitty Petit for details; pdf
- **Sulgrave Manor Report 1952 Morsman:** Report contained in the Historian's Report for the 1952 Biennial with reference to Mrs. Chatfield's funding of restoration of the Oak Parlour at SM with incorrect reference to the fact that the restoration was in honor of her son who died in the war...he did not serve but his death was in 1930 on account of Typhoid fever; 4 pages including cover; pdf
- **Chatfield Plaque 1930 Oak Parlour:** photo of the oval plaque on oak paneling; jpg
- **Chatfield Plaque 1930 Parlour on white background;** pdf
- **FH Chatfield death 1930:** newspaper clipping re death of her son Frederick H. Chatfield; jpg
- **FH Chatfield Find A Grave:** accessed from Ancestry.com; jpg
- **Slide for Helen Huntington Chatfield 2021 mtg:** slide for Power Pt. presentation developed by Caroline Goedhart for virtual 2021 Annual Meeting; png

#### Hope Harkness

- **Email link from Dawn Bonner Mt Vernon Ladies Association:** Link to access portrait of Harkness; pdf

#### Jane Treadway

- **Charles Richard Franklin Treadway - obit:** Obituary for her husband Charles Treadway; 4 pages; pdf
- **Clipping\_97811761Jane Heifrin Treadway marriage:** accessed from Newspapers.com via Ancestry.com; pdf
- **iRoster Jane Treadway member screen:** download from iRoster for ancestor and NSCDA membership; png file

#### Jane Waring

- **2016 Jane Waring Photo at SM:** used in FSM History book; pdf
- **2016 Jane Waring and Susie Schaaf at the Manor c:** jpg
- **Jane Waring at SM:** jpg file of pdf above
- **2020 Jane Waring article Dames Discovery:** article written by Mary Mundy highlighting Trustee Emerita Jane Waring for 2020 Dames Discovery magazine; png



### Jennie Webster – Jane Hovey Webster

- **Beacon Hill Times article:** “Remembering Jane Webster During Women’s History Month” by Elizabeth B. Eaton, 18 March, 2021; with image of 1920 John Singer Sargent portrait; 2 pages; pdf
- **FSM-Jane Hovey Webster bio:** Narrative for slide presentation 2021 virtual FSM Annual Meeting; mbc; 2 pages; pdf
- **Obituary\_for\_Jane\_De\_Peyster\_Webster\_Aged 99:** accessed from Newspapers.com The Boston Globe 21 August 1969; p. 46; pdf
- **Obituary\_for\_Jane\_De\_Peyster\_Webster\_Aged 99:** another version accessed from Newspapers.com The Boston Globe 21 August 1969; p. 40; pdf
- **Webster Photos for talk:** 3 images and sources; pdf
- **Slide for Jane dePeyster Hovey Webster 2021 mtg:** Slide created by Caroline Goedhart for Power Pt. slide presentation for virtual 2021 Annual Meeting; png

### Kit Archie

- **Kathryn King Archie obituary:** published by *The News & Observer*, 21 May 2023; 3 pages; pdf
- **Peter Burns Archie:** obituary published by *The Oregonian* February 2022; 2 pages; pdf
- **The\_News\_and\_Observer\_Sun\_Jun\_30\_1963:** Marriage announcement photo accessed from Newspapers.com; pdf
- **Screenshot Marriage Announcement:** Marriage announcement from the above, p. IV-7; jpg

Margaret Brown See separate folder **FSM – Margaret Boyce Brown ~**

### Mary Bohls

- **Mary Bohls Interview & photos Austin American Statesman 19 July 2019:** “This Old Austin House”; copy of an interview that appeared in the *Austin American Statesman* newspaper, Michael Barnes, 19 July 2019 pasted in a Word document; 9 pages of text and photographs
- **2020 Mary Bohls article Dames Discovery:** 2020 Mary Bohls article **Dames Discovery:** png file copy of the 2020 article honoring Mary Bohls in the *Dames Discovery Magazine* written by Eileen Moody of the Texas Society
- **2016 Mary Bohls photo at SM:** taken by Mimi Childs (AT GA) during the 2016 trip to the Manor; photo used in the FSM history book; png

### Mary Morsman

- **Morsman item – 13908:** Item re Edgar Martin Morsman, Jr. from SW Harbor Public Library Archive; pdf
- **Morsman NSCDA clipping\_594603045:** accessed from Newspapers.com, The Lincoln Star, 15 May 1932 with photo; pdf
- **Morsman NSCDA clipping\_59462474:** accessed from Newspapers.com, The Lincoln Star, 16 Nov 1941 with photo; pdf
- **Morsman wedding clipping\_59461963:** accessed from Newspapers.com, Omaha Daily Bee; 30 June 1901; pdf
- **26378641\_57b16991-59e0-4074-9563-6596fd16584c:** screenshot of photo with Hat; jpg
- **26378641\_aa4d67b4-f36e-4394-869a-13f38c28abbe :** screenshot of photo; Chairman of Poem Contest for the Drama League; jpg
- **Mary Morsman and Daughters:** cell photo of framed portrait; jpg
- **Morsman marriage 47291\_552618-00824:** marriage record accessed from Ancestry.com; jpg
- **Mary Morsman clipped from group photo:** crop of Mrs. Morsman from framed photograph for use in FSM History book; png

- **Morsman obit 26378641\_bcc5c678-4671-4be0-a6bf-609093816073:** obituary accessed from Ancestry.com

#### Nancy Donaldson Kollin

- **Email and Obituary for Nancy Kollin – AT OH:** email from CAJ dated 27 May 2023 containing announcement of her death on 28 April; pdf

#### Norman Hudson

- **2014 Interview Norman Hudson:** scan of article in FSM archives re Norman Hudson, past Chair SMT and reference to his Hudson's Historic Houses & Gardens guide; 2 pages; pdf

#### Sarah Logan Wister Starr

- **Formal framed portrait b sbc – cropped straightened clarity:** cell phone photograph taken by Sally Congdon at NSCDA-PA Headquarters and photoshopped for use in FSM History; jpg
- **PA Society large portrait sbc – Copy – Copy cropped clarity:** cell phone photograph taken by Sally Congdon at NSCDA-PA Headquarters in book and photoshopped for use in FSM History; jpg
- **PA Society Record WWII & Portrait sbc:** cell phone photograph taken by Sally Congdon at NSCDA-PA Headquarters of open book with facing page of accomplishments for use in FSM History; jpg
- **PA Society Record WWII work sbc:** cell phone photograph taken by Sally Congdon at NSCDA-PA Headquarters of open book page dated 16 May 1948 listing accomplishments; for use in FSM History; jpg

#### Tibbie Field

- **85174585 :** NYT clipping of marriage announcement published 3 October 1971 with photograph; jpg
- **A Review of the Ownership of Sulgrave Manor\_Field:** article written by Tibbie Field during her tenure as President of FSM; 2 pages; pdf
- **Field- obit:** Obituary for Robert Bunton Field, Jr.; 1 page; pdf
- **Think Sulgrave Manor\_ Field:** article written by Tibbie Field during her tenure as President of FSM; 2 pages; pdf
- **For additional information see FSM – Oral Histories folder**

#### Victoria Bradshaw

- **Victoria Powell Bradshaw Dames Bio:** Professional and Dames experience/resume written in the third person by Vicky Bradshaw in preparation for the interview; 1 page; pdf
- **For additional information see FSM – Oral Histories folder**

#### Wiley Wheat

- **700de52753748d12c3263633461bfb4:** Book review of *A Hand Well Played: The Life of Jim Wheat, Jr.*, Anne Hobson Freeman author, 1994: 1 page; pdf
- **Blandfield Game Preserve article by Clarke Jones:** Article from *Virginia Living* 2010, January 6, by Clarke Jones; 2 pages; pdf
- **Blandfield Plantation 1683 Beverley – Stanard Historic Center:** article taken from website; 9 pages; pdf
- **Clipping\_109897855 1948 Marriage:** accessed from Newspapers.com, *Times Dispatch* article with photograph; pdf

- **Clipping\_109898016 Engagement:** accessed from Newspapers.com, *Times Dispatch* article with photograph; pdf
- **FPEHS January 2009 Newsletter:** article on the Berkley-Hardy House, childhood home of Wiley Hardy, Farmville, VA; 2 pages; pdf
- **Margaret Lynn Lewis The Valley Manuscript:** article accessed from House of Lynn re Margaret Lynn Lewis *The Valley Manuscript* 1869, © 2010 revised 24 April 2019, re *The Common Place Book of Me* by Margaret Lewis; 10 pages; pdf
- **Narration for Biography of Wiley Wheat mbc;** narrative written by Mary Campbell to accompany slide presentation at the FSM Annual Meeting 2022; 2 pages; pdf
- **NSCDA-VA Board Position Held by Wiley Wheat:** list of positions rec'd from Wilton House; pdf
- **Obituary from Richmond Times Dispatch;** 1 page; pdf
- **Photos of Wiley Wheat a:** collection of various photos of Wheat used for slide; 2 pages; pdf
- **VA\_Common\_Place\_Book\_of\_Me:** Controversial diary of Margaret Lynn Lewis, reprinted by the NSCDA-VA as an Historical Activities Committee project compiled by Mrs. William Roland Miller, Jr. and Mrs. James Clifton Wheat, Jr.; 19 pages; pdf
- **Wiley Hardy Wheat article Clarke:** article/obituary by Times-Dispatch staff writer John D. Clarke published 17 February 2009; 3 pages; pdf
- **Wiley Wheat-FSM involvement kwp:** narrative written by Kitty Petit to accompany slide presentation at 2022 Annual Meeting; 1 page; pdf
- **2022 Power Pt slide #43:** photo collage of Wheat created by Caroline Goedhart for 2022 Annual Meeting; jpg
- **2022 Power Pt slide #44:** photo collage of Blandfield Plantation created by Caroline Goedhart for 2022 Annual Meeting; jpg
- **9552958\_orig Blandfield aerial:** photograph of plantation today; jpg
- **Blandfield Plantation 1983 Library of Congress:** photograph held in LOC collection pre restoration; jpg
- **Blandfield present day:** photograph of restored house; jpg
- **Capture Helen Wiley Hardy 1942 Longwood:** Senior class photograph from Longwood College yearbook; accessed from Ancestry.com; jpg
- **Capture Wiley 1994 crop d NSCDA-VA Annual Meeting:** furnished by Molly Carey, NSCDA-VA with permission for use in FSM History book
- **Engagement photo 1948 Foster Studio Richmond Times-Dispatch:** capture of photo from clipping
- **VA Board whole:** Photograph of VA Board from Richmond Times-Dispatch sent by Molly Carey but not used in FSM History - no information as to date etc and copyright issues; Wiley Wheat on the far left of the group; jpg
- **Wiley Wheat & Martin Sirot-Smith 2003:** taken at SM and appeared in FSM Newsletter; jpg

## Folder 7 FSM – Bohls Correspondence 2003-2006

- **2003-2006 Mary Bohls ltrs as Treasurer:** continuous pdf scan of 7 letters written by Mary Cochran Bohls, Mrs. Everett D. Bohls, Treasurer, FSM to President Tibbie Field and FSM Trustees between April 2003 and April 2006 reporting donations especially designated for projects such as the replacement of roof tiles and the use of Credit Cards for donations.
- **2016 Mary Bohls photo at SM:** taken by Mimi Childs (AT GA) during the 2016 trip to the Manor; photo used in the FSM history book.
- **Mary Bohls Interview & photos Austin American Statesman 19 July 2019:** “This Old Austin House”; copy of an interview that appeared in the *Austin American Statesman* newspaper, Michael Barnes, 19 July 2019 pasted in a Word document; 9 pages of text and photographs.
- **2020 Mary Bohls article Dames Discovery:** png file copy of the 2020 article honoring Mary Bohls in the *Dames Discovery Magazine* written by Eileen Moody of the Texas Society.

## Folder 8 FSM – Bookmark Reading Program

- **2019 Glenday article in FSM Newsletter:** by Trustee Emerita Kay Glenday offering a selection of two books with brief synopsis; *Stars of Fortune* by Cynthia Harnett and *Young Benjamin Franklin: The Birth of Ingenuity* by Nick Bunker; cover images.
- **2020 Glenday article in FSM Newsletter:** by Trustee Emerita Kay Glenday offering *The Founding Gardeners* by Andrea Wulf with brief synopsis as the current recommended selection; cover image.
- **2021 Glenday article in FSM Newsletter:** by Trustee Emerita Kay Glenday offering 4 recommended selections including: *American Canopy: Trees, Forests, and the Making of a Nation* by Eric Rutkow; *Last Hope Island* by Lynne Olson; *George Washington, The Political rise of America’s Founding Father*, by David O. Stewart; and, *The New Land*, also by David Stewart; cover images.
- **2022 Glenday article in FSM Newsletter:** by Trustee Emerita kay Glenday offering *In the Founders’ Footsteps* by Adam Van Doren as the recommended selection for this year; cover image.
- **Book clubv2:** pdf copy of Email dated 19 January 2019, from Trustee Emerita Kay Glenday announcing the beginning and focus of the FSM Bookmark Reading Program and the selection of the two books by Cynthia Harnett; cover image.
- **DC Book Zoom:** announcement dated 4 January 2021 announcing the online discussion by Cyrus A. Ansary on his book *George Washington, DEALMAKER – IN – CHIEF*, co-sponsored by the Washington, D.C. Society and FSM; cover image.
- **FSM Bookmark Survey:** 9 August 2021 Link to Bookmark Survey and survey questions created by Caroline Goedhart, Vice President, FSM, with list of previous Bookmark selections.

## Folder 9 FSM – Bylaws Archives

- **1978 Consent Form and Bylaws:** Unanimous Consent of Board of Trustees, dated 30 September 1978 announcing election of Mrs. J.W.E. Moore as President and Treasurer and Mrs. James C. Wheat, Jr. as Secretary and Vice President, signed also by Mrs. Robert Vincent Martin, Jr., President, NSCDA and copy of Proposed Bylaws of the corporation, pdf containing 8 pages.
- **1984 IRS Letter:** pdf copy of letter dated 12 June 1984 explaining determination of tax exempt status as a 501 (c) (3) organization.
- **2004 BYLAWS OF FSM:** passed 12 October 2004, dated 24 June 2011 on last page, pdf containing 4 pages.
- **2012 Bylaws of Friends of Sulgrave Manor – date change:** revised 2012; pdf containing 5 pages, noting date change
- **2016 Bylaws:** Appendix II Bylaws of Friends of Sulgrave Manor (Revised 2016): pdf containing 5 pages.
- **2018 FSM Bylaws Adopted 15 October 2018\_FINAL:** pdf containing 6 pages
- **2019 Bylaws:** (Revised 2016)(Revised Jan. 2018)( Revised Oct. 2019), Adopted 15October2019, pdf containing 6 pages.
- **2020 Bylaws:** revision dated October 2020, 6 pages; pdf of 59 pages containing also:
  - FSM Bylaws(Revised 2012) 5 pages; Bylaws of FSM (Passed 14 October 2007) 5 pages;
  - Bylaws of FSM(Passed October 12, 2004) 5 pages;
  - Amendment of October 11, 2004 1 page; Bylaws of FSM (Passed 2002) 5 pages;
  - Bylaws of FSM (Restatement as Amended-Effective October 27, 2001) 5 pages;
  - Bylaws of FSM (Restatement as Amended – Effective October 18, 2000) with handwritten notation Superseded by 10/27/01 Minutes at top of page 1 of 5 pages;
  - Bylaws of FSM (Restatement as amended – Effective July 25, 1995) 5 pages;
  - Handwritten notation at top of page 1 Superseded, Bylaws of FSM (Restatement as Amended – October 16, 1993) 5 pages;
  - Bylaws of FSM (Restatement as Amended – November 1, 1992) 5 pages; and
  - Bylaws of FSM (Restatement as Amended – November 1, 1991) 7 pages.
- **2020 FSM All Trustees Unanimous Consent Restatement Articles of Inc:** FRIENDS OF SULGRAVE MANOR UNANIMOUS CONSENT OF THE TRUSTEES IN LIEU OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES, Effective as of October 12, 2020, pdf of 19 pages containing the dated signatures of each of the Trustees in alpha order.
- **2023 FSM-Bylaws\_Final-1:** FSM Bylaws October 2022, Approved 10/10/22 at Trustee Meeting Wgr 7-5-2022; pdf of 7 pages.
- **Charter:** ARTICLES OF RETATEMENT OF THE ARTICLES OF INCORPORATION OF FRIENDS OF SULGRAVE MANOR as signed by Sarah B. Congdon, President and stamped at top of page 1 with the following: Commonwealth of Virginia State Corporation Commission, Office of the Clerk, Entity ID: 01885219; Filing Number: 2012302732253, Filing date/Time: 12/30/2020, 09:30 AM, Effective Date/Time: 12/30/2020 09:30 AM. Continuous scan of 35 pages also contains:
  - EXHIBIT A Amended and Restated Article of Incorporation of FSM dated 12 October 2020, 6 pages;
  - Statement of State Corporation Commissioner, at Richmond, dated 30 December 2020, 1 page; Receipt for fees dated 30 December 2020, 1 page;
  - Copy of Commissioner’s statement, 1 page;
  - Additional copy of Amended Restatement dated 12 October 2020, 6 pages;

- Receipt for Filing Fees addressed to attorney's representative, effective date of the certificate of restatement September 8, 1995 signed by Clerk of the Commission William J. Bridge, 1 page;
- Certificate of Restatement dated 8 September 1995, 1 page;
- ARTICLES OF AMENDMENT TO THE ARTICLES OF INCORPORATION OF FSM, signed by Margaret Brown, President and dated 29 August 1995, 1 page;
- AMENDED AND RESTATED ARTICLES OF INCORPORATION OF FRIENDS OF SULGRAVE MANOR, 6 pages;
- Certificate of Incorporation dated September 25, 1978, 1 page;
- Receipt for Filing, Charter, and Recording Fees, 1 page;
- ARTICLES OF INCORPORATION OF FRIENDS OF SULGRAVE MANOR signed by Martin, Moore and Wheat, June 1978, 5 pages;
- Letter to Wiley Wheat from Attorney Andrew J. Brent dated 22 September 1978 re incorporation of requested changes and explanation of changes, 3 pages.
- **Filed in VA 12-30-20 copy:** ARTICLES OF RESTATEMENT OF THE ARTICLES OF INCORPORATION OF FRIENDS OF SULGRAVE MANOR, AMENDED AND RESTATED ARTICLES OF INCORPORATION dated 12 October 2020, 6 pages; and document authorizing Certificate of Restatement signed by Jehmal T. Hudson, Commissioner at Richmond, 30 December 2020, 1 page in a continuous scan.
- **FSM Bylaws 7-5-22:** FSM Bylaws October 2022, updated 7/5/2022 by Wgr (Wylie Gibson Raab, Chair FSM Governance Committee), pdf containing 7 pages.
- **FSM Bylaws-10\_2020:** Revision 10/2020, #26011630v2, pdf containing 6 pages.
- **FSM-Certificate of Incorporation 1978:** pdf of certificate, pdf of 1 page.
- **Proposed Bylaw Revisions 10\_2019 v3 (1):** Governance Committee Proposed Revisions to Bylaws of the FSM Board of Trustees; table demonstrating Item, old text, new text, and rationale for change; pdf containing 2 pages.
- **Signed Articles of Incorporation – 2020:** single page pdf of ARTICLES OF RESTATEMENT OF THE ARTICLES OF INCORPORATION OF FRIENDS OF SULGRAVE MANOR, signed by Sarah B. Congdon, President, dated 1 December 2020.

## Folder 10 FSM – Coloring Book 2005 Alice Lea Tasman

- **Sulgrave Manor Coloring Book – 2005 Alice Lea Tasman** (3 copies held at DH); continuous pdf scan of the Coloring Book created by FSM Trustee Alice Lea Tasman, 23 pages including front and back covers. File name indicates there are 3 hard copies archived at Dumbarton House.
- **Tasman written permission:** pdf copy of original signed document dated 20 August 2022; original contained in Timeline Use Permissions folder

## Folder 11 FSM - DAR & FSM Grant SM Paintings Restoration

**Documents – Bess Fuchs:** Subfolder containing 26 items in a subfolder received from Honorary President Bess Fuchs

- **1 Valentine Walsh Robinson Painting:** 2 page pdf report by the conservationist, illustrated with before, during, and after restoration photographs of the portrait of George Washington by Robinson.
- **2 valentine invoice-Robinson:** 1 page pdf of the invoice for cleaning, filling, varnishing, retouching and final varnishing of the Robinson painting of Washington
- **English Edition 2015 clean for printer:** digital copy of the 2015 Newsletter with article titled “Sulgrave Manor’s George Washington by Gilbert Stuart,” on page 2 by SM Trustee Nancy Stewart
- **Final report for DAR grant on Gilbert Stuart Painting:** 7 page digitized article by SM Trustee Nancy Stewart dated 7 October 2015
- **Final report for DAR Special Projects Grant to Sulgrave Manor:** 3 pages digitized, dated October 2015 written by SM Trustees Holly Smith and Nancy Stewart with contributions from Bess Fuchs
- **Fr of Sulgrave financial breakdown:** 1 page schedule of invoices (Valentine Walsh) for restoration work Sulgrave Manor in £s.
- **Fuchs DAR cover letter:** 1 page pdf cover titled DAR Special Project Grant to the Friends of Sulgrave Manor for the Conservation of Paintings and Painted Furniture at Sulgrave Manor; photo of Bess Fuchs removing frame from the Peale copy portrait.
- **Holly Smith email of 29 September 2015:** pdf of message from Smith to members of the SM Board with subject: Interim image for your information/Help we need a photographer to photo painting properly; includes photograph detail of portrait from Valentine Walsh.
- **News from Sulgrave Manor No 2 – 22Sept 2015- 4 pages:** article on page 2 by Nancy Stewart on Walsh restoration; digitized.
- **Painting Restoration at Sulgrave Manor:** 1 page digital article includes Project Description and The Picture Collection.
- **picture conservation invoices-L2,640:** 6 pages digitized invoices for work done in June and July 2015 with an email from Valentine Walsh to Nancy Stewart re revised invoice.
- **Sulgrave Manor Attrib Stuart Final Invoice:** 1 page digitized invoice dated 22 October 2015 addressed c/o Nancy Stewart
- **Sulgrave Manor Washington Copy Peale (2):** 1 page digitized invoice dated 22 October 2015 addressed c/o Nancy Stewart
- **Valentine Walsh Sulgrave Quote:** 14 page digitized and illustrated Condition Report and Estimate for Conservation of paintings at Sulgrave Manor dated 16 November 2013.
- **VWalsh picture conservation invoices-0810202015102739:** 6 pages of digitized invoices attached to email from Walsh to Nancy Stewart sent 16 July 2015.
- **WHP May 2014 Newsletter:** 9 page digitized Walter Hines Page Chapter DAR newsletter with article on 4 re portrait restoration at Sulgrave Manor.
- **WHP September 2015 Newsletter:** 13 page digitized Walter Hines Page Chapter DAR newsletter with report portrait grant/restoration on page 7 by Dianne B. Janis, National Chair, Special Projects Grant Committee and on page 8 a report on the planting of a tulip tree donated in 2014.
- **EmmaStewartWoodPictures (1):** jpg of side rear view of SM by Wood
- **EmmaStewartWoodPictures (2):** jpg of side rear view of SM by Wood

- **EmmaStewartWoodPictures (3):** jpg of side rear view of SM by Wood
- **EmmaStewartWoodPictures (4):** jpg of side front view of SM by Wood
- **EmmaStewartWoodPictures (5):** jpg of doorway view by Wood
- **EmmaStewartWoodPictures (6):** jpg of front view of SM before addition by Wood
- **GW Cleaned cropped:** jpg of portrait by Gilbert Stuart
- **GW Cleaned:** jpg of portrait by Gilbert Stuart
- **Copy of invoices for DAR Grant:** Excel schedule of invoices for restoration work by Valentine Walsh for the following: Robinson portrait of GW, Emma Stewart Wood sketches; Painted and Gilded Chair restoration; Pair of Dummy Boards; Gilbert Stuart interim; Peale copy of GW portrait, no date, in £s

#### Additional Items:

- **4 Interim Report Gilbert Stuart Paintings (2):** 2 page digitized report for NSCDA and DAR on progress of conservation, cleaning and restoration of the Gilbert Stuart portrait of George Washington and agreement to halt work until experts can be consulted on additional work; 2 illustrations before and after.
- **2014 SPG Agreement Form Friends of Sulgrave Manor:** 2 page digitized, unsigned DAR Agreement dated 16 April 2014 re Grant No. 155 in the amount of \$10,000 for conservation of Paintings and Painted Furniture at Sulgrave Manor.
- **2014 SPG Agreement letter Friends of Sulgrave Manor:** 1 page digitized, addressed to Elizabeth Fuchs from Dianne Biggs Janis, National Chairman special Projects Grants outlining conditions for grant application.
- **2015-2015 Grant Announcement Press Release Template:** 2 page digitized template on DAR letterhead.
- **2014-2015 Grant Progress Press Release Template:** 2 page digitized template on DAR letterhead.
- **DAR March comments:** 2 page digitized Sulgrave Manor Conservation Project: Works in Progress re Large and Small Dummy Boards; Peale Portrait; Mount Vernon Chair; and George Washington portrait by Gilbert Stuart.
- **DFD Sulgrave Grant Regent's letter:** letter from Diana F. Diggines, Regent, Walter Hines Page Chapter, London, NSDAR recommending sponsorship for application by FSM for special Projects Grant, dated 11 December 2013, 1 page digitized.
- **Final DAR GRANT APPLICATION Sulgrave Manor Painted Material 2013 Original 2:** 6 digitized pages including Cover for 2013 Special Projects Grant Application, including narrative, scope of the project, condition and estimate reports from Valentine Walsh dated 16 November, budget, and photos of works in question, Nancy Stewart, Trustee, author.
- **Final report for DAR grant on Gilbert Stuart Painting with photo send this one:** copy of 7 page digitized report by Trustee Nancy Stewart, dated 7 October 2015 found in sub folder above.
- **Interim Report Gilbert Stuart Paintings:** copy of 2 page digitized report **4 Interim Report Gilbert Stuart Paintings (2)** listed above without photographs.
- **Janis email 17 April 2014:** digitized copy of message to Bess Fuchs regarding successful Grant Application funding re additional information required.
- **Janis email of 3 December 2014:** digitized copy of message to Bess Fuchs reminding of necessity of a 6 month progress report on restoration progress.
- **REPORT ON THE PROGRESS OF THE CONSERVATION BY VW:** 13 page digital report by the conservator with notes from Trustee Nancy Stewart expressing the hope that the DAR will reconsider their refusal to extend the deadline considering extenuating circumstances outlined in the report regarding completion of the Stuart portrait of George Washington.



- **Report-of-the-Friends-of-Sulgrave-Manor-to-National-Board-2015 (1):** digitized 1 page report by Senior Representative Victoria Bradshaw to the NSCDA National Board, 18 October 2015, re DAR Grant, matching \$25,000 grant for windows repair, rethatching of cottage roofs and matching grant for salary of a new Executive Director.
- **Sample Progress Report Format:** template for progress report to include description of project work to date, description of recognition of financial participation of DAR in project, and Financial Breakdown of expenses incurred to date; 1 page digitized.
- **Valentine invoice-09012015161421-001:** 1 page invoice dated 24 October 2014 re cleaning, in filling, varnishing, retouching and final varnishing for Robinson portrait of George Washington, addressed c/o Nancy Stewart, Trustee.
- **Valentine Walsh Sulgrave Quote:** copy of above 14 page digitized and illustrated Condition Report and Estimate for Conservation of paintings at Sulgrave Manor dated 16 November 2013 found in sub folder above.
- **Bess Fuchs removing frame from GW Peale copy:** jpg photograph from file in subfolder above.
- **Charles Wilson Peale GW:** jpg photograph of copy of Peale portrait in frame
- **Robinson 1 dirt and discoloring:** jpg photograph of cleaning
- **Robinson 2 dirt and discoloring:** jpg photograph of cleaned area
- **Robinson restored:** jpg photograph of restored portrait
- **Robinson underdrawings:** jpg photograph of example of underdrawings on upper lip found during cleaning.
- **Report to DAR midterm:** 2 page illustrated report in Publisher format showing work on Stuart, Robinson and Peale portraits, created by Bess Fuchs with note that the Walsh report is attached.
- **From DAR Grant Files:** png image of GW Peale Portrait, cream background

## Folder 12 FSM – DVD The Washingtons of SM

- **2018 March DVD ltr Bradshaw:** dated 14 March 2018 from President Vicky Bradshaw to ATs announcing that remaining stock of DVDs would be available for donation.
- **Christian & Barton Memo re WETA agreement 4 May 2011:** Memorandum to Laura Rutherford and cc'd to Bess Fuchs and Kay Glenday re concerns about contract with WETA for airing of the DVD
- **DVD FSM Accounting:** pdf copy of email from Tibbie Field to FSM Treasurer Cotton Hubbard re third payment of Cabin 17 production invoice: dated 3 September 2009.
- **DVD Into Sheets:** information on Sulgrave Manor, Washington family connection; DVD creative team to be used for promotion of the DVD with Ken Winber as contact.
- **Financial Production Agreement 01-06-09:** 7 page agreement with conditions, budget summary, and payment schedule.
- **Financial Production Agreement 01-25-09:** Tibbie Field letter to Ken Winber confirming the signed production agreement and current amount due in response to his letter of 19 January attached; 2 pages
- **FSM DVD Appeal for funding:** color scan of promotion piece appeal for contributions to members of the California Society from FSM AT Kay Nelson and FSM Honorary Trustee Kitten Ford; 1 page front and back.
- **Invoices – Cabin 17 Productions 2009-2010:** continuous scan of 5 pages of 3 invoice #s 1, 2, 3, and 5 from Ken Winber with email from Winber explaining routing information for payment.

- **Ken Winber's Outline 11-12-08:** 3 page scan of outline explaining historical story plan and intention to use creative elements including proposed interviews, location images, and archival materials such as images, music, correspondence if available.
- **Liability Insurance NSCDA & Dames:** cover email from Ken Winber to Tibbie Field dated 31 March 2009 including attached Certificate of Liability Insurance dated 3/30/2009; 7 pages in a continuous scan.
- **Local Acquisition Agreements bet FSM & PBS stations for airing DVD:** 28 pages in a continuous scan of Local Acquisition Agreements between FSM and 9 PBS stations.
- **Location Agreement – Cabin 17:** Unsigned proposed location agreement between Sulgrave Manor and Cabin 17; 2 pages.
- **Permission for Publication2 DH:** blank form created by Dumbarton House with conditions for permission-for-publication effective January 2001; 2 pages
- **Steps for Securing a PBS Documentary Event – Knepper 2011:** dated 5 July 2011, 30 page continuous scan of detailed template for design and execution of the airing of the DVD with Chicago PBS affiliate WTTW compiled by FSM Trustee Sue Knepper; also contains Exhibits labelled A – Q.
- **Washingtons of SM 2010 Cover Condensed Version:** scan of the DVD cover.
- **Washingtons of SM 2010 Cover Long Version:** scan of the DVD cover.
- **Wendy Barnes Outline 12-01-08:** 5 page scan of SM Director Wendy Barnes's ideas for content, focus and impact of the DVD.
- **Winber Barnes Field email re Filming January 2009:** from Ken Winber in response to Wendy Barnes with cc to Tibbie Field re introductory filming, honoraria for staff ; dates for real filming, accommodations for crew and research needed; 3 pages.
- **WTTV Ex Mp3 & Ex N p5 Knepper template 2011:** 2 pages scanned from *wttw11 Daily Television Programming Guide* announcing airing of the DVD, 3 July at 4 pm and preview screening of the DVD on 28 June at Bryan Lathrop House, Chicago.
- **Sulgrave DVD Order form:** jpg file of order form from FSM Treasurer Elaine Blaylock
- **4Washingtons of Sulgrave Manor 2010 Long:** MP4 file of the DVD; running time of 53.10 minutes
- **5 Washingtons of Sulgrave Manor 2010 Short:** MP4 file of the DVD; running time of 28.22 minutes
- **Capture DVD Cover 2:** png file of front Cover of DVD used in History Book

## Folder 13 FSM - Forms & Guidelines ~

- **Archives Committee Handbook 04.07.2023:** Description for the rewrite of the Handbook including objective, term, and duties; 1 page pdf
- **Deed of Gift FSM Final 2023:** With logo form including Donor information, Description of Property, Volume and Significance of Property, Terms & Conditions, date, and area for signatures etc.; 3 pages; pdf
- **DH Collections Management Policy Oct 2019:** pdf , 24 pages; pdf
- **DH Permission for Publication 2:** Revised form 0/.09/2019, with Photographic use contract; pdf, 2 pages

- **DH Photographic Services Fee Schedule:** Effective March 2022, form has been filled in by Caroline Goedhart for digitizing of jpg SM postcard and includes Conditions for Reproduction Rights; 4 pages; pdf
- **FSM Finding Aid Draft Intro5v4:** Introduction for Finding Aid defining Background, Scope and Content, Disclaimer, and File identification notes; 2 pages; pdf
- **FSM Tax letter for 2022:** letterhead with tax deduction information signed by Interim Treasurer, Jean D. Zerges; 1 page; pdf
- **FSM\_COI\_SEPT22form:** FSM Conflict of Interest Policy with final page of 3 the Annual Conflict of Interest Acknowledgement form to be signed by all FSM members; pdf, 3 pages
- **FSM\_Document Destruction Policy 2-17:** Policy and Reporting Form with Document Retention and Destruction Timetable; Word document, 2 pages.
- **FSM\_Historian Job Description:** For Handbook, description of position and duties; 1 page; pdf
- **FSM\_SMT Permission to use Photographs and Text:** dated 18 September 2005, Sulgrave Manor letterhead granting permission to all members of NSCDA to reproduce photos and text from any publication produced by SM, signed by Wendy Barnes, Directory for SM Board, pdf, 1 page.
- **FSM-Archives Criteria Policy updated 2023 v5:** Document containing contact information for Caroline Goedhart, President and Peter E. Broadbent, Jr. legal counsel and fiscal agent; 1 page.
- **History book letterv4included in book:** Includes instructions for making a donation for receipt of a book; print landscape for 2 copies; 1 page; pdf
- **FSM HRAC-revised OralHistoryProject releaseform \_3\_29\_23 fillable 2:** template created by Caroline Goedhart, pdf, 1 page.
- **Lotus-Media\_Order-Form-Drop-off:** instructions for local Bellevue, WA customers; pdf, 3 pages. Firm used to digitize recordings and old video archives.
- **NSCDA Archives Collection Policy 2015-10-4:** Draft NSCDA Management Policy, revised 21 December 2020, pdf, 8 pages.
- **Policies and Procedures for Historian Positionv4:** 1 page; pdf

**Documents in Word format include:**

- **NSCDA ReleaseTemplate-OralHistoryProject:** Template release form from which FSM template was taken; pdf, 1 page.
- **FSM New Associate Trustee Form:** Associate Trustee Identification Form, created by Charbra Jestin Adams and with her contact information; Word document, 1 page.
- **FSM\_Document Destruction Policy 2-17: Reporting form and** also includes **FSM Document Retention and Destruction timetable** in a Word document of 2 pages
- **FSM Reimbursement Request Form chg:** Word document reimbursement form for itemized expenses with address of Caroline Goedhart, 1 page.
- **Archives Committee Handbook 04.07.2023;** 1 page; Word
- **Deed of Gift FSM Final 2023;** 1 page; Word
- **FSM finding Aid Draft Intro 5v4;** 2 pages; Word
- **FSM Reimbursement Request Form chg;** Typeable form; 1 page; Word
- **FSM-Archive Criteria Policy updated 2023 v5:** With logo, 1 page; Word
- **Policies and Procedures for Historian Positionv4:** 1 page; Word

## Folder 14 FSM - Gavel

- **eBay Listing – Gavel:** Seller’s listing and photograph of Antique Treen 19<sup>th</sup> century Rosewood Gavel purchased by Sally Congdon
- **Sally’s presentation at 2021 Virtual Meeting:** text written for and read at SM Annual Meetings by President Sally Congdon with history and photo of the Wakefield Gavel and the lost FSM gavel; 2 pages.
- **Wakefield Gavel:** 4 Snippets copied from the FSM History book re the Wakefield Gavel at Sulgrave Manor with illustration; 1 page

## Folder 15 FSM – George Washington Exhibit

- **2019 GW Exhibit Committee Report VPB:** Bradshaw report in outline format to 1<sup>st</sup> committee meeting at 2019 FSM Annual Meeting; 1 page.
- **2020 GW Exhibit Committee Report VPB:** Bradshaw report of funds raised as of 31 August 2020; committee members listed; 1 page.
- **2021 GW Exhibit – Committee & Newsletter Rpt SBC:** July 2021 Announcement of goal of \$100,000 met; 1 page.
- **2022 June GW Exhibit display kwp:** Continuous 3 page scan of photographs taken by Kitty Petit of the display in the exhibit
- **2022 June Washington Exhibit donors FINAL –v1:** List of donors to the Exhibit in a continuous scan of 5 pages
- **Audience Engagement Plan (1):** 2019 SMT document of 17 pages in a continuous scan containing introduction, situational analysis, strategy, objectives, marketing, and communication with various exhibits to illustrate the text.
- **FSM\_Grants Update Oct 2021 FINAL:** 7 page scan of illustrated update and explanations for Grants for CEO Support, General Operating Support; NSCDA - SMFF support, Architectural and Planning Costs for Sale of Kiln Yard, New GW Exhibit, and Support for Business Development Officer.
- **FWD SMT –GW Exhibit:** Scan of Congdon email dated 13 April 2020 to FSM Executive Committee with email from Nigel Bowles dated 9 April re update on GW Exhibit; 2 pages.
- **GW Case for Support 3):** 3 page SMT document with Introduction, Project Description, Outputs, Project Cost, and 3 year plan for fundraising.
- **GW Exhibition Grant Application to FSM:** SMT document application for grant monies; 1 page.
- **HLF Grant Support Letter:** Sarah B. Congdon Letter dated 25 October 2018 to Heritage Lottery Fund Grant Review Panel explaining FSM support of the GW Exhibit project; 1 page.
- **Nigel Bowles Thank you Letter for GW Exhibit Support:** Chairman of the SMT Board letter to Sally Congdon expressing appreciation for support; dated 12 June 2021 the 1 page letter was copied in the FSM History book.
- **Sample brochure GWv5:** Illustrated 1 page folded brochure developed by Caroline Goedhart and Victoria Bradshaw to be used to solicit funding for the exhibit.
- **SBC email 03-09-2020:** Message dated 9 March 2020 to Vicky Bradshaw, Caroline Goedhart, and Elaine Blaylock indicating her vote of approval for the \$20,000 initial payment to be made and request for note in minutes of EC meeting of prior Finance, Grants, and Executive Committee; email from Alison Ray requesting the initial payment.

- **SBC re A. Ray Original Request for Sulgrave Stories:** Message forwarded from CEO Ray for stories as requested by Interpretation Consultants for new exhibit; 1 page.
- **Sharing Sulgrave Stories hlf text:** 5 page Q & A from Sharing Stories Heritage Lottery Application, A. Ray author.
- **SSS application – GW Exhibit:** Continuous 17 page scan of Heritage Lottery Fund Application Form completed by Alison Ray.
- **SSS Project Plan:** 2 page Project Plan for Sharing Sulgrave Stories
- **Sulgrave Stories Requested:** SBC email message to Friends of Sulgrave Manor Community requesting stories dated 22 July 2020; copy of forward from Alison Ray.
- **VPB e-mail & ltr example 03-16-2020:** message from Vicky Bradshaw to GW Committee members with update on donations to date; no letter attached.
- **VPB email 09-22-2019:** Email sent to committee members explaining Alison Ray’s original report on proposed exhibit project with update on additional funding received.
- **20220830\_115856:** jpg file image of small donor plaque on base
- **20220830\_115920:** jpg file image of introductory signage for exhibit
- **20220830\_121814:** jpg file image of easel with NSCDA donor board in exhibit
- **20220830\_121941:** jpg file image of closeup of NSCDA easel donor board in exhibit
- **IMG\_0121:** jpg image of The Dames Story; cover photo by C. Jestin June 2023
- **IMG\_0570:** jpg image of donor book page list of NSCDA donors by K. Petit; close up
- **IMG\_0571:** jpg image of donor book page 1 list of NSCDA donors by K. Petit
- **IMG\_0572:** jpg image of donor book page 2 list of NSCDA donors by K. Petit
- **IMG\_0573:** jpg image of donor book page 3 list of NSCDA donors by K. Petit
- **IMG\_0574:** jpg image of donor book title page by K. Petit
- **IMG\_0575:** jpg image of “Staying Friends” board in exhibit by K. Petit
- **IMG\_0576:** jpg image of “Symbolism of Sulgrave” board in exhibit by K. Petit
- **New GW Exhibit at Sulgrave Manor:** jpg image of revolving panels in exhibit by SM staff
- **New Home for George poster P. Thompson:** jpg image of poster advertising coming exhibit
- **Screenshot 2021-01-07 13.21.11 H:** png file of Story Map proposed by Core, p. 5
- **Screenshot 2021-01-07 13.21.25 H:** png file of Reading Heights proposed by Core, p. 7
- **Screenshot 2021-01-07 13.21.34 H:** png file of Developed Graphics proposed by Core, p. 8
- **Screenshot 2021-01-07 13.21.32 H:** png file of Spatial Sketches proposed by Core, p. 13

## Folder 16 FSM – Glessner House Blog

- **Email Request for proper citation:** William Tyre response dated 15 June 2022; 4 page string with prior messages.
- **Email Request to use images:** William Tyre response dated 15 June 2022; 3 page string including original request to use images from Mary Campbell
- **The Story of a House – Glessner House Museum Blog:** Article from Glessner House Museum Blog of Sunday, February 19, 2017 re Sulgrave Manor containing images of invitations received by John Glessner to respond to solicitation request for restoration contribution used in Timeline History; 6 pages.
- **G002.6.1b pg 1:** jpg file of Appeal with image of the Manor
- **G002.6.1b pg 2:** jpg file of page 2 of the Appeal
- **G002.6.2b pg 1:** jpg file of page 1 of the Appeal noting death of Robert Bacon

- G002.6.2b pg 2: jpg file of page 2 of the Appeal
- G002.6.2c pg 1: jpg file of page 1 of the Appeal noting support of King George V etc.
- G002.6.2c pg 2: jpg file of page 2 of the Appeal noting support of King George V etc.

## Folder 17 FSM – Grants Applications-Updates

- **5. Annual Report 2016 SMT (Secured):** Report of the Trustees and Financial Statements for the Year Ended 31 December 2016 for The Sulgrave Manor Trust by David Upstone, Chartered Accountant, Brackley, Northamptonshire, 22 pages.
- **1960 Minutes 33rd Biennial Council NSCDA Wool House purchase:** scan of extracted Report to Biennial Council by Mrs. Stanton Brown and Mrs. Albert Harkness, NSCDA Senior Representatives to Sulgrave Manor re the Sulgrave Manor Account held at US Trust Company of New York for September 1, 1958 - August 31, 1960, pp. 56-57.
- **2016\_005 FSM\_George Washington Coat grant application AR:** FSM Grant Application form for conservation, study and display of George Washington Coat, £17,650; 3 pages.
- **2016\_FSM\_002 Grant for CEO Support:** FSM Grant Application for the three-year commitment to fund a Chief Executive Officer for Sulgrave Manor in the amount of \$144,699 including project description, summary, costs, budget; 8 pages.
- **2016\_FSM\_033S1 – Archives Supplement 1:** FSM Grant Application form to purchase archive materials and for archive frame repair, Parts one and two, in amount of \$5,200, 1 December 2017- 1 February 2018, including project description, summary, costs, budget; 7 pages.
- **2016\_FSM\_004 Operating Support:** FSM Grant Application form for Operating Support in amount of \$84,000 (One year-renewable) from 1 January 2016-31 December 2016; 2 pages.
- **2016-FSM-001-M1 Phone System:** FSM Grant Application form for upgrading of telephone system at Sulgrave Manor in amount of £ 2,526, including project description, equipment costs etc.; 3 pages.
- **2016-FSM-001-M2:** FSM Grant Application form for office system wiring for Epos and telephone systems in amount of £ 649 including project description, estimated completion date, background information: 2 pages.
- **2017\_FSM\_003S2 \_ Archives Supplement 2:** FSM Grant Application form for \$23,478 for additional costs related to Archives space restoration including project description and duration or work; 2 pages.
- **2017\_FSM\_006 SM Restoration:** FSM Grant Application form for \$260,000 including detailed list for urgent repairs re remediation of water , wind and pest control in addition to replacement of heating, electrical systems, fire detection, plaster repair, roofing etc.; project description; 4 pages.
- **2017\_Operating Support Extension Request 2017 signed:** FSM Grant Application Operating Support Extension Request for \$84,000 for 1 January 2017 – 31 December 2017 payable quarterly, signed by CEO Alison Ray 7 March 2017; 2 pages.
- **2018\_Operating Support Extension Request – signed:** FSM Grant Application Operating Support Extension Request for \$84,000, signed by CEO Alison Ray 18 April 2018.
- **2019\_Operating Support Extension – 2019- Signed:** FSM Grant Application Operating Support Extension Request for \$84,000, payable quarterly signed by CEO Alison Ray 3 January 2019; 1 page.
- **2019\_Operating Support Extension NSCDA:** NSCDA Grant Application Form for Operating Support Extension – 2019 starting January 2019, ongoing, including Project Summary and Description dated 3 January 2019, Alison Ray; 1 page.

- **2020\_Operating Support Extension – signed:** FSM Grant Application form for Operating Support Extension – 2020, \$84,000 payable quarterly plus additional \$24,000 payable in March 2020, beginning January 2020 and ongoing, Alison Ray, 11 March 2020; 1 page.
- **2021\_Operating Support Extension:** FSM Grant Application form for Operating Support – 2021, Project Number FSM-04-S7, \$84,000, beginning January 2021, including project description and summary, 1 page.
- **2021\_Operating Support Extension – signed:** FSM Grant Application form for Operating Support Extension 2021, beginning January 2021 signed by Alison Ray, CEO 29 January 2021; 1 page.
- **BDO Grant Application (4):** FSM Grant Application form for application for \$23,760 payable quarterly plus additional \$6,240 payable in October 2020 for Business Development Officer position, including Project Summary and Description; Nigel Bowles, 19 August 2020; 2 pages.
- **Charity commission extract Trustees:** Data for financial year ending 31 December 2015 for The Sulgrave Manor Trust, overview; 3 pages.
- **FSM Kiln Yard application:** FSM Grant Application Form application for Architectural Planning and Permission for Kiln Yard development, in amount of \$58,000 requested \$39,000 beginning October 2018- June 2018, including project summary, description of project, Alison Ray, 18 September 2018, 3 pages.
- **FSM Opportunity Cost application Additional Costs:** FSM Grant application form, for \$160,000 beginning October 2108 for additional phases required for completion of Restoration works and on account of shortfall in funds since no generated revenue during closure etc., including Project Summary; 2 pages.
- **FSM\_GRANT APPLICATION FORM FINAL - July 2016:** Outline of FSM Special Projects Grant Application expectations and grant application requirements; 1 page.
- **FSM\_Grants Update Oct 2017 – With Pictures v4:** FSM Grants Update October 2017 containing illustrated recap of Grants awarded during the year for information and distribution to FSM community at Annual Meeting, 12 pages.
- **FSM\_Grants Update Oct 2018:** FSM Grants Update October 2018 containing illustrated recap of Grants awarded during the year for information and distribution to FSM community at Annual Meeting, 5 pages.
- **FSM\_Grants Update Oct 2019:** FSM Grants Update October 2019 containing illustrated recap of Grants awarded during the year for information and distribution to FSM community at Annual Meeting, 5 pages.
- **FSM\_Grants Update Oct 2020:** FSM Grants Update October 2020 containing illustrated recap of Grants awarded during the year for information and distribution to FSM community at Annual Meeting, 8 pages.
- **FSM\_Grants Update Oct 2021 FINAL:** FSM Grants Update October 2021 containing illustrated recap of Grants awarded during the year for information and distribution to FSM community at Annual Meeting, 7 pages.
- **FSM\_Grants Update Oct 2022\_ FINAL:** FSM Grants Update October 2022 containing illustrated recap of Grants awarded during the year for information and distribution to FSM community at Annual Meeting, 7 pages.
- **FSM-01\_OFFICE SYSTEMS GRANT FINAL REPORT (003):** Illustrated final accounting and report by Alison Ray re 2015 FSM grant awarded for \$20,000 for EPOS system to improve operational reporting in all departments, 1 page.
- **FSM-002S1 CEO Salary:** FSM Grant Application form for additional three year commitment to fund a Chief Executive Officer for Sulgrave Manor, requesting \$150,000, \$25,000 payable every six months beginning 1 November 2019 – 1 November 2022, including Project Summary and note of the value in the CEO executing the Business Development Plan; 2 pages.

- **FSM-03\_ARCHIVES GRANT FINAL REPORT:** Illustrated final accounting and report by Alison Ray re 2015-2017 funding for creation of climate controlled museum standard archive; 1 page.
- **FSM-05\_GEORGE WASHINGTON COAT GRANT FINAL REPORT (003):** Illustrated final accounting and report by Alison Ray re November 2016-November 2017 funding for conservation of the George Washington Coat as part of the new GW exhibition outlined by the Business Plan, Alison Ray; 1 page.
- **FSM\_06\_SULGRAVE MANOR RESTORATION PHASE I FINAL REPORT (2) (003):** Illustrated final accounting and report by Alison Ray re May 2017-April 2019 funding in the amount of \$260,000 for work completed during Phase I Restoration; 5 pages.
- **FSM\_07\_WOOLHOUSE REFURBISHMENT FINAL REPORT (003):** Illustrated final accounting and report by Alison Ray re Autumn/Winter 2017-Spring 2018 funding in the amount of \$65,000 for refurbishment of the Wool house; 1 page.
- **FSM-10\_U.S. Flag – Application:** FSM Grant Application form for replacement of US Flag at Sulgrave Manor, total cost \$315, 18 July 2018 – 25 July 2018, signed by Alison Ray, with illustration of proposed flag details, 3 pages.
- **FSM-22 flagpole grant application:** FSM Special Projects Grant Application statement with FSM Grant Application form for the flagpole and flagpole service for front of Manor, estimated cost of £ 580, November 2022 – April 2023, dated 22 August 2022, including replacement parts needed, signed by Alison Ray, 3 pages.
- **FSM-2013-01\_ELECTRICS AND WINDOWS GRANT FINAL REPORT (003):** Illustrated final accounting and report by Alison Ray re January 2013-December 2017 funding for repair and recondition of window frames and installation of UV film, upgrades to electrical system in the Manor; 1 page.
- **FSM-2014-01\_THATCHING GRANT FINAL REPORT (003):** Illustrated final accounting and report by Alison Ray re October 2014-December 2016 funding in amount of \$70,000 grant to re-thatch Manor Cottage and Kiln Farm cottages and repair of beams, supplemental funding supplied by World Monuments Fund; 1 page.
- **FSM-2014-02\_PICTURES AND ARTEFACT RESTORATION GRANT FINAL REPORT (003):** Illustrated final accounting and report by Alison Ray re December 2014-June 2016 funding in amount of \$20,000 for conservation work and investigation of Gilbert Stuart portrait of George Washington; 1 page.
- **Grant Application for Wool House Refurbishment (002):** NSCDA Grant Application for Buildings and Grounds Projects funded by SMFF for Wool House Refurbishment, estimated cost £ 50,000 (\$65,000) to begin Autumn/Winter 2017 with completion in spring 2018; includes Project Summary, Background, Plans, summary of work, signed by Alison Ray and sent to Victoria Bradshaw and Sally Congdon; 4 pages.
- **Grant Application for Wool House Refurbishment NSCDA:** NSCDA Grant Application as above without introductory page; 3 pages.
- **Grant Application for Wool House Refurbishment:** NSCDA Grant Application as above with introductory page; contractor quotation, and interior and exterior photograph illustrations; 8 pages.
- **Grant for Support of Marketing Officer:** FSM Grant Application FSM-013 for funding in the amount of \$2160.00 in support of salary for marketing officer to begin October 2019 through January 2020; 2 pages.
- **Grants Awarded to Sulgrave Manor Trust:** Text covers Grant Application Procedure and argument for support of Phase I and Phase II Restoration costs, recent grants awarded and a list of documents to support the request; 2 pages.



- **GW Exhibition Grant Application to FSM:** FSM Special Projects Grant Application statement followed by FSM Grant Application form request for funding in the amount of \$75,000 in support of the George Washington Exhibition as part of Sharing Sulgrave Stories, February 2020-April 2021, signed by Alison Ray 28 February 2020; 3 pages.
- **HLF Grant Support Letter:** dated 25 October 2018, on letterhead from Sarah B. Congdon to Heritage Lottery Fund Grant Review Panel stating official support for GW Exhibit, 1 page.
- **Light Fitting Grant Application:** FSM Grant Application form dated 17 September 2021 request for funding in the amount of £ 980.00 for restoration of 1920's glass/metal light fitting, scope of project noted and photograph of the fitting included, November 2021- December 2021; to be titled FSM-17 per email of 09-22-2021, 2 pages.
- **Note on Grant numbering SBC:** brief explanation of Grant numbering by Sally Congdon; 1 page.
- **SBC Email 1 September 2021:** Email to Mary Campbell from Sally Congdon explaining the necessity of including grant applications as part of permanent records, request to make all documents uniform in pdf format; 1 page.
- **SBC Email 09-22-2021 re funding for Light Fitting refurbishment:** Email from Sally Congdon to FSM Executive Committee reporting unanimous vote on motion to approve the request for funding; request to Secretary to number the Grant in the minutes as FSM-17; 1 page.
- **SBC Email to V Bradshaw re Wool House refurbishment:** Email from Sally Congdon to Victoria Bradshaw with attached Grant Application and supporting documentation, request to send all to the NSCDA Finance Committee for their consideration; 1 page.
- **Scarves – Grant Application FSM-8 M 1:** FSM Grant Application form for funding for Washington/Sulgrave Scarf for Sulgrave Manor Shop in the amount of \$1,422 minus \$711= \$711, January 2018 – until all have been sold, for 30 scarves, dated 17 September 2019 and signed by Alison Ray; 2 pages.
- **SMT Business Plan – Final Report:** Sulgrave Manor Developmental Business Plan Final Report dated May 2018, detailed illustrated report of 70 pages.
- **SSS application-GW Exhibit:** Heritage Lottery Application Form Notes on completion, summary, reference number OH-18-03791 re supplemental funding for George Washington Exhibit; 17 pages.
- **FSM Grant MASTER LOG as of February 2023:** Excel Spreadsheet listing of all Grant Applications, amounts awarded, status; 1 sheet
- **FSM Grant MASTER LOG as of May 2023:** Excel Spreadsheet listing of all Grant Applications, amounts awarded, status; 1 sheet
- **Wire Transfer Worksheet – MASTER as of 22 Sep21:** Excel Spreadsheet listing of all monies sent to Sulgrave Manor from 2013 to present; 1 sheet.
- **Wire Transfer Worksheet – MASTER as of June 2023:** Excel Spreadsheet listing of all monies sent to Sulgrave Manor from 2013 to present; 1 sheet.

## Folder 18 FSM – History Timeline Manuscript ~

### Subfolder: Copyright Application

- **2023-07-10 07-22 Copyright Certificate of Registration:** scan of original Certificate of Registration for History Book, Decision dated June 28, 2023; Effective date of Registration January 10, 2023; **Registration Number: TX9-280-683;** original to be sent to attorney Peter Broadbent; 2 pages; pdf
- **Application cost:** Email from Caroline Goedhart dated 2 January 2023 re application submission and cost; pdf
- **Email to CHG from Karen Cribb re application:** dated 5 June and forwarded to Mary Campbell; 1 page; pdf
- **Email Reply from CHG to Karen Cribb re application;** dated 28 June 2023 including THREAD ID:1-5T29FF4; pdf
- **Peter Broadbent response to Copyright questions:** email string dated 13 June 2022; 6 pages; pdf
- **Copyright page 1:** Color scan of original certificate page 1; jpeg
- **Copyright page 2:** Color scan of original certificate page 2; jpeg

### Subfolder: Greenhaven Printing

- 230018-FOSM-Book Greenhaven ZIP drive format
  - **\_MACOSX** Folder with 2 pdf files
  - **230018-Friends of Sulgrave Manor:** the complete manuscript
  - **230018-Friends of Sulgrave Manor\_Cov:** the complete cover including front and back with the spine
- **FSM Books – Number Bad and Good Received:** spreadsheet defining the total of good and damaged books in each of the 12 boxes; Excel
- **Greenhaven estimate 6X9 Booklet #14225:** pdf
- **Greenhaven estimate Sulgrave 8.5X11 Booklet #14197:** pdf
- **Greenhaven Final Invoice #223975:** dated 1December 2022; pdf
- **Greenhaven Packing Slip 16Nov2022;** pdf
- **Greenhaven Packing Slip 20January 2023;** pdf

### Subfolder: Hannah Klein Designer

- **Hannah Klein\_Invoice #18\_FSM:** Final invoice dated 25 September 2022; pdf
- **Hannah Klein Resume:** 1 page; pdf
- **Interim Actions by the FSM EC 12 July 2022:** Highlighted sentences state additional \$500 beyond contract agreement for work upon completion; 1page; pdf
- **SIGNED\_FSM-HannahKleinQuote\_bookdesign:** signature dated 7 March 2022, 1 page; pdf

### Subfolder: Manuscript In Design Files

- FSM Volume I\_Final.indd
- FSM Volume II\_Final.indd
- FSM Volume III\_Final.indd
- InDesign Files-20220923T221940Z-001: Zip file containing above files

**Subfolder: Manuscript PDF Files containing 3 subfolders of images used in the three volumes and additional files**

**Subfolder: Photos Vol I Final Draft v2:** includes thumbnails of images used and additional choices

**Subfolder: Photos Vol II Final Draft v2:** includes thumbnails of images used and additional choices

**Subfolder: Photos Vol III Final Draft v2:** includes thumbnails of images used

**Additional pdf files in subfolder:**

- 230018-Friends of Sulgrave Manor\_Cov: the complete cover including front and back with the spine
- Adjusted FSM Manuscript
- FSM Complete Manuscript\_Final 2Oct 2022
- FSM Plaque\_FINAL: names only of NSCDA Sr. and Jr. Representatives to the Sulgrave Manor Trust Board; used in FSM history book Vol III
- FSM Volume I\_FINAL
- FSM Volume II\_FINAL
- FSM Volume III\_FINAL
- PDFs-202200923t221754z-001: Zip drive containing above Volume files in pdf
- Timeline bookCOVER Aug 1: Front cover only

**Additional files:**

- History book letterv4: print form to print 2 letters on one sheet; explanation for receipt of a complimentary book with receipt of donation to defray production costs; 1 page; pdf
- HRAC rpt to EC 1-10-23 revised: recap of book costs in report to History Research and Archives Committee; 1 page; pdf

## **Folder 19 FSM – History Timeline Manuscript Image Usage & Permissions ~**

**Subfolder: Alamy**

- Alamy property-model-releases-infographic-en; pdf

**Subfolder: Ansary, Cyrus Book Cover**

- Cyrus Ansary permission; 1 page scan of email dated 19 June 2022; pdf
- Cyrus Ansary permission for use of cover image; pdf of email string; 5 pages; pdf
- Note with memoir: Scan of handwritten note accompanying receipt of his memoir; pdf
- Updated Address for Cyrus Ansary; pdf
- Capture Ansary flier: D.C. Society presentation 18 February; 1 page; jpg
- Cover Odyssey of High Hopes: Screen shot of cover of his memoir sent to Mary Campbell; jpg

**Subfolder: AP Photos**

- **AP Images Lic No. LIC-01456983 – Friends of Sulgrave Manor:** for Taft photo; top half only visible; 1 page; pdf
- **AP Images Lic No. LIC-01456983 scan of TXT doc received;** 2 pages; pdf
- **AP Images Lic No. LIC-01461295 – Friends of Sulgrave Manor:** for Troops photo; 3 pages; pdf
- **AP Terms and Conditions\_AP:** from website: 4 pages; pdf
- **Contact Us\_Buy Photos\_AP Images:** screenshot of online form; 2 pages; pdf
- **Email string re conflicting dates of photographs:** confirmation from Sam Gull at SM with attachments of news clippings of the Taft event and guest book page: 4 pages; pdf
- **Email string re Lic No. LIC-01456983 payment:** re Troops photograph; 7 pages; pdf
- **Invoice 90932607\_:** for use of Taft photo; 1 page; pdf
- **Invoice 90955756 Paid:** scan of invoice with check; 1 page; for use of Troops photo
- **Invoice 90955756: Troops photo;** pdf
- **Taft At Washington Ancestral Home\_Buy Photos\_AP Images Detail View;** pdf
- **WWII England Washington Birth Ceremony\_Buy Photos\_AP Images Detail View;** pdf
- **20220715\_144439:** Photo of Taft visit clippings rec'd from SM; Banbury Guardian July 6, 1922; jpg
- **20220715\_145316:** Photo of Guest Book signatures 30 June 1922 rec'd from SM; jpg
- **AP\_110406021532 Troop:** Image received from AP; jpg
- **AP\_19176469763987 Taft:** Image received from AP; jpg
- **Screenshot AP License;** jpg
- **Screenshot License bottom;** jpg
- **Screenshot License top;** jpg

**Subfolder: Brown, Helen Gilman Noyes**

- **Brown, Helen Gilman Noyes:** 1916 Passport photo accessed from Family Search.org; pdf

**Subfolder: Cat's Meow Village**

- **Cat's Meow Village Permission:** Email dated 20 June 2022 from Sue Page granting permission and with information re the designer Heather Page; first ordered by FSM Trustee Julia Milone; pdf

**Subfolder: Centenary Plate Julie Milone Franklin Mint**

- **Centenary Plate Julie Milone Franklin Mint:** email string last dated 5 July 2022 re plate and other items; 5 pages; pdf (Franklin Mint no longer in existence)

**Subfolder: Chatfield, Helen & Kim Chatfield**

- **Chatfield permission photo Helen Chatfield:** email dated 16 June 2022 to kwp granting permission; pdf
- **Chatfield permission Kim Chatfield June 2022:** email string last dated 16 June 2022 to kwp; 2 pages; pdf
- **Chatfield permission email kwp November 2022:** email offer to contribute to expenses; 1 page; pdf

**Subfolder: Childs, Mimi photograph permission**

- **Childs address:** email dated 22 November 2022 to mbc with mailing address; pdf
- **Mimi Childs permission for bed hangings photo:** email dated 23 June to kwp with permission to use any photos in the 2016 SM trip album; pdf

**Subfolder: Coloring Book Alice Lea Tasman**

- **FSM-Alice Lea letter:** Dated 14 August 2022, ltr from Kitty Petit to Trustee Emerita Alice Lea Tasman requesting verbal permission to use photo of coloring book; pdf
- **Tasman written permission to use image of the Coloring Book;** dated 20 August 2022; pdf

**Subfolder: Comegys, Harriet Clayton Mt. Vernon**

- **Agreement\_FriendsSulgraveManor\_2022Jul12:** request form signed by Dawn Bonner, Manager of Visual Resources; pdf

- **Email link from Dawn Bonner Mt. Vernon Ladies' Assoc\_:** email to Sally Congdon re use of photo of Hope Harkness with Bonner's contact information; pdf
- **Email request 8 July 2022:** Email explanation of project and request for use of photo; 2 pages; pdf
- **Email request 11 July 2022:** Request for clarification re different use of Harkness photo and request for Dropbox link; 3 pages; pdf
- **Email request 12 July 2022:** Email string with countersigned copy of agreement attachment and containing link to photographic portraits of Harkness and Comegys; 4 pages; pdf
- **Mt. Vernon Ladies Association Permission Bonner:** Email dated 11 July 2022 with blank agreement attached; pdf
- **Reproductions\_Rights\_Agreement 2021\_WR FSM:** form filled in by mbc; pdf
- **Reproductions\_Rights\_Agreement 2021\_WR:** blank form; pdf
- **Harriet Comegys:** full length photograph; jpg file
- **Comegys:** full length photograph; TIF file

**Subfolder: Congdon**

- **Congdon permission to use Foreword:** email dated 25 June 2022 granting permission to use the text of her Foreword used in the FSM History book; pdf

**Subfolder: Copyright Application**

- **2023-07-10 07-22 Copyright Certificate of Registration:** scan of original Certificate of Registration for History Book, Decision dated June 28, 2023; Effective date of Registration January 10, 2023; **Registration Number: TX9-280-683;** original to be sent to attorney Peter Broadbent; 2 pages; pdf
- **Application cost:** email dated 2 January 2023 from Caroline Goedhart re application submitted and cost; pdf
- **Email to CHG from Karen Cribb re application:** dated 5 June and forwarded to Mary Campbell; 1 page; pdf
- **Email Reply from CHG to Karen Cribb re application;** dated 28 June 2023 including THREAD ID:1-5T29FF4; pdf
- **Peter Broadbent response to Copyright questions:** email string dated 13 June 2022; 6 pages; pdf
- **Copyright page 1:** Color scan of original certificate page 1; jpeg
- **Copyright page 2:** Color scan of original certificate page 2; jpeg

**Subfolder: Corning Museum Windows**

- **Corning Museum of Glass:** email dated 3 June 2022 from Suzanne Abrams Rebillard, re GW window attribution and information re Creative Commons Attribution; 2 pages; pdf
- **Lanmon email string with address:** email string last dated 22 November 2022 with address for mailing of History book; 5 pages; pdf

**Subfolder: Deluna By Design, Inc. SM scarf**

- **Marisol Deluna scarf email Anne Folkes:** email of 22 June 2022 reply to questions re copyright issues for image use of scarf; pdf
- **Marisol quote:** Proposal for Custom Scarf Design dated 24 September 2016; 5 pages; pdf
- **Flowers of Sulgrave Scarf 2: image of square scarf; png**

**Subfolder: di Valmarana, Alexandra**

- **Email of 6 July 2022 kwp:** Response kwp request to use her photographic images used on cover page of article in Winter 2017 Trend & Tradition magazine page 92; 3 pages; pdf

**Subfolder: Dumbarton House**

- **Cook Watercolor of SM DH Permission for Publication2:** Form filled and submitted for use of framed and unframed images sent; 2 pages; pdf
- **NSCDA President images accessed from website for use FSM History Timeline:** List of 21 images accessed from the website; pdf
- **Samantha Hatton Emails 12 & 14 July 2022:** Emails clarifying correct citation to use for image use and in Bibliography and for abbreviated citation; pdf

**Subfolder: Finnemore Postcards [for use in FSM Holiday 2022 card]**

- **Dumbarton House Photographic Services Fee Schedule:** Form submitted by Caroline Goedhart for use of Finnemore postcard garden image on FSM Holiday card; contains restrictions for use guidelines; charges; 4 pages; pdf

**Subfolder: Garrett, Alice Whitridge Garrett & Sons photo**

- **Clipping\_108922037 Robert:** Obituary for son Robert; saved to identify him in the photo; pdf
- **Clipping\_108922755 John:** Obituary for son John; saved to identify him in the photo; pdf
- **49677473\_18b6f7844f7a-82bf-54880bb384ff Alice:** Obituary for Alice Whitridge Garret; jpeg
- **USM1372\_327\_0748 Passport:** Passport application for Alice Garrett accessed from Ancestry.com; jpg

**Alice Whitridge Garrett & Sons:** Photograph accessed from Ancestry.com used on page 6; png

**Subfolder: Glessner House (See also folder FSM – Glessner House Blog)**

- **Glessner House attribution preference:** pdf
- **Glessner House email string:** pdf
- **Glessner House Permission:** pdf
- **Glessner House Request:** pdf
- **Tyre response 15 June 2022 with attachments:** pdf
- **G002.6.1b pg 1:** jpg
- **G002.6.1b pg 2:** jpg
- **G002.6.2b pg 1:** jpg
- **G002.6.2b pg 2:** jpg
- **G002.6.2c pg 1:** jpg
- **G002.6.2c pg 2:** jpg

**Subfolder: Halcyon Days trinket box**

- **Halcyon Days Enamel box images:** pdf
- **Halcyon Days Response permission:** pdf
- **Mowat permission email: email string; 2 pages; pdf**
- **Request Permission to use image of retired Halcyon Days enamel box:** mbc; 2 pages; pdf
- **Halcyon Days Box lid white background:** jpg
- **Halcyon Days Enamel Trinket box bottom wgr: Raab photo;** jpg
- **Halcyon Days SM Box: screenshot from eBay offering;** jpg

**Subfolder: Harkness, Hope (See also Subfolder: Comegys Harriet Clayton Mt. Vernon, above)**

- **Agreement\_FriendsSulgraveManor\_2021July12:** pdf
- **Dropbox link to Mt. Vernon photos:** pdf
- **148 Harkness RI:** TIF file

**Subfolder: John Cook Watercolor Notecard**

- **DH Permission for Publicaton2 Cook Watercolor:** pdf
- **Foust email re DH form John Cook watercolor 02-28-2022:** pdf
- **Foust email re John Cook watercolor 03-23-2021;** pdf
- **SBC and Jerry Foust DH email re John Cook watercolor 3-2021:** pdf
- **N2045 DH image with frame:** jpg
- **N2045-2 DH image no frame:** jpg

**Subfolder: Josh Bach tie and bowtie**

- **Email 8 July 2022 mbc:** Request for permission to use images; 2 pages; pdf
- **Raab email 8 July 2022:** Report of verbal OK from Josh Bach to use images; pdf
- **Reply to Josh Bach 10 Aug 2022: Thanks;** 1 page: pdf
- **Response to New customer message 10 August 2022:** pdf
- **Response to New customer message 11 July 2021;** pdf

**Subfolder: JPI Media Banbury Guardian image BNA (British News Archive)**

- **JPIAuthor-Copyright-Assignment-Form:** 5 pages; pdf

**Subfolder: Lee, Lady Ruth Viscountess of Fareham**

- **Bridgeman Images Account Paid: Invoice noting orders as PAID;** pdf
- **Bridgeman Images Service Agreement:** Document detailing Definitions, Services, Credit and Intellectual Property, Releases, Indemnification etc; 11 pages; pdf
- **Bridgeman invoice\_1052938\_newyork:** dated 24 June 2022; 1 page; pdf
- **Courtauld Response re Artist's permission:** email of 23 June 2022 from Karin Kyburz, Picture Researcher at the Gallery re location of rights to the portrait; and that DeLászló rights have expired; 1 page; pdf
- **BAL\_5892228 (1):** Image of portrait at lowest resolution; jpg
- **BAL\_5892228 (2):** Image of portrait at medium resolution; jpg
- **BAL\_5892228:** Image of portrait at highest resolution; jpg
- **Download Delivery Screen 1126266:** jpg

**Subfolder: Lilliput Lane Model SM**

- **Lilliput Lane images:** photographs of box, contents, and model; pdf
- **Lilliput Lane Ltd Freestone email 23 June 2022:** last of string re information on date of model; 2 pages; pdf
- **Lilliput Lane Ltd Freestone Enesco permission:** email string with permission and attribution; 3 pages; pdf

**Subfolder: Macmillan Publishing H. Clifford Smith**

- **Usage form:** online form requesting use of image of the book cover; no response received; 3 pages; pdf

**Subfolder: MainLineLife (no response received)**

- **Email 5 August 2022:** re-send of original request; 3 pages; pdf
- **Email to Attorney:** 18 August: 4 pages; pdf

**Subfolder: Mary Evans Picture Library Ltd - Lady Lee GW Portrait**

- **Email string 7-22-2022:** 4 pages; pdf
- **Email with link to download image:** 4 page string; pdf
- **Illustrated London News 2 July 1921 page 36:** page where photograph appeared; pdf
- **Mary Campbell Mary Evans invoice 126994: 22 July 2022;** pdf
- **PayPal receipt:** pdf
- **Preliminary image from Invoice:** pdf
- **13751967 Mrs. Harvey GW Portrait Mary Evans Picture ltd use:** high-res image to use; jpg
- **Caption from I.L.N.:** jpg
- **Capture Link to image download & Credit Line:** jpg

**Subfolder: Mary Lake Thompson Apron 2005**

- **Email string final 08-08-2022:** Email permission to use image with example of and information on design used from Jackie Kang Bousquin, graphic designer; 4 pages; pdf
- **Mary Lake Thompson apron:** image of new apron as originally packaged from eBay seller; png
- **Mary Lake Thompson image design:** image used on apron; png

**Subfolder: Moore, Frances (Mrs. J. E. R. Moore) & Edie Moore (Mrs. James R. Moore, daughter-in-law)**

- **Ann Kelly email to kwp:** dated 5 December 2022, email with address for Edie Moore; pdf
- **Moore Permission:** email dated 5 July 2022 from John Moore, son of Edie Moore for use of his grandmother Frances' photograph; pdf

**Subfolder: Moore, Miss Faith (2 images - deLászló portrait and sisters' photograph)**

- **Alternate deLászló painting:** "Miss Faith Moore at Chequers", 1920 (Oil on Canvas) - not used
- **ARC Permission to use deLászló portrait:** email dated 21 July 2022 from Yvette Lytle with permission and citation information; 6 page string; pdf

- **Bridgeman Images Invoice Paid:** Order # SO00256964, \$100 paid license to use B/W photograph portrait of the two sisters in dress for presentation at Court; pdf
  - **Courtauld inquiry Permission to use deLászló portraits of the two Moore sisters; 3 pages; pdf;** response found in **Subfolder: Lee, Lady Ruth etc.**
  - **Invoice\_1053162\_newyork:** Bridgeman invoice with citation for B/W photograph; 2 pages; pdf
  - **Order25694:** Bridgeman order for photograph; pdf
  - **409194:** jpg image
  - **ARC image deLászló Faith Moore portrait:** jpg
- Subfolder: Morsman, Mary by Julie Morsman Schroeder**
- **Julie Morsman's address:** email dated 27 Nov 2022 to kwp with address; pdf
- Subfolder: New York Times**
- **Mbc response to email 29July2022:** pdf
  - **NYT email response 29July2022:** pdf
  - **Vol I p.20 11Nove1918: proposed page in History book with NYT front page image; pdf**
- Subfolder: Replacements. Ltd**
- **Email 15 July 2022 Winkler:** Final of email string granting permission to use images; 5 pages; pdf
  - **Photo Agreement Mary B. Campbell\_July2022\_Executed:** License and Hyperlink Agreement signed; 3 pages; pdf
  - **Plate Images:** Colonial Dames of America Pattern by Lenox 1941 – Sulgrave Manor, 4 images; 2 pages; pdf
  - **Replacements, Ltd Terms & Conditions: 5 pages; pdf**
- Subfolder: Rust, Josephine Wheelwright NPS image**
- **Josephine Wheelwright Rust:** Biographical information from National Park Service George Washington's Birthplace with formal portrait needing NPS attribution; 4 pages; pdf
- Subfolder: Sesqui Postcard (Unable to locate owner of the image)**
- **Copyright\_rules\_chart\_2014\_-\_Peter B. Hirtle,\_Cornell\_University:** 10 pages; pdf
  - **John D. Cardinell publ obit:** obituary for John D. Cardinell, Official Publisher, Sesqui-Centennial Exposition; pdf
- Subfolder: Sherrerd, Mary Eva Moore Garden Bench**
- **Livingston, Sam Permission to use portrait of Mary Eva Moore Sherrerd:** email string granting permission and citation preference dated 3 July 2022; 3 pages; pdf
  - **Passport photo Sherrerd:** accessed from Ancestry.com, alternative to family photo; pdf
  - **Photopress link for Garden Bench photo on eBay:** link to site handling archive inquiries; 1 page; pdf
  - **Photopress Request:** mbc email request 13 July 2022; no response received; 2 pages; pdf
  - **Lantern Glass Slide of bench:** Raab scan of original lantern glass image; jpg
  - **Mary Eva Moore Sherrerd:** formal portrait accessed from Family Search.org; jpg
  - **Screenshot of Message to Sam Livingston re use of portrait;** jpg
  - **Screenshot of Passport photo:** accessed from Ancestry.com; jpg
  - **s-L1600 (1):** Photopress image from eBay front; jpg
  - **s-I1600:** Photopress image from eBay reverse with copyright information; jpg
- Subfolder: Sioussat, Annie Middleton Leakin**
- **2022-078\_M\_Campbell\_Friends-Sulgrave-Manor\_revised – signed:** Maryland Center for History and Culture permission and reproduction services invoice; 3 pages; pdf
  - **Eames email of 12 July:** string of 8 pages; pdf
  - **Eames email of 29 June:** response to online request; pdf
  - **FY22-IS-Fee-Schedule-Quick-Refernce:** pdf
  - **Invoice – 2022-078 Revised PAID:** pdf
  - **Resource details for photo:** pdf



- RS11036\_pvt\_sioussat\_annie: image sent; TIFF File
  - RS11036\_pvt\_sioussat\_annie-scr: image sent; jpg file
- Subfolder: Stark, Peter *Young Washington* cover image
- Stark Contact Information: received from GA Society
- Subfolder: Starr, Sarah Wister Logan
- Sarah Logan Wister Starr (1873-1956): LaSalle University bio by Jeff Thompson; 5 pages; pdf
  - Starr photo at NSCDA-PA permission: email dated 5 July 2022; pdf
  - Formal framed portrait b sbc-cropped straightened clarity sans reflections 2: cell photo taken by Sally Congdon and photoshopped for use in History book; jpg
  - Formal framed portrait b sbc-cropped straightened clarity sans reflections window 2: cell photo taken by Sally Congdon and photoshopped for use in History book; jpg
  - PA Society large portrait sbc – Copy- Copy cropped clarity: cell photo taken by Sally Congdon and photoshopped for use in History book but not used; jpg
- Subfolder: Sulgrave Manor Trust
- FSM\_SMT Permission to use Photographs and Text: letter from Wendy Barnes, Director, Sulgrave Manor dated 18 September 2005 and still in force; pdf
- Subfolder: Tankersley, Theda Ball
- Theda Tankersley Ocheltree email 25 June 2022: email string with kwp granting permission and with photos attached; address; 5 pages; pdf
- Subfolder: Times *Britain's Homage to 28.000 Dead*
- 85074474: NYT article reprint published 23 February 1943 re event; pdf
  - WWII England Washington Birth Ceremony\_Buy Photos\_AP Images\_DetailView: see also folder AP Photos subfolder for purchase of copyright image; pdf
- Subfolder: Tote Bag 1991 Marcia Harrington
- Tote Bag 1991 Marcia Harrington: email dated 21 July 2022 granting permission to use her photograph of the tote bag and image as appearing in the History; pdf
- Subfolder: Townsend, Alice Greenough, Chip Lewis
- Townsend photo permission Chip Lewis: email dated 23 June 2022 from Charles Pendleton Lewis, Jr. of St. Simon's Island, GA granting permission to use the photograph sent to FSM by him for use in the FSM History book; great-grand-nephew of Alice Greenough Townsend; pdf
- Subfolder: Treadway, Jane
- Jane Treadway Permission Vol III: email dated 28 June 2022 to kwp granting permission to use her photograph in the FSM History book; pdf
- Subfolder: Trend & Tradition Magazine
- Alexandra di Valmarana contact information: pdf
  - Alexandra di Valmarana Email 6 July 2022 kwp: email response to kwp granting permission to use image in the FSM History book; 3 pages; pdf
  - Campbell 071122 Signed: Signed form agreement with The Colonial Williamsburg Foundation dated 15 July 2022 for use of cover image in FSM history book; pdf
  - Martin email of 15 July 2022: Marianne Martin, Visual Resources Librarian, CWF email string with final approval of request to use cover image; 5 pages; pdf
  - TNT105 Cover: pdf image of clean cover; pdf
  - Trend&TraditionWinter2017 SM Reprint: article reprint from the magazine featuring diValmarana and Fuchs photographs; 3 pages; pdf
  - TNT105 Cover cwf use: jpg image of clean cover; jpg
- Subfolder: Waring, Jane Playing cards & FSM pin
- Playing cards & FSM Pin: Email of 20 June 2023 with permission to use images; pdf
- Subfolder: Webster portrait by Sargent

- **Final correspondence with Copley:** email of 25 July 2022 re Copley Society granting use of the Sargent portrait; pdf
- **Permission Frick Digital Images Final:** email of 28 July 2022 re sending of high resolution image of the Sargent portrait of Jane Webster; 7 page string; pdf
- **Response to permission to use image mbc:** email of 28 July 2022; pdf
- **Large Sargent Portrait of Jane Webster:** JFIF file
- **Catalog Card Frick Digital Images;** jpg
- **Screenshot Meta Data Sargent portrait of Mrs. Edwin Sibley Webster, Sr.** jpg

**Subfolder: Weddell VMHC**

- **4093.FriendsSulgraveManor\_Permissions (003):** Virginia House Construction permission; pdf
- **4093. FriendsSulgraveManor\_Permissions\_Update2022-06-25:** Updated permission including portrait; pdf
- **VMHC email Andrew Foster:** final in email string re order form for VA House Construction photo; 4 pages; pdf
- **VMHC request Virginia House images:** example of proposed page for history book; pdf
- **VMHC Virginia Chase Weddell portrait description:** pdf
- **Alexander Weddell portrait:** screenshot of Collections Catalogue page; jpg
- **Screenshot Couple photo:** screenshot of photograph from Collections Catalogue page; jpg
- **VMHC Portrait Virginia Weddell 1948.W.288\_v1 220625 compressed;** jpg
- **Weddell couple photograph:** screenshot of Collections Catalogue page; jpg
- **VMHC Portrait Virginia Weddell 1948;** png
- **1948.W.288\_v1Mrs. Weddell portrait:** high resolution image for use in print of book; TIF

**Subfolder: Wheat, Wiley**

- **NSCDA-VA permission to use photograph Carey:** email dated 15 July 2022 granting permission, attachment of photograph, usage restrictions and attribution; pdf
- **Helen Wiley Hardy Wheat sharpened:** FSM photo of Wiley Wheat extracted from one of her with Martin Sirot-Smith; photoshopped; jpg
- **Wiley 1994 crop d:** photograph cropped and photoshopped to sharpen image; jpg
- **Wiley Wheat 1994:** original photograph attached to email from scrapbook; jpg

## Folder 20 FSM- Images of the Manor ~

**Subfolder: Blomfield Sketches**

- **1920 Bl elevation from orchard to house:** image from Wendy Barnes's CD rom; jpg
- **1927 BL garden, grounds full:** image from Wendy Barnes's CD rom; jpg
- **Manor House Sir Reginald Blomfield, RA from SE:** Manor restoration completed; jpg

**Subfolder: Early Photographs**

- **1902 Sale Ad Poster in Buttery:** photoshopped for use in FSM History book: jpg
- **Serial pre 1927 house only:** jpg
- **Great Hall 1920's:** jpg
- **Kiln Farm 30's:** jpg

- **Kitchen 1930's:** jpg
- **Kitchen after opening:** jpg
- **Manor Kitchen 1910:** jpg
- **Manor Kitchen Mrs. Cave 1910:** jpg
- **Manor Outbuildings 1910:** jpg
- **Manor parlour Cave family: 1920**
- **North Court:** jpg
- **Porch before restoration:** jpg
- **Sulgrave – 35:** jpg

**Subfolder: Emma Stewart Wood** See also contents of sub folder: **Documents – Bess Fuchs** in folder **FSM – DAR & FSM Grant SM Paintings Restoration**

- **EmmaStewartWoodPictures (1):** rear view of Manor after restoration; jpg file
- **EmmaStewartWoodPictures (2):** as above; before; jpg file
- **EmmaStewartWoodPictures (3):** rear view; crest on lower left with no tree; jpg file
- **EmmaStewartWoodPictures (4):** side view; jpg file
- **EmmaStewartWoodPictures (5):** doorway; jpg file
- **EmmaStewartWoodPictures (6):** front view with two figures; jpg file

**Subfolder: Finnemore** See also contents of **DH\_NSCDA SM Finnemore watercolors and sketches**

- **Campbell email re citation for 2022 FSM Holiday Card:** dated 9 November 2022 to Caroline Goedhart, 3 page email string
- **Finnemore Booklets eBay description:** 2 paragraphs on booklet acquisitions from eBay
- **Finnemore Drawing Reprints & Envelope:** Continuous scan of 4 postcards with their reverses and vintage envelope reprint from SM gift shop
- **FinnemoreEtchingsBrochure:** Scan of an early brochure found in NSCDA-WA archives
- **IMG\_0528 NSCDA-PA:** Framed image of Sulgrave Manor located in headquarters house of NSCDA-PA, jpg.

**Subfolder: Polychrome Images**

- **Clammer obituary:** Obituary for Katherine Fullerton Clammer, *The Oklahoman*, 6 April 1990, owner of polychrome photographs referenced in emails
- **Email 2:** Email string between Bunny Muir and Mary Campbell dated 20 October 2021 re acquisition of polychrome images
- **Email:** Email exchanges between Kay Glenday and Mary Johnson dated 20 October 2021 re acquisition of polychrome images
- **M. Dunetz email:** Email exchanges between Bunny Muir and Mary Johnson dated 20 October 2021 re acquisition of polychrome images with photographs of the images and an explanation of ownership
- **Photochrome images of Manor:** Wikipedia history, definition of, and explanation of the photochrome process; includes image of Sulgrave Manor; 2 pages.
- **IMG\_6604:** Front image of the Manor, jpg of cellphone photograph
- **IMG\_6605:** Rear image of the Manor, jpg of cellphone photograph
- **IMG\_6606:** Garden image of the Manor, jpg of cellphone photograph
- **Sulgrave Manor photochrome front:** scanned jpg image of original owned by Mary Campbell

- **Sulgrave Manor photochrome rear:** scanned jpg image of original owned by Mary Campbell

#### Folder contents continued:

- **Bee Watercolour BR/LNER Series description & bio:** pdf of the railway carriage print c. 1947 and brief bio of John Francis Bee; 2 pages
- **Early notecard sketch:** FSM notecard with sketch of Manor, date unknown
- **Evolution of the Manor House:** Produced by Sulgrave Manor, page 1, pre 1890 images and history; page 2, 1890-1900 images and history; page 3, 1900-1910 images and history; and page 4, 1910-1920 images and history; pdf in a continuous scan; also may be filed as **SM-4-x-Photo-Spread.pdf**.
- **FSM Notecard John Cook Watercolor 2003:** pdf scan of notecard; sold as a fundraising activity; pdf, 1 page. See also folder **FSM – John Cook Watercolor of SM 2003**.
- **FSM Notecard John Cook Watercolor 2003:** pdf scan of notecard; sold as a fundraising activity, on white background, pdf, 1 page. See also folder **FSM – John Cook Watercolor of SM 2003**.
- **Hewer etching IMG\_1102 Sulgrave Manor from the Footpath:** c. 1928; see also **DH\_NSCDA SM Hewer etchings** for additional etchings framed at Dumbarton House; jpg
- **Hewer etching IMG\_1104 Sulgrave Manor from the Road:** c. 1928; see also **DH\_NSCDA SM Hewer etchings** for additional etchings framed at Dumbarton House; jpg
- **Lenox China 1941 Golden Jubilee Plates:** 4 different images of views of Sulgrave Manor and plate reverse information courtesy of Replacements, Ltd. ©. See also folder **FSM – NSCDA Commemorative Plates**, pdf, 4 pages in continuous scan.
- **Neave Lithograph Entrance Gates eBay:** Scan of postcard front and reverse with publication information, pdf, 2 pages.
- **Neave Lithograph Sulgrave Manor Postcard eBay:** Scan of postcard front and reverse with publication information, pdf, 2 pages.
- **Sherrin Painting 1910:** Rustic painting of Manor front, pdf, 1 page.
- **SM-4-x-Photo-Spread:** as mentioned above
- **Tudor-Wings:** Produced by Sulgrave Manor, 3 page continuous scan of elevations of evolution of Manor showing East, South and West exteriors, pdf.
- **Twemlow Notecard 600dpi Grayscale:** scan of image of Manor front, notecard once sold in Manor giftshop.
- **Twemlow notecard:** Scan of Graphite pencil drawing produced on notecards
- **Wilkinson LMS Railway Poster Great Hall:** Image of poster c. 1929 offered on eBay, seller's description, bio of artist; pdf

#### Jpeg, Jpg, and PNG Images:

- **Crest and Flags 27 March 2023:** Color photograph of the restored crest and flags sent by SM Marketing and Events Manager Shanna Wells, jpeg.
- **1930's from SE bowling green;** black and white photograph, jpg.
- **A\_visit\_to\_the\_homeland\_of\_Washington's\_ancestors\_(1910)\_(14585125777):** image of the front of the Manor from the pamphlet, sheep grazing, jpg. See also files in **DH\_NSCDA SM Early Pamphlets & Brochures** for notation.
- **a06.03.16.65 Early no wing:** colored photograph, jpg
- **Bee watercolor Railway Ad:** See pdf text for description; jpg
- **Harnett's image of larger house (1):** sketch by Harnett
- **IMG\_0572 (003) NSCDA-PA:** Cell phone photograph of Framed image of Sulgrave Manor located in headquarters house of NSCDA-PA, ©1900 by A. W. Elson & Co., Boston.

- **Library of Congress image service-pnp-det-4a20000-4a27000-4a27300-4a27352r:** early Lantern glass slide image of Sulgrave Manor available from the Library of Congress; c.1910 5X7; jpg, 1 page.
- **Manor Front:** Recent photograph of Manor front from SM (UK) website, jpg.
- **n2045 NSCDA Cook with frame:** John Cook watercolor of Sulgrave Manor held by Dumbarton House, 2003, jpg.
- **n2045-2 NSCDA Cook without frame:** John Cook watercolor of Sulgrave Manor held by Dumbarton House, 2003, jpg.
- **Notecard St. James the Less Sulgrave Garden kwp:** Cell phone photo of notecard for sale at the parish church, contributed by Kitty Petit; jpg
- **Notecard St. James the Less Sulgrave Manor front kwp:** Cell phone photo of notecard for sale at the parish church, contributed by Kitty Petit; jpg
- **Notecard St. James the Less text kwp:** Cell phone photo of notecard reverse for sale at the parish church, contributed by Kitty Petit; jpg
- **Stephen Reid painting front eBay:** “The Washington Manor House Sulgrave”, black & white photograph of painting “Presented to Viscount Burnham, 1919 by The Sulgrave Institution of Great Britain in Gratitude for the Daily Telegraph Having Raised Over £ 5000 for the Sulgrave Fund”, found on eBay, jpg. See also folder: **DH\_NSCDA SM Sulgrave Institution** for the pamphlet “The Washington Manor House” by Armes 1922 in which this image appears.
- **Stephen Reid painting reverse-I1600 (1) eBay:** Inscription on the frame copied on the reverse of the photograph in pencil with the notation: “Copied from the inscription on the picture in Lord Camrose’s room.” [Lord Camrose had been chairman of Allied Newspapers since its inception, but in 1937 he, Lord Kemsley and Lord Iliffe decided to separate their affairs. He took the “Daily Telegraph” as his own property retaining control of the Amalgamated Press and the “Financial Times.”], jpg.
- **Sulgrave Manor graphic for apron:** Possibly from a notecard, image sent to Mary Lake Thomson designer for 2005 apron, jpeg.
- **Sulgrave Manor website:** Image taken from the UK website; jpg.
- **Twemlow graphite pencil full size 300dpi:** Twemlow image scanned from the notecard at 300 dpi; jpg.
- **Alamy Postcard Northamptonshire:** Early image prior to restoration, postcard available on eBay; PNG.
- **Mary Lake Thompson image design:** Graphic design of the Manor house adapted from FSM notecard for use on the apron used as a fundraising activity, 2005; PNG. See also subfolder in **FSM - Timeline Image Usage &Permissions**

## Folder 21 FSM – John Cook Watercolor of SM 2003

- **DH Permission for Publication2 Cook Watercolor:** Permission form issued by Dumbarton House granting use of the watercolor image by John Cook in the FSM Timeline History book; 2 pages.
- **Foust email re DH form John Cook watercolor 02-28-2022:** Message from DH Site Director Jerry Foust to Mary Campbell re completed request for use of image form, 1 page.

- **Foust email re John Cook watercolor 03-23-2021:** Message from DH Site Director Jerry Foust to Sally Congdon and forwarded to Campbell with attachments of 2 images of the watercolor, one framed and one without frame, and attachment of permission for use form; 1 page.
- **FSM Notecard John Cook Watercolor 2003 scan H:** Scan of the original notecard “Sulgrave Manor” with copyright 2003, hard copy in FSM archives at DH.
- **John Cook Sulgrave Manor Watercolor 2003 notecard:** Scan of original notecard copy/pasted onto white background; 1 page.
- **John E. Cook Obituary 2:** Obituary accessed via internet link: [www.newcomertoledo.com/Obituary/191615/John-Cook%2C-Sr/Toledo-OH](http://www.newcomertoledo.com/Obituary/191615/John-Cook%2C-Sr/Toledo-OH); 3 pages.
- **John E. Cook Obituary:** Obituary with self-portrait, accessed via internet link: [www.legacy.com/us/obituaries/toledoblade/name/john-cook-obituary?id=7006534](http://www.legacy.com/us/obituaries/toledoblade/name/john-cook-obituary?id=7006534); Published by The Blade from Nov. 19 to Nov. 24, 2020; 3 pages.
- **Rose Force Cook Obituary:** Obituary access via internet link: [www.legacy.com/us/obituaries/toledoblade/name/rose-cook-obituary?id=18629074](http://www.legacy.com/us/obituaries/toledoblade/name/rose-cook-obituary?id=18629074) ; Published by The Blade on Feb. 19, 2017; 4 pages.
- **SBC and Jerry Foust DH email re John Cook watercolor 3-2021:** Email string between Sally Congdon and Jerry Foust re request for location and image of John Cook watercolor “Sulgrave Manor” located in Dumbarton House with attached Permission for Publication form and 2 images of the watercolor; 3 pages, attachments.
- **n2045 DH image with frame:** jpg file of watercolor with frame, image used in Timeline History
- **n2045-2 DH image no frame:** jpg file of watercolor without frame

## Folder 22 FSM – Joint Trustees Annual Mtg. Minutes 2014 -

Digital and scanned hard copies

- **2014 FSM Jt. Annual Mtg. Minutes – Tempero:** Minutes of the meeting held 15 October 2014 at the Ritz Carlton Hotel, Arlington, VA recorded by Sue Tempero, Recording Secretary, 4 pages, pdf.
- **2015 FSM Jt. Annual Mtg. Minutes – Tempero:** Minutes of the meeting held 14 October 2015 at the Hilton Cincinnati Netherland Plaza Hotel, Cincinnati, OH recorded by Sue Tempero, Recording Secretary, 7 pages, pdf.
- **2016 FSM Jt. Annual Mtg. Minutes – Tempero:** Minutes of the meeting held 10 October 2016 at the Ritz Carlton, Pentagon City, Arlington, VA recorded by Sue Tempero, Recording Secretary, 25 pages with attachments, pdf.
- **2017 FSM Jt. Annual Mtg. Minutes – Tempero:** Minutes of the meeting held 25 October 2017, Richmond, VA recorded by Sue Tempero, 19 pages, pdf.
- **2018 FSM Jt. Annual Mtg. Minutes – Campbell:** Minutes of the meeting held 16 October, 2018 at the Courtyard Hotel, Fredericksburg, VA recorded by Mary Campbell, Recording Secretary, 29 pages, pdf.
- **2019 FSM Jt. Annual Mtg. Minutes – Campbell:** Minutes of the meeting held 16 October 2019, NSCDA National Headquarters, Dumbarton House, Washington, D.C., recorded by Mary Campbell, Recording Secretary, 41 pages, pdf.
- **2020 FSM Jt. Annual Mtg. Minutes – Campbell:** Minutes of the virtual meeting held 13 October 2020 by ZOOM, 33 pages, jpg.

- **2021 FSM Jt. Annual Mtg. Minutes – Campbell:** Minutes of the virtual meeting held 20 October 2021 by ZOOM, 36 pages, jpg.
- **FSM Joint Annual Mtg. Draft Minutes 12Oct2022v6:** Minutes of the meeting held 12 October 2022, Omni Shoreham Hotel, Washington, D.C. recorded by Mary Campbell, Recording Secretary, 44 pages, Word document until approved 2023.

## Folder 23 FSM – Lantern Glass Slides 2021

4 Subfolders containing photos of slides taken by Trustee Wylie Gibson Raab, and assorted pdf files and images of Lantern Glass slide donation by Bo Niles; 25 items, reports

**Subfolder: Box #1 Slides at DH – Raab photos** containing 61 photographs taken by Trustee Wylie Gibson Raab of the contents of Box #1 as NSCDA received from Bo Niles, former Historian of the NY Corporate Society, July 2021; lantern glass slide images of views at Sulgrave Manor viewed via a light box; jpeg files.

**Subfolder: Box #2 Slides at DH – Raab Photos** containing 2 Subfolders with typed lists of contents accompanying both boxes and 86 photos taken by Trustee Wylie Gibson Raab of contents of Box #2 as received from Bo Niles, former Historian of the NY Corporate Society, NSCDA, July 2021; lantern glass slide images of views of Sulgrave Manor interiors, exteriors, and surrounds, architectural plans, many in color, viewed via a light box and photographed; jpeg files.

**Subfolder: Box descriptions at DH – Raab Photos** containing 7 photographs taken by Trustee Wylie Gibson Raab of boxes of Lantern glass slides as received from the NY Society and delivered to Dumbarton House for Archives; jpeg files.

**Subfolder: Color slides from Box #1 Edward Van Altena, 71-79 W 45<sup>th</sup> St NYC Raab at DH** containing 15 photographs taken by Trustee Wylie Gibson Raab of color slides created by Edward Van Altena with interior and exterior views of Sulgrave Manor pre- and post-restoration, map of Sulgrave Manor & district and the miniature Pewter collection donated by Mrs. Townsend which was later stolen and never recovered; jpeg files.

### Additional Items:

- **1933 Minutes SM Townsend & Chatfield:** Report of the NSCDA Representatives to Sulgrave Manor, Alice Greenough Townsend and Helen H. Chatfield extracted from the Minutes of the 21<sup>st</sup> Biennial Council Meeting, May 1933, pp. 61-71 with mention of a lantern lecture shown in the United States to publicize the Manor on page 68; 13 pages; pdf.

- **1941 Minutes SM Chatfield:** Report of the NSCDA Representatives to Sulgrave Manor, Alice Greenough Townsend and Helen H. Chatfield extracted from the Minutes of the 21<sup>st</sup> Biennial Council Meeting, May 1941, pp. 67-72 with mention beginning on page 68; 8 pages; pdf.
- **File folder cover Bess note from Bo Niles:** Scan of file folder cover with handwritten note to Bess Fuchs from Bo Niles re mention of SM Archives; 19 Dec 2013; pdf.
- **Genealogy and Slide List Townsend 1932:** Scan of photocopy found in the above mentioned folder; 3 pages; pdf.
- **Hatton email 22Feb2022 DH Receipt of slides:** Confirmation of receipt of Lantern Glass Slides delivered by Wylie Gibson Raab to Dumbarton House in July 2021; Samantha Hatton, Collections Manager at Dumbarton House Museum; pdf.
- **History of SM & Genealogy A.G. Townsend 2-1-32:** Scan of typewritten "History of the Sulgrave Manor", "Sulgrave Manor House", and "Genealogy" of the John Washington family by Alice Greenough Townsend, AGT, 3 pages; pdf.
- **MBC email to Bo Niles NSCDA-NY 30Apr2021:** Mary Campbell inquiry re Lantern Glass slides held by the NY Corporate Society and contents of file folders shared previously; 2 pages, pdf.
- **Slide Presentation c. 1941 Brown Morsman for NY Society:** Scan of narrative developed by Mrs. William Adams Brown and Mary Morsman and list of accompanying slides for presentation before the New York Society and Mrs. Low, NSCDA National Society President, 17 pages, pdf.
- **SM Slides from NY Society File OLD with notes:** Scan of photocopy of narrative, annotated, not dated and no author indicated; 7 pages; pdf.
- **SM Slides from NY Society File NEWER copy:** Scan of photocopy of narrative for slide presentation, not dated and no author indicated; 8 pages; pdf.
- **Wylie Raab email 16July2021:** Email to Mary Campbell re method used to photograph the lantern glass slides, and plan to pick up slides from the NY Society and deliver to Dumbarton House; attached photos of boxes of slides received; 11 pages; pdf.
- **YouTube links to lantern slides:** 3 live links videos containing information on Lantern Glass slides; 1 page; pdf.
- **IMG-1865 SM Niles photo:** Cell phone photo of box of slides held in NY Society archives taken by former NY Society Historian, Bo Niles; JPG file.
- **IMG-1865 SM Lantern slides NY Society box only for Timeline:** above photo lifted and placed on white background for use in history book.
- **IMG-1867 Niles photo:** Cell phone photo of box of color slides held in NY Society archives taken by former NY Society Historian, Bo Niles; JPG file.
- **IMG-1870 Niles photo:** Cell phone photo of box of color slides in archival envelopes held in NY Society archives taken by former NY Society Historian, Bo Niles; JPG file.
- **IMG-1871 Niles photo:** Cell phone photo of identification on box of slides in held in NY Society archives taken by former NY Society Historian, Bo Niles; JPG file.
- **IMG-1873 Niles photo:** Cell phone photo of identification on box of slides in held in NY Society archives taken by former NY Society Historian, Bo Niles; JPG file.
- **Lantern Glass slide SM George Washington Wilson:** Scan of very early view of the Manor in color created by photographer George Washington Wilson purchased by Mary Campbell on eBay; JPG file.
- **Library of Congress image of SM:** Catalog record with information on Lantern Glass image of Sulgrave Manor held by the Library of Congress; JPG file.
- **Master-pnp-det-4a20000-4a27000-4a27300-4a27352ulLibrary of Congress image:** early Lantern glass slide image of Sulgrave Manor available from the Library of Congress; c.1910 5X7; pdf, 1 page.



## Folder 24 FSM – Letterhead & Stationery

- 2003 FSM Notecard John Cook Watercolor: pdf scan of notecard; sold as a fundraising activity; pdf, 1 page. See also folder FSM – John Cook Watercolor of SM 2003.
- 2007 Black Letterhead: photocopy from 2007 December Newsletter
- 2014 Black Letterhead: Example of FSM letterhead with Manor House sketch, including Board of Trustees, Honorary Trustees, and Associate Trustees in the left and righthand margins.
- 2014 Green Letterhead
- 2015 Black Letterhead
- 2015 Green Letterhead
- 2016 Black Letterhead
- 2016 Green Letterhead
- 2017 Notecard green photo
- 2018 Black Letterhead
- 2018 Green Letterhead
- 2019 Black Letterhead
- 2019 Green Letterhead
- 2020 Black Letterhead
- 2020 FSM Notecard blue blank new logo rev
- 2020 Green Letterhead
- 2021 Black Letterhead\_new Logo
- 2021\_22 Black Letterhead\_House Photo
- 2022 FSM Holiday Card Finnemore Postcard color print
- 2023 House letterhead 1 June-23
- 2023 House letterhead 09 July-23
- 2023 House letterhead 19-Jan-23
- 2023 House letterhead 21Feb 23
- 2023 House letterhead 30-April-23
- 2023 Logo letterhead 1 June 2023
- 2023 Logo letterhead 09 July 2023
- 2023 Logo letterhead 19-Jan-23
- 2023 Logo letterhead 21 Feb 2023
- 2023 Logo letterhead 30 April 2023
- Early FSM Notecard blank
- Early FSM Notecard sepia tone blank
- Early Letterhead SM Board Chatfield
- First Letterhead SM Board Townsend & Chatfield
- FSM QR Code 2022
- Green FSM Notecard blank
- Older FSM Notecard blue blank
- Post its: Scan of 1<sup>st</sup> version and 2<sup>nd</sup> version of FSM post its
- 2021\_22 Blank Letterhead\_House Photo; template created in Publisher

## Folder 25 FSM – Limoges Box 2022 ~

- **Email announcement and box order form:** Dated 10 June 2022 announcement from Caroline Goedhart and Charbra Jestin re new item; photos of the limited edition Limoges box; and ordering instructions; pdf; 3 pages
- **Email Folkes Limoges Box:** Dated 23 February 2022, including photos of Halcyon Days box, Anne Folkes's communication with David Berman of Rochard & Limoges Imports re production of a Sulgrave Manor Limoges box, pdf, 3 pages
- **Email re image usage:** Dated 22 June 2022, Anne Folkes message in answer to question from Mary Campbell re credit for notation for both Limoges box and DeLuna scarf images; pdf, 3 pages
- **Limoges Rochard presentation box:** Wylie Raab cell phone photo of presentation box; JPG file.
- **Open Limoges presentation box:** Wylie Raab cell phone photo of open presentation box containing Sulgrave Manor Limoges box; JPG file.
- **Sulgrave manor \_unhinged \_04.27.2022:** 3 photos together of box bottom inscription, box lid with art of Manor House, and inside of box lid displaying Washington family crest; JPG file

## Folder 26 FSM – Manuals & Handbooks

### Subfolder: 2021 AT Handbook

- Appendix I - Excerpts from Chronology of NSCA
- Appendix II - Sample Annual solicitation letter v1
- Appendix III – Sample Remittance Envelope
- Appendix IV – Sample Tax Letter
- Appendix V – Gift Acknowledgement Procedure
- Appendix VI – Card for Gift Acknowledgement
- Appendix VII – Associate Trustees Handbook\_2021 pdf
- Appendix VII – Associate Trustees Handbook\_2021 Word file

### Subfolder: 2021 Trustee Manual

- 2021 Trustee Manual; pdf file
- 2021 Trustee Manual; Word file

### Subfolder: Policies and Procedures for Historian and HRAC Committee:

- **FSM\_Historian Job Description:** 1 page; pdf
- **Archives Committee Handbook 04.07.2023:** explains objectives, terms, and major duties; 1 page; Word document
- **Policies/Procedures/Duties for Historian Position:** detailed list of duties of the FSM Historian; 1 page; Word document

**Subfolder: Procedure manual ATs + job descriptions:** This folder contains 27 items dating between 2009 – 2013 re procedures, job descriptions; mission statement etc. which would be included in a Procedures Manual; primarily Word documents. The origin of the files was from the Bess Fuchs CDR disk also found in the folder **FSM – Video, Audio, Media, CDR Digital files.**

#### **Additional Items:**

- 2017 Associate Trustees Handbook MASTER 2017; 40 pages; pdf
- 2019 Associate Trustees Handbook; 32 pages; pdf
- 2019 Combined Trustee Manual\_2019\_final; 33 pages; pdf
- 2020 Associate-Trustees-Manual\_FINAL 2020; 22 pages; pdf
- 2020 Trustee-Manualv\_FINAL; 16 pages; pdf
- 2022-2023 AT-Handbook-2022-2023; 24 pages; pdf
- Procedure Manuals-20230221T211317Z-001: Compressed Zip file containing items in 2021 Trustee Manual subfolder and Word doc of AT Handbook\_2022v2
- Associate Trustees Handbook\_2022v2; 13 pages; Word doc with notes

#### **Folder 27 FSM – Maps**

- 2010 Properties at Sulgrave: Digitized file of hard copy in Archives; BerryMorris, amended 2010 by WAB
- 2012 Map of Village of Sulgrave: © George Metcalfe 1997 (revised 2021); shows structures
- Countryside Walks Sulgrave: Published by Northamptonshire Countryside Services, pamphlet trifold, front and back; illustrated and annotated.
- Image from Box 1 Lantern Glass slide collection: Map of Sulgrave and District showing railways and motor routes, c. 1923
- L. & N.W.R. brochure Washington's & Franklin's Country: Fold-out map by John Bartholomew & Son, Ltd., Edin; from scan of hard copy of brochure located in folder: DH\_NSCDA SM Early Pamphlets & Brochures
- Map of Sulgrave and District H.C. Smith p.21: Map taken from *Sulgrave Manor and the Washingtons* by H. Clifford Smith, p. 21;© 1933.
- Map of Village of Sulgrave Lantern Glass Slide: Scanned image of map on Lantern glass slide in Box 1 of slide collection.
- Map SM pamphlet c. 1930: 1 page scan of map from original pamphlet; pdf; see also DH\_NSCDA SM Early Pamphlet & Brochures for entire pamphlet
- Maps in SM Booklet 1953 C. H. Brown: 3 page continuous scan of cover and 2 maps of Sulgrave Manor Estate and District, based upon the Ordinance Survey map with the sanction of the Controller of H. M. Stationery Office, drawn by C. H. Brown; © 1953 & 1952 editions
- Old map and reverse: Scan of hard copy of photocopy found in archives; 2 pages; origin unknown

- **Sulgrave Village Inventory Archaeological Information:** Continuous scan of pp 138-141 from An Inventory of Historical Monuments in the County of Northamptonshire, Vol 4, Archaeological Sites in South-West Northamptonshire (London, 1982) accessed from British History online, 23 January 2022; 4 pages.
- **Sulgrave\_Walks\_Leaflet\_Final:** *Sulgrave Village Walks*, © June 2020 Sulgrave Manor & Garden; 3 suggested walks, historical information, rights of way, and maps; 8 pages.
- **The Plan of a Manor Lantern Glass slide:** photograph of map slide from Box 1 of lantern slides collection, © 1923

## Folder 28 FSM – Margaret Cannon Boyce Brown ~

**Subfolder: Photos** - containing 10 color jpg appearing in the FSM History book and in Dames Dispatch and FSM Newsletters

### Other Items:

- **2020 Friends of Sulgrave Manor & Garden Newsletter Vol 120, No. 1:** article on pages 7-10 written by Sally Congdon and Caroline Goedhart based on their interviews with Margaret Brown; pdf
- **Article for Dames Dispatch – Feb2020:** a draft written by Sally Congdon; 3 pages; pdf
- **Article.7 FINAL:** another draft written by Sally Congdon; 2 pages; pdf
- **Biographical Data – MCBB:** List of accomplishments, offices held, honors, degrees earned; resume, family etc. as of 22 January 2020; 3 pages; pdf
- **Dames Dispatch – Margaret Brown Spring 2020:** reprint of article appearing on page 7 written by Sally Congdon and Caroline Goedhart; pdf
- **Family Tree for Margaret Brown:** Dames relatives highlighted in red; pdf
- **John Boyce (1924-2020) – Obituary:** Obituary for one of Margaret's brothers; pdf
- **Margaret Brown Article – FSM Final Uncut v.4:** dated 15 June 2020, illustrated; written by Sally Congdon; 7 pages; pdf
- **Margaret Brown Article – FSM FINAL WITH FAMILY DAMES TREE:** as above with chart; 7 pages; pdf
- **Margaret Brown Interview – Part Two v3:** partial transcription dated 20 April 2020; 10 pages; pdf
- **Margaret Brown Interview Questions – 15Jan20:** Interviewer Sally Congdon with Caroline Goedhart and Mandy Gentle (caregiver) present; pdf
- **Margaret Brown recollection of 1966 Trip:** Email dated 28 September 2020 from Sally Congdon re verification of year of the Dames Day trip with the tea service brought by Maria Neville Brown; pdf
- **Margaret Brown's edits:** Edits for both Cut and Uncut Versions of article; and identification of man in the photo with Margaret and Margaret Thatcher; pdf
- **Margaret Brown's Note:** Handwritten note clarification by Margaret of term and 1966 trip; pdf
- **MBB Article 1.v.7 FINAL:** another draft for Dames Dispatch Spring 2020 article 2 pages; pdf
- **MBB Article 1.v.8:** another draft for Dames Dispatch Spring 2020 article; no photos; 2 pages; pdf

- **“The Unstoppable Margaret Brown”**: another draft for Dames Dispatch Spring 2020 article 2 pages; pdf
- **Transcript of Interview – 16 Jan 2020**: Sally Congdon Interviewer and Margaret Brown with Mandy Gentle as a guest; Questions and answers noted by Caroline Goedhart; 2 pages; pdf
- **Margaret Brown – Interview Part 1 SBC 01172020**: recording of interview: MP3 file
- **Margaret Brown – Interview Part 2 SBC 01172020**: recording of interview: MP3 file

## Folder 29 FSM – Martin Sirot-Smith

- **1 Sulgrave Manor Sirot-Smith 23 Oct 1999 NH cover**: Cover information taken from the original film made by Donald Gerzetic for FSM performance prior to digitization
- **1999 PA Society Trip Main Line Life article bottom**: Scan of hard copy of newspaper article in Archives bottom of page
- **1999 PA Society Trip Main Line Life Photo top**: Scan of hard copy of newspaper photograph and article in Archives top of page; photo used in FSM history book
- **2004 Martin Sirot-Smith Itinerary**: Scan of 2 page notice re schedule of Sirot-Smith performances for corporate Societies and Town Committees
- **Brochure Insert Booking Form**: Scan of hard copy from brochure advertising performance of Sirot-Smith and rates charged
- **Burlington County News NJ 20 Feb 2002**: Scan of hard copy of photocopy news item re performance for NJ Society at Peachfield Plantation, Mount Holly, Spring 2002
- **Introduction for program**: Scan of hard copy biographical information; 1 page.
- **Memories & Highlights 1987-2005 Sirot-Smith**: Scan of hard copy, written by Sirot-Smith and dated July 2015, illustrated and with appendices; 28 pages.
- **Sirot-Smith Brochure tri-fold**: 2 page continuous scan of hardcopy published by Sulgrave Manor advertising presentations, talks, workshops etc. c. 2002
- **Yesterday, Today, Tomorrow MVLA Summer 99 p. 13**: Scan of hard copy page 13 from Mount Vernon publication containing article re Sulgrave Manor and photograph of George Washington and Laurence Washington portrayers in costume, masthead from front page at top of the scan but not a part of the original page.
- **1 Sulgrave Manor Sirot-Smith 23 October 1999 NH**: mp4 file of original movie (obsolete and discarded) of Sirot-Smith portraying Lawrence Washington, running time approximately 1 hour, 7 minutes. Also found in folder **FSM – Video, Audio, Media, CDR Digital Files**.
- **Sirot-Smith Brochure cover for Timeline**: png file of brochure cover used in history book

## Folder 30 FSM – Misc. Correspondence

- **Alice Townsend postcard 12-24-24**: Blomfield rendering of Sulgrave Manor as Completed with inscription on reverse and signed in her own hand; 2 images; pdf
- **FSM-Sulgrave Stories from emails McKay**: Remembrance from Pat McKay, former SC AT, of 2014 visit to Sulgrave Manor, 1 page; pdf.

- **G. Brown NY AT Ltr end of term Feb 2011:** Scan of hard copy of letter included in Gillette Brown's solicitation packet sent to members of the NY Society dated 22 February 2011 re her fond memories regarding her service as an AT.
- **K. Ford to Fuchs 3 Oct 2012 GWB film visit to Manor 1989:** Letter written by Kitten Ford to Bess Fuchs re possible visit of George W. Bush for 2014 Sulgrave Day event mentioning a film sent by Mrs. Pamplin re 1989 President Bush visit to the Manor. Enclosures as indicated were not included.
- **Mrs. Bucknall to Mrs. Brown letter 04-22-61:** From DH Archives handwritten letter from Margaret Bucknall re expressing her thanks and enjoyment of her visit to the Manor; 2 sheets personal stationery; pdf
- **Spencer Ltr to Mrs. Brown 01-16-61 DH Archives:** Typewritten letter from Lord Spencer re NSCDA-NY Society planned visit; 1 sheet personal stationery and signed in his own hand; pdf
- **Tasman email 4August2020 request Lord Spencer for story & response:** Email request by Alice Lea Tasman for a remembrance of his visit to the Manor for 'Sulgrave Stories' for GW Exhibit and reply from his Executive Assistant Sarah Summers Finst AM.
- **Verification of 1966 Dames' Day S. Congdon:** Email confirmation from Sally Congdon after telephone conversation with Margaret Brown re date of first and details of the first Dames' Day June 1966. Scanned with the email is a note from Margaret Brown re term and resignation of her mother-in-law Maria Brown as Representative to Sulgrave Board.

## Folder 31 FSM – Monthly Updates & Newsletters 1991 ~

Contains 15 subfolders identified by year containing scans of hardcopy letters, memoranda, and emails; also information about trips, fundraising, Sulgrave Manor Board meetings etc.

1989

- **1989 – Betty S. Prince (OH):** article titled "A Trip To Sulgrave Manor" written for her Ohio corporate Society Newsletter; 2 pages; pdf

1991

- **April 1991 Marshall:** Letter update addressed to Associate Trustees written by Henrietta Marshall, 2 pages; pdf

1997

- **26Oct1997 Update to AT's Savannah:** President's Report to Associate Trustees, 26 October 1997; 2 pages; pdf

2002

- **January 2002 Field & February Marshall and Treadway:** 2 reports in a continuous scan; Treasurer's update by Tibbie Field dated 30 January 2002 and, Memorandum dated February 2002 to all Trustees and AT's from Tenny and Jane, 3 pages, pdf

2003

- **21Apr2003Update Field:** To Trustees and AT's from Jane Treadway and Tibbie Field re attached updated Roster, Annual Meeting, Newsletter information, Trip Information and Minutes, attachments not with this update; 2 pages; pdf
- **June 2003 Field & April 2003 Treadway and Field:** 2 reports in a continuous scan, the first a duplicate of the above; and the 2<sup>nd</sup> dated 25 June 2003 to Trustees and AT's from Corresponding Secretary Tibbie Field in which she mentions the mailing of "English Edition" newsletter and the copies needed by each Society; 3 pages; pdf.

2004 **Note:** First use of new letterhead containing lists of Officers, Trustees, and ATs in the left and right side margins

- **2004 Martin Sirot-Smith Itinerary:** 2 pages; pdf
- **December 2004 Treadway:** Memorandum from Jane Treadway; 1 page; pdf
- **January 15, 2004:** Newsletter from Jane Treadway; 1 page; pdf
- **January 29, 2004:** Newsletter from Tibbie Field; 1 page; pdf
- **May 15 Treadway & May 17 Field:** 2 letters in a continuous scan; from Jane Treadway and Tibbie Field; 2 pages; pdf
- **November 28, 2004:** Letter post Annual Meeting from Tibbie Field; 1 page; pdf
- **October 26, 2004:** Memorandum to Associate Trustees from Jane Treadway post Annual Meeting; 1 page; pdf

2005

- **January and March 2005 Treadway:** 2 Memorandums from Jane Treadway in a continuous scan dated 18 January 2005 and March 2005; 2 pages; pdf
- **October 3, 2005:** Letter from Jane Treadway to all Trustees re upcoming Annual Meeting; 1 page; pdf

2006

- **January 2006 Treadway & Field:** 2 Letters in a continuous scan addressed to Trustees and ATs; the first dated January 2006 from Jane Treadway; 2 pages; and the second dated 12 January from Tibbie Field; 1 page; pdf; 3 pages total .
- **March 2006:** Letter to all Trustees from Jane Treadway dated 9 March 2006; 1 page; pdf
- **May 2006 Treadway July Treadway & Morrisette:** 3 Memorandums in a continuous scan; the first Memorandum dated May 2006 from Jane Treadway; the second from Jane Treadway dated 26 July 2006 and the third from Trustee Vaughan Morrisette, Chairman of the Nominating Committee; 3 pages; pdf

2007

- **April 5 & 19, 2007 Field:** Letter dated 5 April recapping visit of Baroness Knight, trip information etc with an additional noted dated 19 April re appointment of 2 new ATs; 2 pages; pdf
- **December 2007 Field:** Christmas letter to Trustees and ATs reporting on Watson Chair lecture and announcement of Interlude trips, accommodations; second page re Martin Sirot-Smith's 2008 visit and itinerary; Interlude schedule and sign-up sheet and copy of a 2007 blank letterhead sheet; 4 pages; pdf
- **July 2007 Field:** Update to all Trustees and ATs re information for Annual Meeting in Milwaukee, WI including General Information and Tentative Schedule; 3 pages; pdf

- **June 2007 Field:** Update to all Trustees and ATs re UK Board meeting, retiring and incoming ATs, and dates for Annual Meeting; 1 page; pdf
- **March 5, 2007 Field:** Letter to Trustees and ATs, including changes in the Roster, list of Committees, enclosure of Job Description for ATs, request for appearance by Sirot-Smith, and blank letterhead; 5 pages; pdf
- **November 2007 Field:** Letter to Trustees and ATs, including announcement of dates for trips and availability for Sirot-Smith visit to the US; 1 page; pdf
- **September 15, 2007 Field:** Letter to Trustees and ATs including Agenda for Annual Meeting, not attached as mentioned, and requests for additions, date and place of Trustee meeting during Annual Meeting; 1 page; pdf

2008

- **April 30, 2008 Field:** Letter to Trustees and ATs welcoming new ATs, receipt of invitation to Annual Meeting Mendenhall Inn, death of Trustee Huston's husband, garden improvements at the Manor; Tentative Schedule, and example of letterhead; 3 pages; pdf
- **December 4, 2008:** Letter to Trustees and ATs; welcoming new, AT Meeting minutes (not attached as mentioned), Holiday Greetings; 1 page; pdf
- **February 2008 Field:** Letter to all announcing new ATs, tentative schedule for Delaware Annual Meeting and dates; Nomination for People's Choice Award, programs at the Manor etc; Address Update list; Instructions for voting for People's Choice Award; 4 pages; pdf
- **October 31, 2008 Field:** Letter to all with thanks to Delaware for hospitality, announcement of 3 trips, decision to move ahead with the documentary; Marketing information; synopsis of Martha Timothy article on the Manor for "Maine Masthead" Newsletter; information sheet and 2008 Watson Chair speaker Sir Michael Rose; 4 pages; pdf

2009

- **August 2009 Field:** Letter to all updating information on trips, DVD progress, dates of visit of Baroness Jill Knight, announcement of dates of Wilmington, NC Annual Meeting dates; 1 page; pdf
- **February 2009 Field:** Letter to all announcing death of Wiley Wheat, enclosures of "Review of the Ownership of Sulgrave Manor" by Tibbie Field and updates to the Roster; 4 pages; pdf
- **January 2009 Field:** Letter to all announcing death of Katherine Pamplin, fundraising directed to the DVD project, and date for Sulgrave Day; updated Roster attached; 2 pages; pdf
- **June 2009 Field:** Letter to all announcing Watson Chair Committee and decision to hold a US Watson Chair Lecture in 2010 to coincide with the Biennial Meeting; 1 page; pdf
- **March 2009 Field:** Letter to all announcing "Year of the Washington's" at the Manor, clarification of Manor ownership and requests for published Society articles about the Manor; Updated Roster: 2 pages; pdf

2020

- **1\_2020 update for publication:** Update from Caroline Goedhart announcing new SMT Trustee Huw David; attached updated Roster, new AT Colleen Winchell (MT); access to new addition of Photo Galleries on FSM website; preliminary plans for 2021 Sulgrave Day trip; 3 pages; pdf
- **2\_2020 Update to FSM:** Update from Caroline Goedhart containing photos of Phase II restoration progress; other events at the Manor, Bookmark book club selections; dates and preliminary schedule for FSM Annual Meeting; 4 pages; pdf
- **5\_2020 Update:** Update from Caroline Goedhart re closure of Manor on account of pandemic; donations report on solicitation; preliminary plans for Dames Day and Annual Meeting; 4 pages; pdf



- **CEO June 2020 Update – Sulgrave Manor:** Update from Alison Ray with photographs of completed interior restoration work; furlough of staff on account of the pandemic, weddings canceled and Garden opening and touring schedule adapted for Covid restrictions; 5 pages; pdf
- **CHG email 15 November 2020:** Update from Caroline Goedhart re skills survey, AT Webinar with web links; co-sponsoring event with DC Society in February; Sulgrave trip still cautiously on track; links to Mt. Vernon library; 3 pages; pdf.
- **Happy Birthday George!** Email from Caroline Goedhart & Sally Congdon re History Channel three part series on George Washington and link to access the series; 2 pages; pdf
- **SBC email 1 April 2020:** Email from Sally Congdon re Finance Committee approval of additional funding for SM and budget; personnel furloughed at the Manor for six months; planning still progresses for Annual Meeting and donations continue to come in; 1 page; pdf.
- **SBC email 17 March 2020:** Email from Sally Congdon re impact of Manor closure on finances; request sent to NSCDA Finance Committee for additional funds to cover shortfall; success of the FSM solicitation, plans continue for Annual Meeting; GW Exhibit funding and pledges may meet the goal of \$50,000; 1 page; pdf

2021

- **1\_2021 update\_print version:** Update from Caroline Goedhart and Alison Ray with photos re restoration and happenings at the Manor; effect of revenue on account of enforced closure; Dames Day celebration moved to May 2022; Amazon Smile may be utilized to benefit FSM, new AT Kim Robey (RI); link to register for author Cyrus Ansary online program; review of link to FSM Photo Gallery; dates for Annual Meeting in St. Louis; 3 pages; pdf
- **6\_2021:** Update from Caroline Goedhart & Sally Congdon regarding dates & reservations for Annual Meeting in St. Louis; improvements in SM garden spaces; Manor undergoing cleaning and new interpretation panels being developed; events for the season; 5 pages; pdf
- **7\_2021:** Update from Caroline Goedhart and Sally Congdon with photos from the Grand Opening of the Manor on July 4<sup>th</sup>; link to SMT Seminar “Continuities and Disruptions in Transatlantic Histories”; 2 pages; pdf
- **CHG email 3 January 2021:** Announcement of Cyrus Ansary online program flyer for ATs to send to Society members; attachment of Draft 2021 Solicitation letter; 2 pages; pdf
- **Seminar Invitation:** Email from Caroline Goedhart and Sally Congdon with Agenda for Nigel Bowles Seminar, full program attached, and US Times and link to registration for Seminal; 2 pages; pdf. **Note:** See folder titled **FSM – SMT Seminars** for programs.
- **SBC email 22 February 2021:** Update on actions taken by Trustees including term Emerita to replace Emeritus and their plural forms for this Trustee designation; updates on SMT Board meeting via Zoom; 2 pages; pdf

2022

- **2\_2022:** Update from Caroline and Charbra Jestin announcing registration Georgia Society George Washington Birthday Zoom presentation with author Peter Stark; Sulgrave Manor updates including new staff, full bookings for weddings and hires, Wool House sale progress; Kiln Farm development progress; New Business Plan nearly complete; proposal for two seminars with link to second seminar; planning for Sulgrave Trip in June and for 2024 110<sup>th</sup> year anniversary celebration; plan to send report after each SMT Board meeting; contract to rebuild FSM website; dates for October Annual Meeting in Washington, D.C.; 2 pages; pdf
- **Lecture events 3.14.2022:** From Caroline Goedhart and Charbra Jestin - Announcement of upcoming Sulgrave Manor Series Lecture with link for registration “Abraham Lincoln and Democratic Political Leadership” with Richard Carwardine on Monday 21 March and additional event on 23 March re biography of Eliza Harriot Barons O’Connor; illustrated; 1 page; pdf.

- **new website announcement:** Announcement from Caroline Goedhart and Charbra Jestin re launch of new FSM website with URL: <https://sulgravemanor.us> and Username and Passwords; 1 page; pdf
- **Save the Date:** From Caroline Goedhart and Charbra Jestin the announcement of FSM Annual Meeting dates and tentative Agenda; 1 page; pdf

## 2023

- **6-30-2023 FSM Update:** Illustrated report from Caroline Goedhart re attendance at and actions of the SMT Board at the meeting held in June; elections, estate planning, visitors, development, gardens, and education; 2 pages; pdf
- **2022-2023 Annual Report to AT's:** Recap of Sulgrave Manor News sent to all ATs to assist in writing end of year reports to their Corporate Societies; 2 pages; pdf
- **CAJ email 25 April 2023:** Email from Charbra Jestin with thanks to ATs for successful solicitation, photo of Washington Crest post restoration, the 2023 rectangular Garden Scarf; pre-order form for purchase of the new scarf; and link to FSM website videos and resources; 2 pages; pdf
- **CHG email 3 May 2023:** Announcement of the appointment of Trustee Anne Boyce Folkes as the next NSCDA Jr. Representative and Vice President of Friends of Sulgrave Manor
- **CHG email 2 April 2023:** Email from Caroline Goedhart re dates of FSM Annual Meeting to be held in St. Louis, link to hotel registration for October Annual meeting and including Tentative Agenda; 2 pages; pdf
- **CHG email 22 February 2023:** Thanks for dedication to Sulgrave Manor, mission; 1 page; pdf
- **CHG email 30 June 2023:** Report on SMT June Board meeting attended by Sally Congdon, Charbra Jestin and Caroline Goedhart; update with photographs on Manor projects; landscape print 5 pages; pdf
- **Journey to SM 2023 Request First Access:** Invitation to 2024 Journey to SM offering opportunity via direct reservation link to indicate interest to join First Access List on account of limited space available to special venues and activities; 3 pages; pdf

## Folder 32 FSM – Newsletters Scanned Newsletters 1989 – Present

- **1989 Newsletter:** 1 sheet folded; front and reverse; 2 pages; pdf
- **1995 Newsletter:** August; 1 sheet folded; front and reverse; 4 pages; pdf
- **1996 Newsletter:** August; 1 sheet folded; front and reverse; 4 pages; pdf
- **1997 Newsletter:** August; 1 sheet folded; front and reverse; 4 pages; pdf
- **1998 Newsletter:** August; 1 sheet folded; front and reverse; 4 pages; pdf

- 2000 English Edition Vol 1, No.1: Summer; 4 pages; pdf
- 2001 English Edition Vol 2, No.1: Fall, 2021, 6 pages; pdf
- 2002 English Edition Vol 3, No.1: Summer/Fall; 8 pages; pdf
- 2003 English Edition Vol 4, No.1: Fall; 8 pages; pdf
- 2004 English Edition Vol 5, No.1: Fall; 8 pages; pdf
- 2005 English Edition Vol 6, No.1: Fall; 8 pages; pdf
- 2006 English Edition Vol 7, No.1: Fall; 8 pages; pdf
- 2007 English Edition Vol 8, No.1: Fall; 12 pages; pdf
- 2009 English Edition Vol 9, No.1: Spring; 12 pages; pdf
- 2010 English Edition Vol 10, No. 1; Fall; 12 pages; pdf
- 2011 English Edition Vol 11, No. 1; Fall; 12 pages; pdf
- 2012 Friends of Sulgrave Manor Newsletter Vol 12, No 1; Fall; 12 pages; pdf
- 2013 Friends of Sulgrave Manor Newsletter Vol 13, No. 1; Fall; 12 pages; pdf
- 2014 Friends of Sulgrave Manor Newsletter Vol 14. No. 1; Fall; 16 pages; pdf
- 2015 Friends of Sulgrave Manor Newsletter Vol 15, No. 1; Fall; 12 pages; pdf
- 2016 Friends of Sulgrave Manor Newsletter Vol 16, No. 1: Fall; 12 pages; pdf
- 2017 Friends of Sulgrave Manor Newsletter Vol 17, No. 1: Fall; 12 pages; pdf
- 2018 Friends of Sulgrave Manor Newsletter Vol 18, No. 1: Fall; 12 pages; pdf
- 2019 Friends of Sulgrave Manor & Garden Newsletter Vol 19, No. 1: Fall; 16 pages; pdf
- 2020 Friends of Sulgrave Manor & Garden Newsletter Vol 120, No. 1: Fall; 20 pages; pdf
- 2021 Friends of Sulgrave Manor & Garden Newsletter Vol 121, No. 1: Fall; 20 pages; pdf
- 2022 Friends of Sulgrave Manor & Garden Newsletter Vol 122, No. 1: Fall; 16 pages; pdf

**Folder 33 FSM – NSCDA Commemorative Plates** Contains 6 subfolders

**Subfolder: 1900 Royal Worcester Sulgrave Manor:** Contains 1 item displaying the front and back photographs and the eBay seller description; pdf

**Subfolder: 1932 Staffordshire Bicentenary Memorial Plates 1732-1932 Crown Ducal Mfg:** Subfolder containing 4 items; collectible but not associated with NSCDA or FSM; manufactured in England in commemoration of the bicentenary of George Washington’s birth; 4 items

- 1932 Staffordshire Ware Crown Ducal GW Ad early
- 1932 Staffordshire Ware Crown Ducal Lilac; 2 images; dinner and square salad plate featuring image of “Ancestral Home”
- 1932 Staffordshire Ware Crown Ducal Blue; 2 images; dinner and square salad plate featuring image of “Ancestral Home”
- 1932 Staffordshire Ware Crown Ducal Lilac reverse; image of the reverse of the plate
- Crown Ducal Florentine: variation of pattern rim with Manor image in mulberry; pdf

**Subfolder: 1941 NSCDA SM Golden Jubilee Plates by Lenox:** Subfolder containing 14 items

- **1941 Council Report:** Report and resolutions of the plate committee from the Regents of Gunston Hall included in the minutes of the Biennial Council meeting for the year 1941; 5 pages; pdf
- **1941 SM Golden Jubilee Plates by Lenox:** 4 images of 4 plates depicting 4 scenes from Sulgrave Manor and reverse of one plate and text box; images Courtesy of Replacements.com, 1 page; pdf similar to included page in the FSM History book
- **Gardens\_in\_and\_about\_Town:** Book by Minga Pope Duryea, designer of the plates; E.P. Dutton & Company, New York, 1923; illustrated; 266 pages; accessed and downloaded in entirety from books.google.com, pdf
- **Minga Pope Patchin NYT:** Marriage announcement published 5 April 1924, © NYT; 1 page; pdf
- **Photo Agreement Mary B Campbell\_July 2022\_Executed:** License Agreement for use of images of plates in FSM History Book; from Replacements, Ltd./Replacements.com; includes Detailed description of each plate featuring each of the 4 images; 3 pages; pdf
- **Plate Images from Replacements.com:** “Colonial Dames of America” pattern, 4 images from Sulgrave Manor; 2 pages; pdf
- **1941 Plate back:** image of text on back of each plate; jpg
- **1941 SM Garden plate:** jpg image
- **1941 SM Great Hall plate:** jpg image
- **1941 SM Manor plate:** jpg image
- **1941 SM Stone Courtyard plate:** png image
- **1941 Text box plates:** text box description used in FSM History book; png
- **Patchin bio from CT Historical Society museum & library:** brief biography mentioning plate designs; png

**Subfolder: 2014 FSM Centennial Plate:** Subfolder containing 4 items

- **2014 FSM Centennial Plate front:** pdf
- **2014 Centennial Plate Order form & ad:** pdf
- **Centenary Plate Order form 2016 Fuchs:** ad created by Bess Fuchs for Newsletter; pdf
- **2014 FSM Centennial Plate Graphic Back:** jpg

**Subfolder: J & G Meakin Plates:** Subfolder containing 2 items

- **J & G Meakin Plates:** Example of “Sulgrave Manor” Porcelain by Myott c. 1982; pdf
- **J & G Meakin Romantic England Red:** Example of the Romantic England plates featuring Sulgrave Manor c. 1961-1977; png

**Subfolder: Royal Cauldon Plates:** Contains 1 Item

- **Royal Cauldon Plates:** Front view and rear marking image from the pattern “Ridgewood Embossed Plates” from the Sulgrave Manor Plates Collection of the Historic Building Collectible series, c.1930-1962; pdf

## Folder 34 FSM – NSCDA GAT Book Submission Congdon

- **2018 GAT Member Benefits:** Flier listing Member Museum Benefits; 1 page; pdf
- **2019 Congdon email:** Email dated 3 February 2019 to Members of the Friends of Sulgrave Manor from President Sally Congdon explaining the GAT program and announcement of Sulgrave Manor as a part of the initiative; 1 page; pdf
- **GAT Book – Sulgrave Manor FINAL:** Application submission written by Sally Congdon; illustrated; 9 pages; pdf
- **Sulgrave Manor Link to GAT:** Live link to Sulgrave Manor pages in the GAT book at [Greatamericantreasures.org](http://Greatamericantreasures.org); pdf
- **Gat-IDbanner-4c-wht: Great American Treasures™ :** jpg banner graphic
- **GAT graphic:** Colonial Treasures; png graphic

## Folder 35 FSM – NSCDA Items Rec'd from NY Society to DH

Most items have been donated to NSCDA Archives; scans of the items are included in this folder unless noted.

**Box #1 Slides at DH – Raab:** Subfolder containing 61 photos taken by Trustee Wylie Gibson Raab of the contents of Box #1 received from Bo Niles, former Historian of the NY Corporate Society, NSCDA, July 2021; lantern glass slide images of views at Sulgrave Manor viewed via a light box; jpeg files. See also folder **FSM – Lantern Glass Slides 2021**

**Box #2 Slides at DH – Raab:** 2 Subfolders containing typed lists of contents accompanying both boxes and 86 photos taken by Trustee Wylie Gibson Raab of contents of Box #2 as received from Bo Niles, former Historian of the NY Corporate Society, NSCDA, July 2021; lantern glass slide images of views of Sulgrave Manor interiors, exteriors, and surrounds, architectural plans, many in color, viewed via a light box; jpeg files. See also folder **FSM – Lantern Glass Slides 2021**

**Box descriptions at DH – Raab Photos:** Subfolder containing 7 photographs taken by Trustee Wylie Gibson Raab of boxes of Lantern glass slides as received from the NY Society and delivered to Dumbarton House for Archives; jpeg files. See also folder **FSM – Lantern Glass Slides 2021**

### Additional Items

- **1953 SM Illustrated Survey booklet;** Scan of original illustrated booklet; cover painting by Barklam, printed by Partridge Printers, Ltd. of Leeds; 34 pages; pdf; see also **DH\_NSCDA SM Early Pamphlets & Brochures** and **FSM – SM Publications & Newsletters**
- **American British Task 1923-4 Appeal:** 7 page scan of original document found in folder **DH\_NSCDA SM Sulgrave Institution;** pdf
- **Cover SM pamphlet c. 1930:** continuous scan; 2 pages; pdf
- **Early Letterhead SM Board Chatfield:** 1 page scan of original document found in folder **DH\_NSCDA SM Council & Nat'l Board Rpts Chatfield & Morsman 1939-1948;** only Mrs. Chatfield listed as Member of House Committee; pdf

- **File folder cover Bess:** scan of original file folder in FSM archives with note from Bo Niles dated 17 December 2013; 1 page; pdf
- **First Letterhead SM Board Townsend & Chatfield:** scan of original letterhead page listing first NSCDA Representatives; 1 page; pdf ; see also **DH\_NSCDA SM Townsend & Chatfield Scrapbook 1926 - 1930**
- **Garsdon Branch Washington NYLI ed, 1884:** scan of original pamphlet published by the New York Life Insurance Company; 7 pages; pdf; See also **DH\_NSCDA SM Early Pamphlets & Brochures**
- **History of SM & Genealogy A.G.Townsend:** Typed history by Alice Townsend dated 2/1/32; 3 page scan of original; pdf; see also **DH\_NSCDA SM Townsend Photographs 28 April 1934**
- **Inventory of Sulgrave Jiffy Envelope from NY:** 1 page typed list; pdf
- **Key to BW Photos Townsend 1934:** 1 page typed list; pdf; see also **DH\_NSCDA SM Townsend Photographs 28 April 1934**
- **Lineage of Miss Faith Moore resigned 1940;** 1 page scab with note in hand of Bo Niles; pdf
- **Manor BW photos Townsend April 1934;** Continuous scan of 5 original photos; see also **DH\_NSCDA SM Townsend Photographs 28 April 1934**
- **Map SM pamphlet c. 1930:** 1 page scan of map from original pamphlet; pdf; see also **DH\_NSCDA SM Early Pamphlet & Brochures** for entire pamphlet
- **NSCDA-NY Historian's Rpts 1923&1924:** 4 page continuous scan of photocopies of 2 separate reports; pdf; see also **DH\_NSCDA SM Sulgrave Institution**
- **NSCDA-NY Historian's Rpts 1928&1929:** 5 page continuous scan of photocopies of 2 separate reports with mention of NY Society contributions; pdf; see also **DH\_NSCDA SM Appeal & Endowment Archives**
- **Photocopy of Slide Index:** scan of early typed photocopy of Lantern Slide Index; 3 pages; pdf
- **Sherrerd Bench in SM Orchard 1934:** Scan of photo, one of the 5 of Mrs. Townsend's BW photographs; pdf
- **The Washington Manor House Armes 1922 Google citation:** 1 page scan; pdf; see also **DH\_NSCDA SM Sulgrave Institution**
- **The Washington Manor House Armes 1922 The Sulgrave Institution:** 22 page scan of original booklet; pdf; see also **DH\_NSCDA SM Sulgrave Institution**
- **Washington Bookplate from NSCDA-NY:** scan of original page from unknown book; 1 page; pdf

Images as follows:

- **IMG\_0902:** Campbell photograph of assorted items rec'd; jpg
- **IMG\_0903:** Campbell photograph of assorted booklets rec'd; jpg
- **IMG\_0904:** Campbell photograph of BW photos rec'd; jpg
- **IMG\_0906:** Campbell photograph of photocopies of Historian's reports rec'd; jpg

Following images except pamphlet Cover found in **FSM - Lantern Glass Slides 2021**

- **IMG\_1865:** Niles photograph of SM Lantern slides NY Society box only, on white background image used in FSM History book; jpg
- **IMG\_1865:** Niles photograph of SM Lantern slides above, original; jpg
- **IMG\_1867:** Niles photograph of slide box; jpg
- **IMG\_1870:** Niles photograph of slides in labelled envelopes; jpg
- **IMG\_1871:** Niles photograph of identification page
- **IMG\_1873:** Niles photograph of NY Society slide box
- **Cover SM Pamphlet for Photos VOL 1.docx;** scan of pamphlet for FSM History book; png file

**Folder 36 FSM – NSCDA National Board Reports 1943 -1945, 1951- 54, 1977, 2002** – Contains scanned items of hard copies in NSCDA and FSM Archives

- **1943 Draft Rpt handwritten Morsman NYC:** 3 page scan of original report also found in **DH\_NSCDA SM Council & Nat'l Board Rpts Chatfield & Morsman 1939-1948;** original donated to NSCDA Archives; pdf
- **1943 May 3<sup>rd</sup> SM Rpt. Chatfield:** 4 page scan of original typed report also found in **DH\_NSCDA SM Council & Nat'l Board Rpts Chatfield & Morsman 1939-1948;** original donated to NSCDA Archives; pdf
- **1944 April 16<sup>th</sup> SM Rpt. Chatfield:** 1 page scan of original typed report also found in **DH\_NSCDA SM Council & Nat'l Board Rpts Chatfield & Morsman 1939-1948;** original donated to NSCDA Archives; pdf
- **1945 May 1<sup>st</sup> SM Rpt. Chatfield Morsman:** 4 page scan of original typed report with notation in the hand of Mary Morsman; also found in **DH\_NSCDA SM Council & Nat'l Board Rpts Chatfield & Morsman 1939-1948;** original donated to NSCDA Archives; pdf
- **1951 SM Rpt to Nat'l Board Morsman typed:** 2 page scan of original report also found in **DH\_NSCDA SM Council & Nat'l Board Rpts Morsman 1950-1954;** original donated to NSCDA Archives; pdf
- **1952 SM Rpt to Nat'l Board Morsman typed:** 1 page scan of original report also found in **DH\_NSCDA SM Council & Nat'l Board Rpts Morsman 1950-1954;** original donated to NSCDA Archives; pdf
- **1953 SM Rpt to Nat'l Board Morsman by hand:** 8 page scan of original report also found in **DH\_NSCDA SM Council & Nat'l Board Rpts Morsman 1950-1954;** original donated to NSCDA Archives; pdf
- **1954 SM Rpt to Nat'l Board Morsman typed:** 2 page scan of original report 8 page scan of original report also found in **DH\_NSCDA SM Council & National Board Rpts Morsman 1950-1954;** original donated to NSCDA Archives; pdf
- **1977 National Board Meeting Sulgrave discussion & Cover page:** Cover page noting discussion of the Motion to initiate the Friends of Sulgrave Manor in the minutes of the NSCDA National Board Meeting 1977 and 9 page scan of the discussion extracted from the typed minutes; pdf
- **1977 National Board Meeting Sulgrave discussion:** 9 page scan of the discussion extracted from the typed minutes, pages 25-33; pdf.
- **1977 Report of Sulgrave Manor Board 1977 – Wheat**
- **2002 National Board Abridged Minutes – Treadway:** Continuous scan of original report with Jane Treadway's report found on pages 7-8 and 13 of the Minutes; 14 pages; pdf
- **2002-2004 FSM Reports in Abridged Minutes of the National Board Meetings: Reports extracted from the whole of the Minutes documents for the three years; new term lengths defined in 2004 National Constitution from 6 to 4 years; 2 pages; pdf**
- **2003 National Board Abridged Minutes – Treadway:** Continuous scan of original report with Jane Treadway's report found on page 6 of the Minutes; 10 pages; pdf
- **2004 National Board Rpt & Partial Abridged Minutes – Field, Jr. Rep:** Continuous scan of original report with Tibbie Field's typed report found on pages 1-2 preceding the Minutes and found again on page 10; 11 pages; pdf
- **2005 National Board Rpt – Treadway:** Scan of original faxed report for the meeting of 22 October 2005 by Jane Treadway; 2 pages; pdf
- **2006 National Board Rpt & Abridged Minutes – Field:** Scan of original 3 page report and Nominating Committee Report preceding the report on pages 6-7 of the Minutes; 13 pages; pdf
- **2007 National Board Rpt – Field:** 1 page scan of original report; pdf

- **2009 National Board Rpt – FSM Nominating Com Rpt in National Board Rpt –Rutherford:** Scan of original report found on pages 2 & 3 of the scan or pages 8 & 9 of the Minutes; 3 pages; pdf
- **2010 National Board Rpt – FSM Nominating Com Rpt in National Board Rpt – Rutherford & Fuchs:** Scan of original Nominating committee report found on pages 2 & 4 of the scan or pages 7 & 8 of the Minutes and the Announcement from Sulgrave Manor of 2 special trips on page 4 of the scan or page 11 of the Minutes; 4 pages; pdf
- **2011 National Board Rpt – FSM Nominating Com Rpt in National Board Rpt – Rutherford:** Scan of extracted Nominating committee report found on pages 2 & 3; 3 pages; pdf
- **2012 National Board Rpt – FSM Nominating Com Rpt in National Board Rpt – Rutherford:** Scan of extracted Nominating committee report found on page 7 of the Minutes or page 3 of the scan; 3 pages; pdf
- **2012 FSM President Annual Mtg. Philadelphia – Rutherford:** 2 page scan of FAX report to meeting held 16 October 2012; pdf
- **2013 Sulgrave Manor Rpt & Appendix H National Board Region III – Fuchs:** Scan of extracted Report on pages 48 & 49 or pages 3 & 4 of the scan; 6 pages; pdf
- **2014 National Board Rpt – Fuchs:** Scan of the original report; 1 page; pdf
- **2015 National Board Rpt – Bradshaw:** Scan of the original report; 1 page; pdf
- **2015 National Board Rpt – Bradshaw:** Scan of the original report; 1 page; pdf
- **2016 National Board Rpt – Bradshaw:** Scan of the original report; 1 page; pdf
- **2017 National Board Rpt – Bradshaw:** Scan of the original report; 1 page; pdf
- **2018 National Board Rpt – Bradshaw:** Scan of the original report; 1 page; pdf
- **2019 National Board Rpt – Congdon:** Scan of the original report; 1 page; pdf
- **2020 National Board Rpt – Congdon & Goedhart:** Scan of the original report; 1 page; pdf
- **2021 National Board Rpt – Congdon & Goedhart:** Scan of the original report; 1 page; pdf
- **2022 National Board Rpt & Biennial Report –Goedhart & Jestin:** Scan of the original report; 1 page; pdf
- **Hatton email re 1977 National Board meeting minutes formation of FSM:** to Mary Campbell and Kitty Petit dated 22 February 22, 2022; 1 page; pdf

## Folder 37 FSM – NSCDA Publications & Dames Dispatch & Discovery Magazines & Articles

Subfolder: Dames Discovery Articles Fall 2020-Present

PDF Items as follows:

- **2020 Fall Dames Discovery article explanation:** email from Sally Congdon dated 3 May 2023 re identification of complete article before edit; 1 page; pdf
- **2020 Fall Dames Discovery p. 18:** Snip of “Sulgrave Manor a Year of Transformation” article by Sally Congdon and Caroline Goedhart page 18; 1 page; pdf



- **2022 Dames Discovery Fall Winter Mrs. Lamar:** Scan of *From the Archives* “BREVIA: Mrs. Lamar” by Sally Connelly, National Historian; discusses especially the Endowment raised for Sulgrave Manor and includes a timeline of her major accomplishments; page 14; pdf
- **2022 Spring Dames Discovery Reprint Goedhart & Jestin:** “Sulgrave Manor How History Impacted Sulgrave Manor and The Washington Family”; pp. 10 & 11; 2 pages; pdf

**JPG and PNG Items as follows:**

- **2020 Fall Dames Discovery Congdon Goedhart article:** p. 18 “Sulgrave Manor A Year of Transformation”, jpg
- **2021 Spring Dames Discovery Goedhart Coats of Arms article:** page 19 featuring Washington crest; jpg
- **2021 Springs Dames Discovery Cover FSM Scarf:** Cover featuring collage of scarves designed by Marisol Deluna, FSM Scarf featured in the 3<sup>rd</sup> row to the right; 1 page; jpg
- **2022 Spring Dames Discovery Goedhart & Jestin article:** pp. 10-11 “Sulgrave Manor How History Impacted Sulgrave Manor and The Washington Family”; jpg; pdf above
- **2023 NSCDA Snip Search Results SM March 2023:** listing resulting from search box inserting Sulgrave Manor on nscda.org; jpg
- **2023 Spring Summer Jestin article Oak Parlour:** p. 43 Spirit of Preservation header, “The Oak Parlour”; jpg; See subfolder above
- **2021 Spring Dames Discovery Cover FSM Scarf:** Cover featuring collage of scarves designed by Marisol Deluna, FSM Scarf featured in the 3<sup>rd</sup> row to the right; 1 page; png

**Subfolder: Dames Dispatch 1989 – Spring 2020 :** containing 55 articles and items pertaining to FSM and Sulgrave Manor extracted from the magazines

- **1989 Dames Dispatch Fall:** Cover and article “Sulgrave Manor Plans Pilgrimage” including update and report of burglary, p. 5; pdf
- **1990 Dames Dispatch Fall:** Cover and article update re tours, purchases, burglary, and Visitor’s Center, p. 10; pdf
- **1991 Dames Dispatch Fall:** Cover and article update re tours, purchases, restoration of spinet, tote bag; registration of the Manor as a charity #215557, p 7; pdf
- **1992 Dames Dispatch Spring:** Cover and paragraph re availability of slide program, p.7; pdf
- **1992 Dames Dispatch Fall:** Cover and update re attendance, appointment of Maureen Jeffery; retirement of Sir Philip Goodhart, Sulgrave Day at the Manor, p10; pdf
- **1993 Dames Dispatch Fall:** Cover and article “Benefit for Sulgrave Manor a Success” by Miss Ruth Paul, Benefit Chairman re reception event at British Embassy in Washington, DC, p5; pdf
- **1994 Dames Dispatch Fall:** Cover and article “Notes from Sulgrave Manor” by Mrs. Julian M. Marshall, Jr. Representative re Sulgrave Day and trips, plans for capital drive to build a Visitor’s Center in the courtyard area, p.11; pdf
- **1994 Dames Dispatch Spring:** Cover and article “Notes from Sulgrave Manor” by Mrs. Julian M. Marshall, Jr. Representative re featured speaker grandson of Sir Winston Churchill at June 19<sup>th</sup> Sulgrave Day, planned Baltic Cruise, Sir Philip Goodhart planned visit to US, American Society in London designation of SM as main fundraising beneficiary for Centenary Year, p.10; pdf
- **1995 Dames Dispatch Fall:** Cover and article “Notes from Sulgrave Manor” by Mrs. Julian M. Marshall, Jr. Representative re new educational center and carpark ready by 1996 Sulgrave Day, planned Sulgrave Interlude and Prague Extension; architectural plans complete for Courtyard building, p. 7; pdf

- **1995 Dames Dispatch Spring:** Cover and article “Notes from Sulgrave Manor” by Mrs. S. Spencer Brown, Sr. Representative re dedication of plaque to Mrs. J.W.E. Moore at Colonel Washington Museum, repair of roof, programs developed by Martin Sirot-Smith, p. 7; pdf
- **1996 Dames Dispatch Spring:** Cover and article “Notes from Sulgrave Manor” by Mrs. Julian M. Marshall, Jr. Representative re Dames Day, number of visitors, gifts, Aegean Cruise dates and tour of English Homes and Gardens in Dorset, Hampshire and Sussex, p.7; pdf
- **1997 Dames Dispatch Fall:** Cover and update by Mrs. Julian M. Marshall, Sr. Representative and Mrs. Will Hill Tankersley, Jr. Representative re improvements funded by Heritage Lottery Fund, slide program, trips, FSM Annual Meeting in a non-bicentennial year in Savannah, GA, introduction of a FSM scarf, p. 6; pdf
- **1997 Dames Dispatch Spring:** Cover and “Sulgrave Manor Report” by Mrs. Julian M. Marshall, Sr. Representative re grant from Heritage Lottery Fund with matching funds from FSM for improvements to outbuildings of the “Courtyard Scheme” and upcoming trips, p. 5; pdf
- **1998 Dames Dispatch Fall:** Cover and “News from Sulgrave Manor” by Mrs. Julian M. Marshall, Sr. Representative and Mrs. Will Hill Tankersley, Jr. Representative the grant in hand, Mediterranean trip and photo, FSM website, planned 2<sup>nd</sup> Annual Meeting of Associate Trustees planned to be held at Mt. Vernon, p.8; pdf
- **1998 Dames Dispatch Spring:** Cover and paragraph update reminder for trips sign-up, p.5; pdf
- **1999 Dames Dispatch Fall:** Cover and Sulgrave Manor update from Tenny Marshall, Sr. Representative and Jane Treadway, Jr. Representative re tours and sign-up, p. 3; pdf
- **1999 Dames Dispatch Spring:** Cover and article “Dames At 2000” re “Sulgrave Year” with descriptions of 4 trips and sign-up information, p. 8; pdf
- **2000 Dames Dispatch Spring:** Cover and update with announcement of guest speaker Lady Margaret Thatcher at Dames Day on June 25<sup>th</sup>; report of Martin Sirot-Smith performance at Annual Meeting in Portsmouth, NH, p. 8; pdf
- **2001 Dames Dispatch Fall:** Cover and invitation to honor Tenny Marshall at a reception and dinner at Aynho Barns, 15 June 2002; update on trips, p. 3; and additional announcement of forthcoming event speaker Lady Margaret Thatcher at Dames Day 25 June 2000, p. 8; pdf
- **2001 Dames Dispatch Spring:** Cover and announcement of Sulgrave trips for 2002, p.6; and obituary for Pamela Lamnot duPont Copeland; p. 3; pdf
- **2002 Dames Dispatch Fall:** Cover and update on activities on p 4, and farewell message from Senior Representative Tenny Marshall continued on p. 8; pdf
- **2002 Dames Dispatch Spring:** Cover and brief calendar announcements including Dames Day speaker, former British Chancellor of the Exchequer and Foreign Secretary, p. 3; pdf
- **2003 Dames Dispatch Fall:** Cover and announcement of Second Tour for 2004 by new Senior Representative Jane Treadway, p. 8; pdf
- **2003 Dames Dispatch Spring:** Cover, announcement of Sulgrave Tours for 2003 and 2004 on page 3; and report on launch of Elizabethan Embroidery Project on p. 8; pdf
- **2004 Dames Dispatch Fall:** Cover and report on the Educational Program at Sulgrave Manor by Senior Representative Jane Treadway on p. 12; pdf
- **2004 Dames Dispatch Spring:** Cover and invitation to Dames Day, 30 May 2004 on p. 5; and invitation to dinner honoring Margaret Brown and Wiley Wheat on 29 May 2004 at the Aschmoleon Museum, Oxford, England, p. 8; pdf
- **2005 Dames Dispatch Spring:** Cover and article “Raise the Roof for Sulgrave Manor” by Mrs. C. Richard Treadway, with note on Sulgrave Manor tours, p. 5; pdf
- **2005 Dames Dispatch Winter:** Cover and update on tours and the “Raise the Roof Campaign” as the fundraising priority for 2006, p. 5; pdf
- **2006 Dames Dispatch Fall:** Cover and brief history of “Dames Day” and report of activities of the recent Dames Day beginning on p. 9 continuing on p. 10 by Jane Treadway; pdf

- **2007 Dames Dispatch Fall:** Cover and update on the Embroidery Project, trip offerings by Elizabeth H. Field, Senior Representative, p. 6; pdf
- **2007 Dames Dispatch Spring:** Cover and article by Senior Representative Elizabeth H. Field reporting on the completion of the roof and the dedication of the bronze bust of George Washington; update on tours being offered for Fall Foliage Cruise; scarf with coats of arms for sale; p. 6; pdf
- **2008 Dames Dispatch Fall:** Cover and announcement of appointment of Baroness Jill Knight as Chairman of the Sulgrave Manor Board; update on school program, and announcement of the “Year of John Washington’s Garden; p. 3; pdf
- **2009 Dames Dispatch Spring:** Cover and article “Why is Sulgrave Manor so Important” by Senior Representative, Tibbie Field on p. 6 re celebration of 350<sup>th</sup> Anniversary of the birth of the first Washington in the Colony of Virginia; pdf
- **2010 Dames Dispatch Fall:** Cover with photo of the sundial in the garden at the Manor and announcement that the DVD *The Washingtons of Sulgrave Manor – Immigrants in the New World*, will be shown and available at the upcoming Biennial Council meeting on p. 8; pdf
- **2010 Dames Dispatch Spring:** Cover and illustrated announcement of the Sulgrave Manor documentary film commissioned by FSM in production by Kristine Winber, National Consultant for Oral History on p. 10; pdf
- **2011 Dames Dispatch Fall:** Cover and Announcement of 2012 Trips by Dorothy Knox Houghton, Trustee on p. 12; pdf
- **2011 Dames Dispatch Spring:** Cover and update by Senior Representative Laura Rutherford on the Watson Chair Lecture held in Washington, D.C. featuring speaker Michael Beschloss and the tea at Sotheby’s board room hosted by the London Circle of Dames on p. 10; pdf
- **2012 Dames Dispatch Fall:** Cover and article “Mission to save Sulgrave” by Octavia Pollock, reprinted with permission from *Country Life*, July 4, 2012, p. 12; pdf
- **2012 Dames Dispatch Spring:** Cover and mention of the acquisition of Sulgrave Manor and later support of the Dames in conjunction with the 100<sup>th</sup> Anniversary of the signing of the Treaty of Ghent in the article “Bicentennial for the War of 1812 Ring the Bells for 1812” by Melanie Hunt and Mary Sikora, p. 3; pdf
- **2013 Dames Dispatch Fall:** Cover and article by Evelyn Gerzetic, Arizona Corresponding Secretary “A Garden Party For Sulgrave Manor,” reporting on March 2013 AZ AT Jean Blackwell-Miller’s fundraiser at her home; p. 3; pdf
- **2013 Dames Dispatch Spring:** Cover and articles on The London Circle activity, an update on use of FSM funding for improvements at the Manor, and the announcement of a Columbia River Gorge cruise prior to the Region I Conference in the Fall by Bess Fuchs, Senior Representative on p. 4; pdf
- **2014 Dames Dispatch Fall:** Cover and article “Partnerships and the Three Georges” by Bess Fuchs, Senior Representative and President FSM, on impending restorations of three portraits of George Washington at the Manor in partnership with a grant from DAR, p. 8; pdf
- **2014 Dames Dispatch Spring:** Cover and article “The Treaty of Ghent” by Melanie Hunt and Mary Sikora of the War of 1812 Bicentennial Committee, p. 12; pdf
- **2015 Dames Dispatch Fall:** Cover and Sulgrave Manor Update by Bess Fuchs, Senior Representative re completion of window restoration, p. 10; pdf
- **2015 Dames Dispatch Spring:** Cover and report on restoration of windows project by Bess Fuchs, Senior Representative; p. 5; pdf
- **2016 Dames Dispatch Fall:** Cover and article “Dames Day at Sulgrave Manor” by Senior Representative Victoria Bradshaw on June 6<sup>th</sup> Dames Day, presentation of the 2016 Sandford

Award to the Education Team, and discussion by Flora Fraser on her book *The Washingtons; George and Martha, Join'd by Friendship, Crown'd by Love*, p. 5; pdf

- **2016 Dames Dispatch Spring:** Cover and Invitation to Sulgrave Day, Sunday, June 5, 2016, p. 11; pdf
- **2017 Dames Dispatch Fall:** Cover and article “Midsummer Tudor Fair” by Victoria Bradshaw, Senior Representative, report on Annual Meeting of the SM Trust in June and the events enjoyed at the Fair, p. 9; pdf
- **2017 Dames Dispatch Spring:** Cover and article “Changes at Sulgrave Manor” by Victoria Bradshaw, Senior Representative, re establishment of Grant Application process, funding of CEO Salary for Alison Ray, rethatching completed, other projects; also report on Winter Board meeting, p. 10; pdf
- **2018 Dames Dispatch Fall:** Cover and article “News From Sulgrave Manor” by Victoria Bradshaw, Senior Representative, re SM Board meeting and completion of the Business Plan, renovation of the Wool House, development of Education Program during closure of the Manor, award for “Best Heritage Organization 2018, p. 9; pdf
- **2018 Dames Dispatch Spring:** Cover and update on Sulgrave Manor by Victoria Bradshaw, Senior Representative, report on Board meeting, tour of interiors of the rethatched cottages and work to begin on the Wool House restoration, p. 9; pdf
- **2019 Dames Dispatch Fall:** Cover and Quiz on Sulgrave Manor trivia on p. 5 with answers up-side-down on p. 15; pdf
- **2019 Dames Dispatch Spring:** Cover and article on history of Dames involvement with Sulgrave Manor, mission and brief update on p. 9 by Sally Congdon, Senior Representative and Caroline Goedhart, Junior Representative; pdf
- **2020 Dames Dispatch Spring:** Cover, article by Catherin Nuzum, Curator of Special Projects at Dumbarton House “History Savers, # HerstoryMakers” p.6, “The Unstoppable Margaret Brown” by Sally Congdon and Caroline Goedhart page 7; “Honoring History’s Keepers” by Eileen Moody with highlight of Trustee Mary Bohls on page 11; and “A Devoted Dame” by Mary Mundy honoring Trustee Jane Waring on page 12; pdf
- **2020 Sulgrave Manor for Dames Dispatch Aug 2020 before edit:** illustrated article written by S. Congdon, C. Goedhart, V. Bradshaw with additional highlighted paragraphs by Laura Keim; 4 pages; pdf

#### Subfolder: Histories

- **1936 The Messenger Cover June 1936 Lamar:** Portrait of Mrs. Joseph Rucker Lamar; jpg
- **A\_History\_of\_the\_Colonial\_Dames\_of\_America\_\_booklet\_1891-2007:** by Diane Curtis published by Dumbarton House in celebration of the 75 Anniversary of Dumbarton House and in commemoration of the 400<sup>th</sup> Anniversary of the Founding of Jamestown, VA, Chapter VII Sulgrave Manor found on page 27, download from nscda.org; 26 pages; pdf
- **A\_History\_of\_The NSCDA-1891-1974-Appleton:** *An Address by Marguerite Appleton Presented at the National Board Dinner, The Sulgrave Club October 15, 1966*, updated revision, January 1975; Sulgrave Manor pp 16-18; download from nscda.org; 37 pages; pdf
- **LamarHistoryNSCDA\_1891\_1933:** A HISTORY of the NATIONAL SOCIETY of the COLONIAL DAMES OF AMERICA From 1891 to 1933 by Mrs. Joseph Rucker Lamar, Copyright 1934 NSCDA, Atlanta, The Walter W. Brown Publishing Company; download from nscda.org; 141 pages; pdf
- **LamarHistoryNSCDA\_1891\_1933\_EXCERPTS\_SULGRAVE:** File includes the title and verso pages, Chapter IX THE SULGRAVE MANOR ENDOWMENT and Chapter X THE SULGRAVE

MANOR ENDOWMENT (Continued) THE REPRODUCTION OF THE MANOR AT THE SESQUICENTENNIAL EXPOSITION pp. 144 -183; 21 pages; pdf

- **NSCDA\_Its\_Beginnings\_Its\_Purpose\_and\_A\_Record\_1891\_1913:** download from nscda.org; printed for the Society MCMXIII; 70 pages; pdf

#### Miscellaneous items:

- **2021 NSCDA Holiday Catalog FSM page:** Snip of cover and FSM page of gifts offered; 2 pages; pdf
- **2022-2023 -Corporate-Directory-Updated-October 22:** 118 pages; pdf
- **2022-2024-NSCDA-Directory.pdf:** 52 pages; pdf
- **GAT Book – Sulgrave Manor FINAL:** Submission for Sulgrave Manor pages written by Sally Congdon; illustrated and with acknowledgements; 9 pages; pdf; See also the folder **FSM-GAT Book Submission Congdon**
- ***The Gardens of Sulgrave Manor:*** Booklet written by Alice Greenough Townsend, Member of the Sulgrave Manor Board and NSCDA Representative to Sulgrave Manor, 1928; 13 pages with illustrations by Finnemore and Sir Reginald Blomfield, R. A.; original held in NSCDA Archives; pdf

## Folder 38 FSM – NSCDA Reports of SM Reps from Minutes of Biennial Council Proceedings 1914- Present

Contains 2 subfolders of scans of reports extracted from the original Proceedings and Historian's Reports published apart from the Minutes of the Proceedings

### Subfolder: 1914 – Present SM Rep Rpts from Minutes & Proceedings of the Biennial Council

Containing the reports of Sulgrave Manor Representatives that have been extracted from the Minutes and then scanned with the cover page; hard copies of these extracted reports are stored at Dumbarton House

- **1914 Minutes SM:** 6 pages including the cover and title page of extracted information pertaining to Sulgrave Manor; pdf
- **1916 Minutes SM:** 15 pages including the cover and title page of extracted information pertaining to Sulgrave Manor; pdf
- **1919 Minutes SM:** 7 pages including the cover and title page of extracted information pertaining to Sulgrave Manor; pdf
- **1921 Minutes SM:** 3 pages including the cover and title page of extracted information pertaining to Sulgrave Manor; pdf
- **1923 Minutes SM:** 9 pages including the cover and title page of extracted information pertaining to Sulgrave Manor; pdf
- **1925 Minutes SM:** 29 pages including the cover, title page, Report of the Treasurer and extracted information pertaining to Sulgrave Manor; also including the Report of the Treasurer; pdf
- **1927 Minutes SM Townsend&Chatfield:** 11 pages including the cover, title page, Report of the Treasurer, the Final Report of the Committee Appointed to Prepare the Record of Contributors to the Sulgrave Manor Endowment Fund, and the first report of the Members of the Sulgrave Manor

House Committee Representing the NSCDA, Alice Greenough Townsend and Helen H. Chatfield; pdf

- **1929 Minutes SM Townsend&Chatfield:** 12 pages including the cover, title page, Account of the Sulgrave Restoration Fund, Endowment Fund, Wages and Weekly Expenses Sulgrave Manor, and the report of the Representatives, Townsend and Chatfield; pdf
- **1931 Minutes SM Townsend&Chatfield:** 9 pages including the cover, title page, Accounts, and the report of the Representatives, Townsend and Chatfield; pdf
- **1933 Minutes SM Townsend&Chatfield:** 13 pages including the cover, title page, Accounts, and the report of the Representatives, Townsend and Chatfield; pdf
- **1935 Minutes SM Townsend&Chatfield :** 8 pages including the cover, title page, Accounts, and the report of the Representatives, Townsend and Chatfield; pdf
- **1937 Minutes SM Townsend&Chatfield:** 8 pages including the cover, title page, Accounts, and the report of the Representatives, Townsend and Chatfield; pdf
- **1939 Minutes SM Chatfield:** 16 pages including the cover, title page, and the report of the Representative Helen H. Chatfield, also announced was the death of Alice Greenough Townsend; pdf
- **1941 Minutes SM Chatfield:** 8 pages including the cover, title page, and the report of the Representatives, Helen H. Chatfield and Mary B. Morsman, May 1941; pdf
- **1946 Minutes SM Chatfield:** 5 pages including the cover, title page, and the report of the Representatives, Helen H. Chatfield and Mary B. Morsman, pdf
- **1948 Minutes SM Chatfield:** 12 pages including the cover, title page, Account, and the report of the Representatives, Helen H. Chatfield; pdf
- **1950 Minutes SM Morsman:** 5 pages including the cover, and the announcement that the report of the Sulgrave Manor Representatives had been printed in the Historian's Report issued in January 1951. Also included were the Schedule of Property Under Deed for Maintenance of Sulgrave Manor House September 1, 1950; the Accounts, and the Report of the National Board Section II with recommendations for funding regarding replacement of the roof; pdf
- **1952 Minutes SM Morsman:** 5 pages including the cover and Accounts and that Mrs. Morsman had read her report now included in the Historian's Report; pdf
- **1954 Minutes SM Webster:** 5 pages including the cover, Accounts and that Mrs. Morsman had read her report now included in the Historian's Report; also included was the Report of the National Board Section II recommending additions to the Acts in Council regarding Sulgrave Manor and that Mrs. Chatfield's files be stored at Dumbarton House.
- **1956 Minutes SM Webster:** 8 pages including the cover, title page, Accounts, that Mrs. Webster read her report now included in the Historian's Report; the resignation of Mrs. Morsman, appointment of Mrs. Brown; also included was the Report of the National Board Section II recommending increase in payments to SM and acceptance of the Wakefield gavel; pdf
- **1958 Minutes SM Maria Brown:** 6 pages including the cover; Accounts; the Report of the National Board Section II recommending increase in payments to SM and appropriation toward restoration of St. James Church, Sulgrave, resignation of Mrs. Webster, and appointment of Mrs. Harkness to succeed her; also included was the Report of the Archives Committee re the framing of the Jack Hewer etchings gifted by Sulgrave Manor to the National Board; pdf
- **1960 Minutes SM Maria Brown:** 4 pages including the cover, title page and Accounts; that the report of Mrs. Brown was to be found in the Historian's Reports; pdf
- **1962 Minutes SM Maria Brown:** 6 pages including the cover, title page and Accounts; that the report of Mrs. Brown was to be found in the Historian's Reports; pdf
- **1964 Minutes SM Maria Brown:** 5 pages including the cover, title page and Accounts; the announcement of Mrs. Lammot du Pont Copeland of Delaware as new Junior Representative; pdf

- **1966 Minutes SM Maria Brown:** 5 pages including the cover, title page and Accounts; that the report of Mrs. Brown given by Mrs. Copeland was to be found in the Historian's Reports; pdf
- **1968 Minutes SM Maria Brown:** 5 pages including the cover, title page and Accounts; that the report of Mrs. Brown was to be found in the Historian's Reports and her report and invitation to tea at SM had been received with a standing ovation; pdf
- **1970 Minutes SM Wendell:** 5 pages including the cover, title page and Accounts; announcement of the resignation of Mrs. Brown, the appointments of Mrs. Wendell and Mrs. J.W. E. Moore; \$1000 gift to Sulgrave Manor on the occasion of its 50 Anniversary; pdf
- **1972 Minutes SM Wendell & Moore:** 4 pages including the cover and title page; introduction and address of Mr. Reginald A. Martin of SMT; report to be found in Historian's Report; pdf
- **1974 Minutes SM Wendell:** 4 pages including the cover and title page; mention of the robbery and gift of \$3,600; report to be found in Historian's Report; pdf
- **1976 Minutes SM – XV Acts in Council:** 4 pages including the cover and title pages and including addition of a new article XV re Sulgrave Manor; pdf
- **1978 Proceedings FSM Moore:** 7 pages including the cover and first report post formation of Friends of Sulgrave Manor; pdf
- **1980 Proceedings FSM Moore:** 6 pages including the cover, title page and report with List of Projects for SM, October 1980; pdf
- **1982 Proceedings FSM Moore:** 4 pages including the cover, title page, and report; pdf
- **1984 Proceedings FSM Moore:** 3 pages including the cover and report; pdf
- **1986 Proceedings FSM Wheat:** 4 pages including the cover and report; pdf
- **1988 Proceedings FSM Wheat:** 3 pages including the cover and report; pdf
- **1990 Proceedings FSM Wheat:** 4 pages including the cover and report; pdf
- **1992 Proceedings FSM Brown:** 2 pages including the cover and report; pdf
- **1994 Proceedings FSM Brown:** 4 pages including the cover and report; pdf
- **1996 Proceedings FSM Brown:** 4 pages including the cover and report; pdf
- **1998 Proceedings FSM Marshall:** 3 pages including the cover and report; pdf
- **2000 Proceedings FSM Marshall:** 4 pages including the cover, title page, and report; pdf
- **2002 Proceedings FSM Marshall:** 4 pages including the cover, title page, and report; pdf
- **2004 Proceedings FSM Treadway:** 4 pages including the cover, title page, and report; pdf
- **2006 Proceedings FSM Treadway:** 2 pages including the cover and report; pdf
- **2008 Proceedings FSM Field:** 2 pages including the cover and report; pdf
- **2010 Proceedings FSM Rutherford as Jr:** 2 pages including the cover and report; pdf
- **2012 Proceedings FSM Rutherford as Sr:** 2 pages including the cover and report; pdf
- **2014 Proceedings FSM Fuchs:** 2 pages including the cover and report; pdf
- **2016 Proceedings FSM Bradshaw:** 2 pages including the cover and report; pdf
- **2018 Proceedings FSM Bradshaw:** 2 pages including the cover and report; pdf
- **2020 Biennial Council FSM Congdon & Goedhart:** 1 page; pdf
- **2022 National Board & Biennial Report – Goedhart & Jestin;** 1 page; pdf

**Subfolder: 1951 – 1976 SM Rep Rpt in NSCDA Historians Reports:** containing 14 items - the reports of Sulgrave Manor Representatives extracted from the Historian's Reports mentioned in the Minutes of the Biennial Proceedings but were published apart in a separate document, then scanned with the cover page. Hard copies of these extracted reports are stored at Dumbarton House.

- **Sulgrave Manor Report 1951 Morsman:** 3 pages; including the cover and report; pdf

- **Sulgrave Manor Report 1952 Morsman:** 4 pages; including the cover and report; pdf
- **Sulgrave Manor Report 1954 Morsman:** 4 pages; including the cover and report; pdf
- **Sulgrave Manor Report 1956 Webster:** 4 pages including the cover and report; pdf
- **Sulgrave Manor Report 1958 Brown:** 4 pages including the cover and report; pdf
- **Sulgrave Manor Report 1960 Brown:** 4 pages including the cover and report; pdf
- **Sulgrave Manor Report 1962 Brown:** 4 pages including the cover and report; pdf
- **Sulgrave Manor Report 1964 Brown:** 4 pages including the cover and report; pdf
- **Sulgrave Manor Report 1966 Brown:** 4 pages including the cover and report; pdf
- **Sulgrave Manor Report 1968 Brown:** 4 pages including the cover and report; pdf
- **Sulgrave Manor Report 1970 Wendell:** 4 pages including the cover and report; pdf
- **Sulgrave Manor Report 1972 Wendell:** 6 pages including the cover, report, Report of the 1971 Trip, and address by Reginald Martin, F.C.I. S., Secretary of the SM Board ; pdf
- **Sulgrave Manor Report 1974 Wendell:** 2 pages including the cover and report; pdf
- **Sulgrave Manor Report 1976 Moore:** 3 pages including the cover, report and Report of the Sulgrave Manor Bicentennial Trip; pdf

## Folder 39 FSM – NSCDA SM Archives at DH

### Subfolder: Emails re FSM Archives Storage:

- **Email CHG, Carol Cadou, MBC 12 April 2022 re space needed;** pdf
- **Email CHG, CAJ, Jerry Foust, Carol Cadou re storage July 2022;** pdf
- **Email string CHG, Jerry Foust, & Carol Cadou re storage July 2022;** pdf
- **Hatton email 24 Feb 2023 RE Finding Aid for NSCDA SM items;** pdf
- **Initial SBC email re FSM Archives Storage;** pdf
- **Email string re storage July 2022;** Word doc

### Subfolder: FSM Inventory of items at DH: Contains 2 subfolders

#### Subfolder: FSM – Inventory Items at DH October 2022

- **Inventory of Archival Boxes Shipped to Dumbarton House:** Start and stop name of folder contents of each box; pdf
- **Inventory of FSM Archival Boxes at Dumbarton House – Box 1:** Screen shot of folder list; pdf
- **Inventory of FSM Archival Boxes at Dumbarton House – Box 2:** Screen shot of folder list; pdf
- **Inventory of FSM Archival Boxes at Dumbarton House – Box 3:** Screen shot of folder list; pdf
- **Inventory of NSCDA Sulgrave Manor File Folders at DH gifted by FSM:** Screen shot of folder list; pdf
- **SM Archives Files on USB for Dumbarton House:** Screenshot of folder list of items on USM drive and mailed dated 10 August 2022 ; jpg

#### Subfolder: FSM – Inventory Items at DH WORKING:



- **FSM Digital Folder Inventory Box 1 as of 9 May 2023:** Screenshot of folder list; 41 should be 40 folders; jpg
- **Inventory of FSM Archival Boxes at Dumbarton House – Box 1\_8 March 2023:** Screen shot; Word
- **Inventory of FSM Archival Boxes at Dumbarton House – Box 2\_8 March 2023:** Screenshot; Word
- **Inventory of FSM Ephemera Items at Dumbarton House – Box 3 September 2022:** Word

**Subfolder: NSCDA\_SM Inventory Boxes 1-5:** Containing pdf and Word forms of the docs developed by Samantha Hatton; FSM USB contents

- **Hatton email 24 Feb 2023 RE Finding Aid for NSCDA SM items;** pdf
- **Inventory of NSCDA Sulgrave Manor File Folders at DH gifted by FSM Oct 2022:** Screen shot of folders contained on the USB drive; jpg
- **Sulgrave Manor Inventory Box 1:** Sulgrave Manor Reports of the Board of Governors: 1926-1938, 1946, 1949; 13 folders; 21 pages; pdf
- **Sulgrave Manor Inventory Box 2:** Sulgrave Manor House and Endowment Correspondence; 13 folders; 20 pages; pdf
- **Sulgrave Manor Inventory Box 3:** Mrs. Joseph Rucker Lamar Sulgrave Manor (1013); 8 folders; 11 pages; pdf
- **Sulgrave Manor Inventory Box 4:** Sulgrave Manor, NSCDA Misc. 1012: 6 folders; 2 pages; pdf
- **Sulgrave Manor Inventory Box 5:** Sulgrave Manor Deed of Trust, Mrs. Townsend papers 1925-1935 (N2505); 8 folders, incomplete; 7 pages; pdf
- **Sulgrave Manor Inventory Box 1:** Sulgrave Manor Reports of the Board of Governors: 1926-1938, 1946, 1949; 13 folders; 21 pages; Word doc
- **Sulgrave Manor Inventory Box 2:** Sulgrave Manor House and Endowment Correspondence; 13 folders; 20 pages; Word doc
- **Sulgrave Manor Inventory Box 3:** Mrs. Joseph Rucker Lamar Sulgrave Manor (1013); 8 folders; 11 pages; Word doc
- **Sulgrave Manor Inventory Box 4:** Sulgrave Manor, NSCDA Misc. 1012: 6 folders; 2 pages; Word doc
- **Sulgrave Manor Inventory Box 5:** Sulgrave Manor Deed of Trust, Mrs. Townsend papers 1925-1935 (N2505); 8 folders, incomplete; 7 pages; Word doc

**Subfolder: Photos from Archives Visit 11 October 2022:** Contains 5 subfolders of photographs

- **Jack Hewer Etchings:** Contains 9 photographs of framed etchings hanging on walls of DH Archives; see also folder **DH\_NSCDA SM Hewer etchings** for further information
- **Joseph Finnemore:** Contains 4 photographs of framed watercolors hanging on walls of DH Archives; see also folder **DH\_SM Finnemore watercolors and sketches** for further information
- **Misc. Photos from Archives Visit 10112022:** Contains 5 photographs of shelved FSM Boxes and of plaque identifying artist of Mrs. Lamar's portrait; jpg
- **Mrs. Lamar Scrapbook:** 2 photographs taken of images in the scrapbook of the unveiling of the Sundial at Sulgrave Manor; jpg
- **Resized photos:** Contains 13 photos of the framed Hewer and Finnemore artwork and the plaque identifying the portrait artist

#### Subfolder: Sulgrave Manor Indenture 1592:

- **Foust email re Indenture at DH:** Dated 10 May, Jerry Foust explanation of 'peppercorn' terminology in the text of the Indenture; 2 pages; pdf
- **Sulgrave 1592 Deed – focus on seal:** Seal of Robert Washington; jpg
- **Sulgrave 1592 Deed – front:** Indenture; jpg
- **Sulgrave Manor Indenture\_Transcrip:** typed transcription of the 30 November 1592 Indenture held at Dumbarton House; jpg
- **Screenshot of 1592 Seal;** png file

#### Additional items:

- **Collections Management Policy Oct 2019:** Dumbarton House collections policy pertaining to museum property; 24 pages; pdf
- **NSCDA Archives Collection Policy 2015-10-4:** Draft adopted October 2015 rev 12/21/2020; see page 3 pertaining to Sulgrave Manor; 8 pages; pdf
- **NSCDA Archives Collection Policy re Sulgrave Manor:** from the Draft document, p. 3 D. Sulgrave Manor; 1 paragraph; Word doc

#### Folder 40 FSM – NSCDA Wool House Documents & Photos

- **April 54 letter to C. Reid:** scan of photocopy of letter to Colonel Reid dated 9 April 1954 re update on Wool House decision, and improvements at the Manor; 1 page; pdf
- **Grant Application for Wool House Refurbishment:** NSCDA Grant Application for Buildings and Grounds Projects Grant Application Form for Wool House Refurbishment; 4 pages; pdf
- **Woolhouse Letter Twiddy:** Letter from Director, Sulgrave Manor to daughter of Wool House occupant Mrs. Robins re her occupancy; 1 page; pdf

#### Images:

- **Feb 24 letter from Mrs. Morsman to Carter :** Dated 1954 explanation of process; 1 page; jpg
- **IMG\_2144 Wool House Back of Sulgrave Manor Orchard:** c. 1923; text on reverse; jpg
- **IMG\_2145 Wool House Sulgrave Back View:** c. 1925; text on reverse; jpg
- **March 5 letter from F Carter to Veit:** Dated 1954 referencing Mrs. Morsman's letter; 1 page; jpg
- **March 54 minutes p 3:** DMT Board minutes referencing their position on purchase of the Wool House; 1 page; jpg
- **Wool House back:** photo; jpg
- **Wool House front:** photo; jpg
- **Wool House Dedication stone:** photo of engraved stone; png

## Folder 41 FSM – Oral History Project ~

### Subfolder: Bess Fuchs

- **Bess Fuchs Dames Resume 2023:** Resume of Dames' activities made by Past FSM President & Sr. Representative to SMT Bess Fuchs in preparation for her interview; 1 page; pdf
- **Bess Fuchs email post interview:** dated 12 April 2023; 1 page pdf
- **Bess Fuchs email pre interview:** dated 8 April 2023; 2 pages; pdf
- **FSM release form Bess v2:** fillable form; pdf
- **GMT2023411-175725\_Recording:** Recorded Zoom interview with Bess Fuchs and Kim Robey, AT (RI); 44:36 minutes; w/ HRAC Co-Chair, Trustee Kitty Petit hosting the interview; M4A File
- **GMT2023411-175725\_Recording\_640x360:** Recorded Zoom interview with Bess Fuchs and Kim Robey, AT (RI); 44:36 minutes; w/ HRAC Co-Chair, Trustee Kitty Petit monitoring the interview; MP4 File

### Subfolder: Jane Treadway Postponed

### Subfolder: Margaret Brown Oral Interview only recorded by telephone

- **Margaret Brown Article – FINAL WITH FAMILY DAMES TREE:** Written by Sally Congdon & Caroline Goedhart in preparation for Dames Discovery magazine; 8 pages; pdf
- **Margaret Brown Interview – Part Two v3:** dated 20 April 2020; transcription of recorded interview, second conversation: 10 pages; pdf
- **Sally Congdon email 5 July 2023:** written to Caroline Goedhart in response to question to post the recording and clarifying that the interview was for information purposes only for the article and was not to be published without qualification; 2 pages; pdf
- **Margaret Brown – Interview Part 1:** recording of telephone conversation with Sally Congdon and Caroline Goedhart in attendance; approximately 27 minutes in length; MP3 file
- **Margaret Brown – Interview Part 2:** continuation of first conversation between Margaret Brown and Sally Congdon; approximately 37 minutes in length: MP3 file

### Subfolder: Quin Paul

- **Email string re Interview and new address:** dated 15 March; 4 pages; pdf
- **HRAC-Q.PaulOralHistoryrelease form\_3\_29\_23 fillable (1)-2:** signed release form for interview 6 July 2023; 1 page; pdf
- **Quin Paul letter from CHG:** email dated 13 March 2023 introducing the Oral History Project; 1 page; pdf
- **GMT20230706-180252\_Recording Quin Paul:** Recorded Zoom interview with Bonnie Reilly, AT (IN) w/ HRAC Co-Chair, Trustee Kitty Petit monitoring the interview; 14:37 minutes; M4A File
- **GMT20230706-180252\_Recording Quin Paul\_640x360:** Recorded Zoom interview with Bonnie Reilly, AT (IN) w/ HRAC Co-Chair, Trustee Kitty Petit hosting the interview; 14:37 minutes; MPA File

### Subfolder: Tibbie Field

- **Oral History Release form Field:** fillable form, signed 22 May 2023; pdf

- **GMT20230522-1503\_Recording\_640X360:** Recorded Zoom interview with Sally Congdon and Mary Campbell and Trustee Kitty Petit hosting the interview; approximately 49.30 minutes in length; MP4 File

**Subfolder: Veterans History Project (VHP)**

- **Link to Andrew Huber's slides Veteran's History Project;** pdf
- **VHP Interview Introduction\_Lead:** example conversation; 2 pages; pdf
- **VHP Interview Training Tips 9\_21:** Library of Congress interview tips, sample schedule; and Introduction to be read at the beginning of each interview; 2 pages; pdf
- **VHP INTERVIEW DAY SCHEDULE:** Excel spreadsheet to cover multiple interviews; Excel

**Subfolder: Victoria Bradshaw**

- **Instructions email kwp:** dated 17 April 2023 introductory email string from Kitty Petit with attachments including the FSM Oral History Questions and what to expect; 3 pages; pdf
- **Victoria Powell Bradshaw Dames Bio:** Professional and Dames experience/resume written in the third person by Vicky Bradshaw in preparation for the interview; 1 page; pdf
- **HRAC-Bradshaw release form IMG\_1756:** Cell phone photo of signed release form dated 12 April 2023 for interview of 19 April 2023; pdf
- **GMT20230419-150417\_Recording Vicky Bradshaw:** Recorded interview with Elaine Blaylock, Past Treasurer FSM and w/ HRAC Co-Chair, Trustee Kitty Petit hosting the interview; minutes; approximately 18.30 minutes; MA4 File
- **GMT20230419-150417\_Recording Vicky Bradshaw\_640x360:** Recorded interview with Elaine Blaylock, Past Treasurer FSM and w/ HRAC Co-Chair, Trustee Kitty Petit hosting the interview; minutes; approximately 18.30 minutes; MP4 File

**Additional Items:**

- **FSM Oral Histories FSM YouTube Link:** email from Caroline Goedhart re creation of FSM Oral Histories YouTube Link and live link; 1 page; pdf
- **HRAC-Oral History letter2:** letter template for preliminary contact re Oral History interview; pdf
- **HRAC-Oral History Question (4) kwp:** List of Questions related to NSCDA and Friends of Sulgrave Manor to be used as a guideline for the interview; revised by Kitty Petit 4-2-23; pdf
- **HRAC-revised OralHistoryProject releaseform\_3\_29\_23 fillable 2:** fillable form; pdf
- **HRAC-revised OralHistoryProject releaseform\_3\_29\_23 fillable:** fillable form; pdf
- **NSCDA Preparation Ideas FINAL:** downloaded from the NSCDA website; 4 pages; pdf
- **NSCDA Questions FINAL:** suggested interview questions prepared by the NSCDA Oral History Initiative committee; pdf
- **NSCDA ReleaseTemplate-OralHistoryProject:** template downloaded from the NSCDA website; pdf
- **HRAC-revised OralHistoryProject releaseform\_3\_29\_23 fillable 2:** fillable form; Word document format
- **HRAC-Oral History letter2:** letter template for preliminary contact re Oral History interview; Word document format

## Folder 42 FSM – Pins

- **2011 Sulgrave Pin Design Cowardin Jewelers:** Design concept proof by Cowardin Jewelers of Richmond, VA for FSM pin; 1 page; pdf
- **DH and Gunston House Pins Raab & Congdon:** photo of Wylie Raab's Gunston Hall pin as Regent and photo of Sally Congdon's Lady of Dumbarton House pin; 2 pages; pdf
- **FSM Pin Cowardin Jeweler:** photo of final pin; jpg
- **Sally Congdon 2021:** photo of FSM President Sally Congdon upon her retirement wearing the specially crafted pin; jpg
- **2021 FSM Gold Medallion crafted for Sally Congdon;** Showing Washington family crest and floral elements from the FSM Scarf; png file

## Folder 43 FSM – Power Point Presentations

Contains all digital files. See also **Folder 2/42 FSM – Annual Meetings Slides**

- **2016-Bess-Fuchs-Talk-Pittsburgh-1:** Narrative with thumbnails of slides in Power Pt; 17 pages; pdf
- **2019 AT Webinar:** 21 slides; pdf
- **2019 GA-Slides:** 13 slides; pdf
- **2019 RI-Power-Point-Slide-Narrative:** developed by Sally Congdon; 6 pages; pdf
- **2019 RI-Slides-Final:** 18 slides; pdf
- **2020 AT-Webinar:** 22 slides; pdf
- **2021-Generic-Presentation:** 19 slides; pdf
- **2021-PA Power-Point-slide-Narrative FSM Congdon:** 7 pages; pdf
- **2023-WA Power Point Narrative for Slides Campbell:** 11 pages with thumbnails of slides; pdf
- **Tenny Marshall focus FSM-SMT.docx:** Presentation for PA Society written by Tenny Marshall, no slides; pdf
- **RI Visit\_1:** photograph of Hope Alexander, Sally Congdon, AT Betsy Leerssen at RI meeting 2019; jpg
- **2016 Power-Pt-presentation-Pittsburg:** developed by Bess Fuchs; 47 slides; PPT
- **2017 NSCDA-WA Annual-Mtg FSM-cover:** developed by Mary Campbell; 11 slides; PPT
- **2021-Generic Presentation:** 19 Slides; annotated; PPT
- **2021-PA Presentation FSM Congdon:** developed by Sally Congdon; 19 slides; PPT
- **2023-WA Presentation FSM Campbell;** developed by Mary Campbell; 24 slides; PPT

## Folder 44 FSM – Publications

**Subfolder: Posters Timeline 2021 October:** Contains 5 digitized items

- **FSM History Posters for FSM 10\_7\_2021v1:** Poster version in 15 pages of the Timeline History of the NSCDA & FSM with Sulgrave Manor, illustrated in a calendar type format developed by Caroline Goedhart before accurate edit of the manuscript for the book; pdf

- **FSM-Notes for Poster slide 5 1929-1935:** notes on the illustrations and points contained on this page written by Mary Campbell for presentation at the virtual October 2021 Annual Meeting; 2 pages; pdf
- **FSM-Notes for Poster slide 11 1994-2000:** notes on the illustrations and points contained on this page written by Mary Campbell for presentation at the virtual October 2021 Annual Meeting; 2 pages; pdf
- **FSM-Notes for Posters slides 1&2:** notes on the illustrations and points contained on this page written by Kitty Petit for presentation at the virtual October 2021 Annual Meeting; 1 pages; pdf
- **Problems with this edition of Timeline History Posters v2:** notes on inaccuracies found after edit of the history manuscript and use of images affected by copyright permission; 2 pages; pdf

**Subfolder: FSM Notecards:** Contains 6 digitized examples of notecards

- 2003 FSM Notecard John Cook Watercolor
- 2020 Blue notecard image blank new logo
- 2022 FSM Holiday Card Finnemore Postcard color print
- Early FSM Notecard blank
- Green FSM Notecard blank
- Older FSM Notecard blank

**Folder Items continued:**

- 1997 FSM Marketing Blue Border Scarf 2: postcard with photo
- 2005 Sulgrave Manor Coloring Book – 2005 Alice Lea Tasman; see also the folder of that name; 23 pages; pdf
- 2006 Chilton Tri-fold adaptation: trifold brochure printed for FSM by Trustee Betty Chilton; 2 pages; pdf
- 2017 FSM Sulgrave Manor Rack Card\_2017 Actual Size: front and back; developed by Sally Congdon; pdf
- 2019 GW Exhibit Donation insertv1: front and back images of the insert for the brochure; 2 pages; pdf
- 2019 GW Exhibit Sample brochure GWv5: front and back images of the brochure solicitation for the GW Exhibit; developed by Vicky Bradshaw and Caroline Goedhart; 2 pages; pdf
- 2021 FSM Sulgrave Manor Bookmark\_#7: developed by Frances Hansford and the FSM Education Committee; front and back; 2 pages; pdf
- 2021 Bookmark Rollout! Hansford: letter dated 9 April 2021 from Frances Hansford to AT's with bookmark mailing; 1 page; pdf
- **FSM Complete Manuscript\_Final Incorrect:** manuscript of A History of the Involvement of The National Society of The Colonial Dames of America and Friends of Sulgrave Manor with Sulgrave Manor 1914 – 2021 written by Mary Campbell and Kitty Petit; contains errors; 415 pages; pdf version sent to printer
- **Fun facts\_final for print:** Booklet developed by Frances Hansford and the Education Committee for distribution to ATs; 4 pages; pdf
- **Postits:** scan of 2 versions of postits for use by FSM community and sent to contributors to the FSM solicitation; 1 page; pdf

## Folder 45 FSM – Regional Meeting Reports 2002 – 2019

- 19xx Report to Region II Mtg Lexington KY – Margaret Brown: Year not identified; 1 page; pdf
- 2003 Report to Region IV Mtg - Field: 17 October 2003, Boston, MA; 3 pages; pdf
- 2005 Report to Region IV Mtg - Field: 12-14 May 2005; 3 pages; pdf
- 2008 Report to Region I Mtg – Field: 16-16 May 2008, Omaha, NE; 3 pages including contents; pdf
- 2009 Report to Region II Mtg – Rutherford: 17-19 April 2009, Indianapolis, IN; 2 pages including contents; pdf
- 2009 Report to Region III Mtg – Rutherford: 22-23 October, Wilmington, NC; 3 pages including title page; pdf
- 2009 Report to Region IV Mtg – Field: 25 April 2009; 1 page; pdf
- 2010 Region I – Fuchs, Minutes recorded by Ford: 22 April 2010, Tucson, AZ; minutes of the FSM meeting held during the conference; 1 page; pdf
- 2010 Report to Region I Mtg – Fuchs: 26-29 April 2010, Tucson, AZ; 3 pages including title page; pdf
- 2011 Report to Region II Mtg – Rutherford: 29 April – May 1, 2011, Minneapolis, MN; 3 pages including the title page; pdf
- 2011 Report to Region III Mtg – Rutherford: 3 April – 4 April, Natchez, MS; 3 pages including the title page; pdf
- 2011 Report to Region IV Mtg – Fuchs: 10 – 12 October, 2011, Basking Ridge, NJ; 3 pages including the title page; pdf
- 2012 Report to Region I Mtg – Rutherford by Fuchs: 5 May 2012, San Francisco, CA; 3 pages including title page
- 2013 Report to Region I Mtg – Fuchs: 17 – 19 October, 2013, Portland, OR; 4 pages including title page; pdf
- 2013 Report to Region III Sulgrave Manor Rpt & Appendix H National Board – Fuchs: 14 April 2013, Nashville, TN; 6 pages including title and contents pages; pdf
- 2015 Report to Region I & III Mtg – Fuchs by Zeri: 1-3 May 2015, Oklahoma City, OK; 4 illustrated pages including title page; pdf
- 2015 Report to Region II & IV Mtg – Bradshaw: 16-17 October 2015; 1 page; pdf
- 2017 Report to Region I & III Mtg – Bradshaw: 1 page; pdf
- 2018 Report to Region II & IV Mtg – Bradshaw: 1 page; pdf
- 2019 Report to Region I & III Mtg – Congdon & Goedhart; 28 – 31 March 2019, New Orleans, LA; 3 pages including title page; pdf

End of Box 1 Listing of Folders and Contents

Updated 26 July 2023

## Section III

Friends of Sulgrave Manor Inventory of Digital Files  
Pertaining to

BOX 2

Friends of Sulgrave Manor, NSCDA, and Sulgrave Manor Trust

FSM - Rosters through FSM - Website



## Section III

### Box 2

#### Table of Contents

Folder 1	FSM - Rosters	1
Folder 2	FSM - Service Puppy ~	3
Folder 3	FSM - SM Anglo-American Task Force 1923-1924 original	3
Folder 4	FSM - SM Archive Area Restoration	3
Folder 5	FSM - SM Conservation Restoration Reports	4
Folder 6	FSM - SM Courtyard Appeals c. 1994 & 1998	5
Folder 7	FSM - SM Gilbert Stuart portrait / GW Shippen - Faith Moore	5
Folder 8	FSM - SM H. Clifford Smith ~	7
Folder 9	FSM - SM Model Houses	7
Folder 10	FSM - SM Plaques ~	8
Folder 11	FSM - SM Publications & Newsletters & Updates	9
Folder 12	FSM - Sir Philip Goodhart	12
Folder 13	FSM - Sundial ~	12
Folder 14	FSM - SM Textiles & Project	12
Folder 15	FSM - SM Thatching Project	13
Folder 16	FSM - SM UK Articles & Adverts	14
Folder 17	FSM - SM US Magazine Articles & Internet	15

Folder 18	FSM - SM US Newspaper Articles	17
Folder 19	FSM - SM Washington Ancestral Glass & FSM Bookmark	18
Folder 20	FSM - SM World Monuments Fund WMF 2014	21
Folder 21	FSM - SMT Seminars & Events ~	21
Folder 22	FSM - Society Presentations - Events - Newsletters ~	22
Folder 23	FSM - Solicitation Letters & Response Envelopes	22
Folder 24	FSM - Sulgrave Symposium 2014	23
Folder 25	FSM - The Rt. Hon. Baroness Jill Knight of Collingtree	25
Folder 26	FSM - Treasurer Archives & Tax ~	26
Folder 27	FSM - Treaty of Ghent Research & Images	27
Folder 28	FSM - Trips & Dames Day 1984 - Present	27
Folder 29	FSM - Trustees Annual Meeting Minutes 1978- Present	32
Folder 30	FSM - Video, Audio, Media, CDR Digital Files	35
Folder 31	FSM - Washington Crest ~	36
Folder 32	FSM - Washington Family & SM History Research	37
Folder 33	FSM - Watson Chair Lecture 2010	38
Folder 34	FSM - Website	39

## Section III

### Friends of Sulgrave Manor Inventory of Digital File Folders ~ Box 2

#### FSM – Rosters through FSM – Website

**Folder 1 FSM – Rosters:** Contains 58 Items listed by year in pdf format and 7 Items used in FSM History book in Word document format

- **1989-2013 Lists extracted from Fall Newsletters:** continuous scan of lists from FSM Newsletters; 21 pages; pdf
- **1990-1991 FSM Trustees & Associate Trustees:** continuous scan of lists; 3 pages; pdf
- **1990 2000 FSM Board of Trustees 10-99:** scan of Trustees only; 1 page; pdf
- **2002-2003 FSM Associate Trustees 9-2002:** scan of Associate Trustees only by state; 2 pages; pdf
- **2002-2004 FSM Trustees & Associate Trustees 2-17-2003:** scan of lists; 3 pages; pdf
- **2003-2004 FSM Trustees & Associate Trustees 1-26-2004:** scan of lists, 5 pages; pdf
- **2003-2004 FSM Trustees & Associate Trustees 6-25.226-2003:** scan of lists; 4 pages; pdf
- **2004 FSM Trustees & Associate Trustees 5-17-2004:** scan of lists; 5 pages; pdf
- **2004 -2005 FSM Trustees & Associate Trustees 1-18-2005:** scan of lists; 5 pages; pdf
- **2004 -2005 FSM Trustees & Associate Trustees 10-17-2005:** scan of lists; 5 pages; pdf
- **2004 -2005 FSM Trustees & Associate Trustees 11-28-2004:** scan of lists; 5 pages; pdf
- **2005 -2006 FSM Trustees & Associate Trustees 1-12-2006:** scan of lists; 5 pages; pdf
- **2005 -2006 FSM Trustees & Associate Trustees 5-11-2006:** scan of lists; 6 pages; pdf
- **2006 Education Committee Rpt A. Petticrew List 10-6-2006;** cover letter and historical listing of those who have served in the past developed by Andi Petticrew; 5 pages; pdf
- **2006 -2007 FSM Trustees & Associate Trustees 9-13-2007:** scan of lists; 5 pages; pdf
- **2007 -2008 FSM Trustees & Associate Trustees 10-22-2008:** scan of lists; 5 pages; pdf
- **2008 -2009 FSM Trustees & Associate Trustees 4-20-2009:** scan of lists; 5 pages; pdf
- **2009 -2010- 2011 FSM Trustees & Associate Trustees 11-28-2010:** scan of lists; 5 pages; pdf
- **2009 -2010 FSM Trustees & Associate Trustees 10-27-2009:** scan of lists; 5 pages; pdf
- **2014 FSM Associate Trustees 09-27-2014:** scan of pictures and addresses by state; 4 pages; pdf
- **2014 FSM Trustees 10-23-2014:** scan of pictures and addresses by position; 3 pages; pdf
- **2015 FSM Associate Trustees 9-23-15:** scan of pictures and addresses by state; 4 pages; pdf
- **2015-2016 FSM Trustees 12-27-2015:** scan of pictures and addresses by position; 3 pages; pdf
- **2016 FSM Associate Trustees 10-04-2016:** scan of pictures and addresses by state; 4 pages; pdf
- **2016 FSM Associate Trustees 10-05-2016:** scan of pictures and addresses by state; 4 pages; pdf
- **2017 FSM Associate Trustees 10-16-2017:** scan of pictures and addresses by state; 4 pages; pdf
- **2017 Trustees Oct:** scan of pictures and addresses by position; 3 pages; pdf
- **2018 FSM Associate Trustees 9-21-2018:** scan of pictures and addresses by state; 4 pages; pdf
- **2018 FSM Trustees 9-11-2018:** scan of pictures and addresses by position; 3 pages; pdf
- **2018 FSM\_Trustees Hon. Trustees and AT's.xlsx – ATs:** scan of excel sheets; 6 pages; pdf
- **2019 FSM Associate Trustees 1-17-2019:** scan of pictures and addresses by state; 4 pages; pdf
- **2019 FSM Roster December:** new format, combined Trustees & ATs, general information; 13 pages; pdf

- **2019-2020 FSM Roster 8-16-2020:** combined Trustees & ATs, general information; 13 pages; pdf
- **2019-2020 FSM Roster January 2020:** combined Trustees & ATs, general information; 13 pages; pdf
- **2020 FSM Roster 10-26-2020:** new format, combined Trustees & ATs, general information; 13 pages; pdf
- **2020-2021 FSM Roster 5-24-2021:** combined Trustees & ATs, general information; 13 pages; pdf
- **2021 FSM Roster\_8\_22\_2021 names only: combined Trustees & ATs,** photographs and addresses only; 8 pages; pdf
- **2021 FSM Roster\_9\_9\_2021:** combined Trustees & ATs, general information; 13 pages; pdf
- **2021 FSM Roster\_10\_31\_2021:** combined Trustees & ATs, general information; 14 pages; pdf
- **2022 FSM Roster\_1\_5\_2022 (1):** combined Trustees & ATs, general information; 14 pages; pdf
- **2022 FSM Roster\_03\_29\_2022:** combined Trustees & ATs, general information; 15 pages; pdf
- **2022 FSM Roster\_06\_Oct 2022:** combined Trustees & ATs, general information; 15 pages; pdf
- **2022 FSM Roster\_08\_14\_2022:** combined Trustees & ATs, general information; 15 pages; pdf
- **2022 FSM Roster\_12\_01-22:** combined Trustees & ATs, general information; 15 pages; pdf
- **2022 FSM Roster\_20\_Oct 2022v4:** combined Trustees & ATs, general information; 15 pages; pdf
- **2022 FSM\_Trustees Hon. Trustees and At's.xlsx -ATs-15-2022:** scan of excel sheets; 6 pages; pdf
- **2022 FSM-Roster\_02-11-2022-converted:** combined Trustees & ATs, general information; 20 pages; pdf
- **2022 FSM-Roster\_20-Oct-2022v2(1):** combined Trustees & ATs, general information; 15 pages; pdf
- **2022-2023 FSM Roster 2022-2023.12.05:** combined Trustees & ATs, general information; 15 pages; pdf
- **2022-2023 FSM-Roster-2022-20223v2:** combined Trustees & ATs, general information; 15 pages; pdf
- **2023 FSM roster 23 January 2023:** combined Trustees & ATs, general information; 14 pages; pdf
- **2023 FSM\_Trustees Hon 18 Jan 23 reformatted.xlsx – ATs:** scan of excel sheets; 6 pages; pdf
- **2023 FSM-Roster-2022-2023:** combined Trustees & ATs, general information; 15 pages; pdf
- **2023 Table Roster 01 Feb 23:** combined Trustees & ATs, general information; 14 pages; pdf
- **2023 Table Roster 01 June 23:** combined Trustees & ATs, general information; 15 pages; pdf
- **2023 Table Roster 05 Jan 23:** combined Trustees & ATs, general information; 16 pages; pdf
- **2023 Table Roster 21 March 23:** combined Trustees & ATs, general information; 14 pages; pdf
- **2023 Table Roster 30 March 23: combined Trustees & Ats, general information;** 14 pages; pdf

#### Word Document Rosters used in History Book Updated

- **FSM Associate Trustees Vol III 2018-2020 v5 for revised edition:** table of names of ATs who have served, dates, organized by Corporate Society; 10 pages; Word
- **FSM Emeriti Emeritae Trustees Vol III 2018-2020v5 for revised edition:** table of names in alphabetical order and explanation of the change in title; 1 page; Word
- **FSM ex officio Trustees Vol III v5 For revised edition:** table of names, September 1978 – October 2023, Corporate Society, and offices held; 2 pages; Word
- **FSM Honorary Presidents Vol III v4 For revised edition:** table of names, October 2018 – October 2023; 1 page; Word
- **FSM Honorary Trustees 2000-2018 Vol III For revised edition:** table of names, 1 page; Word
- **FSM Officers Vol III v5 For revised edition:** table of names; September 1978 – December 2022; 3 pages; Word
- **FSM Trustees Vol III v4 For revised edition:** table of names; 1978- December 2023, 2 pages; Word

## Folder 2 FSM – Service Puppy ~

- **FSM Vet Dog Poll:** screenshot of the website page used for FSM members to make selections re the puppy's sex, name and color; 1 page; pdf
- **Goedhart initial email:** copy of email dated 20 March 2023 from Caroline Goedhart to FSM members explaining the donation of a service puppy to FSM by the Service to Military Consultant Melinda Willingham to the National Patriotic Service Committee; link to online survey; 1 page; pdf
- **Jestin email re choice of breed and name:** copy of email dated 31 March 2023 from Charbra Jestin with the announcement of the choices made by the FSM members re the puppy; 1 page; pdf

## Folder 3 FSM – SM Anglo-American Task Force 1923-1924 original

- **American British Task 1923-4 Appeal:** scan of the original document received from the archives of the New York Corporate Society, document retained in FSM archives since NSCDA Archives already holds several; see also [DH\\_NSCDA SM Appeal & Endowment Archives](#) for additional information; 7 pages including covers, bound with blue silk cord; pdf

## Folder 4 FSM – SM Archive Area Restoration

- **12Nov2012 UK Nat'l Archives Assessment ltr to Cymon Snow:** scan of letter to SM General Manager Cymon Snow from Philip Gale, Sr. Advisor: Private Archives, Archives Sector Development, The National Archives with detailed assessment after visit 30 October 2012 re environment, access, packaging and conservation; Finding Aids, etc; 10 pages; pdf
- **20Jan2015 Position Paper Nancy Stewart;** email from SM Trustee dated January 20, 2015 with attached position paper re her findings re how to proceed with conservation of the SM archive collections; 20 pages; pdf
- **October 2017 Update Grant No. FSM-03 (S1-2016, S2-2017):** report on and status of project with photos after restoration; 1 page;

Seven photos taken by Caroline Goedhart with Sally Congdon during their visit to the restored SM archives area:

- **image0:** Close-up of seal of Queen Elizabeth on document; jpeg
- **image1:** Close-up of seal of Robert Washington on document; jpeg
- **image2:** SM Archivist with open drawer displaying documents; jpeg

- **IMG\_0399:** Jim and Sally Congdon with Caroline Goedhart observing storage; shelving; jpg
- **IMG\_0400:** Seal of Robert Washington as above image1; jpg
- **IMG\_0401:** Seal of Queen Elizabeth as above image0; jpg
- **IMG\_0403:** 1602 License of Alienation, Robert Washington description on drawer label; jpg

## Folder 5 FSM – SM Conservation Restoration Reports

### Subfolder Amphyllis Washington Embroidery

- **Amphyllis Washington Embroidery:** Historical information download from The British Museum including an image of the framed embroidery from bbc.co.uk and biographical information on and an image of Amphyllis Twigden Washington; 2 pages; pdf
- **Email Murray Neill & Nancy Stewart:** Dated 18 June 2015 re acquisition, the date and authenticity of the embroidery and if further investigation ought to be pursued; 6 page string of messages copied to Board members; pdf

### Subfolder GW Frock Coat

- **Display Dummy:** scan of photocopy of incomplete estimate for provision of a display dummy / conservation grade torso for display of the frock coat; no identification of provider; 3 pages; pdf
- **George Washington Frock Coat Evaluation Louise Squire 03.04.2016:** evaluation including introduction, description, condition, previous repairs, treatment proposal, and estimated costs provided by Louise Squire, Textile Conservator; 4 pages; pdf
- **DSCN9355:** photograph of the frock coat prior to restoration; jpg

### Subfolder SM Archives: See also folder FSM – SM Archive Area Restoration for photographs

- **12Nov2012 UK Nat'l Archives Assessment ltr to Cymon Snow:** scan of letter to SM General Manager Cymon Snow from Philip Gale, Sr. Advisor: Private Archives, Archives Sector Development, The National Archives with detailed assessment after visit 30 October 2012 re environment, access, packaging and conservation; Finding Aids, etc; 10 pages; pdf
- **20Jan2015 Position Paper Nancy Stewart;** email from SM Trustee dated January 20, 2015 with attached position paper re her findings re how to proceed with conservation of the SM archive collections; 20 pages; pdf

### Subfolder Textiles

- **2016 Conservation Survey Rpt Louise Squire:** scan of report on Textiles and objects at Sulgrave Manor dated April/May 2016 with survey on her observations on condition, stability, treatment priority, recommendations, display, housekeeping, conservation program etc.; 5 pages; pdf
- **Inventory and Valuation no date:** scan of description and valuation of objects in each room of the Manor; 6 pages; pdf

**Subfolder Window Repair** contains seven jpg images of condition prior to repair December 2014-January 2015

- **DSC\_0062:** Photo of Bess Fuchs's finger in opening of closed window taken by Vicky Bradshaw
- **IMG\_0082**
- **IMG\_0083**
- **IMG\_0084**
- **Photo 1:** Exterior above porch
- **Photo 2:** Exterior man on ladder examining window
- **Photo 3:** Exterior wood rot in window frame

**Additional Items:**

- **Furniture Assessment Jonathan Storrs Restoration:** scan of report by Storrs re estimates for repair and restoration of items in the Manor in several rooms; undated; 3 pages; pdf
- **Washington Windows appeal Fuchs:** scan of original appeal designed with photographs by Bess Fuchs addressed to 'heavy hitter(s)' for monies to accomplish the restoration of the windows, a fold-over card; 1 page; pdf

**Folder 6 FSM – SM Courtyard Appeals c. 1994 & 1998**

- **SM Appeal Brochure a with enc & env:** scan of an original copy of the first appeal c. 1994 with history and drawings of the Courtyard Scheme including the proposed layout plan and elevations of the proposed building and appeal for donations; 14 pages in A-4 print-size; pdf
- **SM Appeal Brochure b with enc Dames Day '98:** scan of the original updated second appeal brochure with the *Programme* by the Sulgrave Manor Board for "Dames Day" celebrations Sunday, 14<sup>th</sup> June 1998 agenda; 9 pages including covers in a continuous scan; pdf
- **Text SM Appeal Courtyard Scheme c. 1994:** scan of a typewritten copy of the text found in the 1994 Appeal brochure; 3 pages; pdf
- **Courtyard Hall Friends Board:** photograph of the board inside the Visitors Centre honoring Benefactors, Patrons, and Supporters to the building fund; jpg
- **Friends Plaque Courtyard:** photograph of the bronze plaque honoring major donors; jpg
- **Gallery Inscription – Dames:** photograph of the rafter above the doors in the Gallery of the Visitors Centre with the carving honoring Margaret and Spencer Brown and naming the Gallery in their honor; jpg

**Folder 7 FSM – SM Gilbert Stuart portrait /GW Shippen - Faith Moore**

See also contents of folder **FSM- DAR & FSM Grant SM Paintings Restoration** and **DH\_NSCDA SM Faith Moore** for additional information; contains 18 pdf and jpg items

- **7Oct2015 Report Conservation & Restoration N. Stewart:** report by SM Board member Nancy Stewart re historical background and acquisition of portrait; findings by conservator Valentine Walsh, cleaning process, and thanks to the DAR and NSCDA for funding allowing the restoration process to move forward; 7 pages; pdf
- **12Dec2014 Stewart & diValmarana email portrait update:** email conversation between the two Trust Board members re further investigation as to authenticity of the portrait; 4 pages; pdf
- **15 September2015N. Stewart email Restoration Progress & Grant:** email to all Trustees; 10 pages; pdf
- **28April2016 Article on Restoration Holly Smith SMT Board Member:** article for publication “Restoration of historic painting brings unexpected results”; photograph of portrait; 2 pages; pdf
- **Article draft unknown author & date:** draft of an article on progress of conservator Valentine Walsh and discoveries of underpainting after cleaning revealing a controversial curtain in the background; editing and comments in the margin; 2 pages; pdf
- **Faith Moore ltr 1931:** scan of the letter written Mr. H. Clifford Smith, 29 Sept 1931 with details of her gift of the Shippen family owned George Washington painting by Gilbert Stuart to Sulgrave Manor on her personal stationery; from SM archives; 1 page; pdf
- **Faith Moore ltr 1932:** continuous scan of the 2 page letter written to Mr. H. Clifford Smith, 16 Feb 1932 re correction about the year of purchase of the portrait as reported in the Illustrated London News; from SM archives; jpg
- **Gilbert Stuart Geo. Washington:** from the Internet, Dallas Auction Gallery portrait of George Washington by Gilbert Stuart, value \$1,025,000 World record for Athenaeum style portrait; image of the portrait; 1 page; pdf
- **Gilbert Stuart, comp by Lawrence Park 1926 pp. 155, 884:** title page and notation on the Shippen-Moore Sulgrave painting; 3 pages; pdf
- **ILN 13 Feb 1932BL\_001578\_19320213\_0026 (2):** download via British Newspaper Archive of the article THE WASHINGTON MANOR HOUSE, SULGRAVE “A SYMBOL OF THE KINSHIP OF TWO PEOPLES” p. 252; pdf
- **ILN 13 Feb 1932BL\_001578\_19320213\_0026:** download via British Newspaper Archive of the article A HITHERTO UNPUBLISHED WASHINGTON PORTRAIT: A FINE STUART, image of the portrait and the note referenced in the second of Faith Moore’s letters re the incorrect date; 1 page; pdf
- **Shippen Family research VPB:** internet research by Vicky Bradshaw on the Shippen family; 2 pages pdf
- **Stuart Gilbert portrait of GW – American conn (2):** scan of the article with live links, image of the George Washington The Athenaeum (Shippen Portrait) with live link dated 11 March 2015 and information on the Sulgrave portrait; <http://www.bbc.co.uk/arts/yourpaintings/paintings/george-washington-17321799-the-athenaeum-49419> ; portrait of Miss Faith Moore; 4 pages; pdf
- **V. Walsh rpt post cleaning:** detailed and illustrated report by conservator Valentine Walsh post cleaning and restoring but not dated; 17 pages; pdf
- **Washington Portraits under Restoration at Sulgrave Manor:** 2015, images of the 3 GW portraits in restoration; 2 pages; pdf
- **ARC image deLászló Fait Moore:** c. 1907; JPG file
- **GW Portrait G. Stuart aft:** photograph after restoration; credit Nathan Portlock-Allan Photography; JPG file
- **GW Portrait G. Stuart before:** photograph before restoration; credit Nathan Portlock-Allan; JPG file Photography; JPG file



## Folder 8 FSM – SM H. Clifford Smith ~

- **2015.151349.Sulgrave-Manor-And-The-Washingtons-A-History-And-Guide-To-The-Tudor-Home-Of-George-Washingtons-Ancestors:** internet download of the book belonging to the Kansas City Public Library; 298 pages; 39,981 KB; pdf
- **Cover H. Clifford Smith book:** scan of the original dust jacket front of the book; color; used in FSM History book; 1 page; pdf
- **The Washingtons of Sulgrave Manor H. Clifford Smith;** internet download of the book; 290 pages; 12,981 KB; pdf
- **H. Clifford Smith obituary 27 February 1960 ILN:** screen shot from Illustrated London News of the obituary with his photograph; death was 14 February 1960; JPG file

## Folder 9 FSM – SM Model Houses

### Subfolder: Cat's Meow Village 2011

- **Cat's Meow Village Permission:** email dated 20 June 2022 from Sue Page of The Cat's Meow Village company re permission to use the image of the Sulgrave Manor replica in the FSM History book; design by Heather Page and ordered by FSM Marketing Chair Julia Milone; 1 page; pdf
- **Cat's Meow 2011 My World Sulgrave Manor MW005017(002):** on white background, image used in the book; jpg file
- **Cat's Meow 2011 My World Sulgrave Manor MW005017 back:** photograph by John Campbell of the back of the wood replica house with copyright information and price charged by FSM; png file

### Subfolder: David Winter

- **1980 David Winter model Sulgrave Manor:** compiled from an Internet search, information on the composition model including original price, size; remarks, value in 1992 secondary market; 5 images; 4 pages; pdf
- **David Winter 1980 bottom:** eBay seller photo of the bottom with label; jpg
- **David Winter 1980 front:** eBay seller photo; jpg
- **David Winter 1980 rear:** eBay seller photo, with Washington Crest; jpg
- **David Winter 1980 scale:** eBay seller photo with measuring tape; jpg
- **David Winter 1980 side a:** eBay seller photo; jpg
- **David Winter 1980 side:** eBay seller photo, new addition; jpg

### Subfolder: John Putman Heritage Houses

- **Hand painted John Putman Sulgrave Manor #109:** photographs of 2 examples of the ceramic models from eBay sellers with dimensions; pdf
- **John Putman information:** compiled from an Internet search, information on the ceramic SM example with dimensions; 1 page; pdf
- **John Putman Heritage Houses 109 front:** eBay seller photo; jpg
- **John Putman Heritage Houses 109 bottom:** eBay seller photo, with information; jpg
- **John Putman Heritage Houses 109 rear:** eBay seller photo; jpg

### Subfolder: Lilliput Lane 1989

- **Lilliput Lane Ltd. Enesco permission:** email string resulting in permission to use the image of the Lilliput Lane model house in the FSM History book and the requested attribution; information from Rob Freestone who remembered the piece; 3 pages; pdf
- **Lilliput Lane SM Information:** information on the SM model as marketed, created in 1989 and retired in 1992; dimensions and image used in the FSM History book on white background; 1 page; pdf
- **Lilliput Lane 1989 Original box, house, Deed:** eBay seller photo; jpg
- **Lilliput Lane 1989 SM bottom:** eBay seller photo; jpg
- **Lilliput Lane 1989 SM Description:** eBay seller photo closeup of label on bottom; jpg
- **Lilliput Lane 1989 SM rear:** eBay seller photo
- **Lilliput Lane 1989 SM roof:** eBay seller photo
- **Lilliput Lane 1989 SM side a:** eBay seller photo
- **Lilliput Lane 1989 SM side b:** eBay seller photo
- **Lilliput Lane 1989 Sulgrave Manor front:** eBay seller photo

### Subfolder Margaret Brown's Model

- **1996 Reference to model of Manor:** text from FSM History book; no reference to maker but appears similar to but larger than the Lilliput Lane model; 1 page; pdf
- **Margaret Brown receiving Manor Model:** scan of original photo in FSM archives; pdf
- **Margaret Brown receiving Manor Model 1996;** enhanced photo from the scan; jpg

### Folder 10 FSM – SM Plaques ~ Contains photographs of plaques at Sulgrave Manor and on the Lamar portrait at Dumbarton House

- **CDA Plaque CAJ:** bronze plaque commemorating Colonial Dames of America (not NSCDA) contributions to restoration 1917; screens passageway; Charbra Adams Jestin, June 2022; jpg
- **CDA Plaque in Screens Passageway Barnes:** bronze plaque commemorating Colonial Dames of America (not NSCDA) contributions to restoration 1917; screens passageway; Wendy Barnes; jpg
- **Chatfield Plaque 1930 Oak Parlour:** commemorating restoration by Mrs. Albert Hayden Chatfield in memory of her son Frederick Huntington Chatfield; Shanna Wells 2022; jpg
- **Chatfield Plaque 1930 Oak Parlour edited JC2:** commemorating restoration by Mrs. Albert Hayden Chatfield in memory of her son Frederick Huntington Chatfield; Shanna Wells 2022; edited by John Campbell, no background; jpg
- **Courtyard Arch Friends Plaque Wells:** plaque commemorating major benefactors to construction of Courtyard buildings; Shanna Wells 2021; jpg
- **Courtyard Benefactors Plaque CAJ a:** plaque commemorating major benefactors to construction of Courtyard buildings; Charbra Adams Jestin, June 2023; jpg
- **Courtyard Benefactors Plaque CAJ b:** plaque commemorating major benefactors to construction of Courtyard buildings; Charbra Adams Jestin, June 2023; jpg
- **Courtyard Gallery Rafter Inscription to the Browns;** carving in the wood rafter commemorating Mr. and Mrs. Spencer Brown's contribution to the construction of the Visitors' Center; Shanna Wells, 2021; jpg

- **Courtyard Hall Friends Board Wells:** wood painted, framed board commemorating contribution donors to the Courtyard development; Shanna Wells 2022; jpg
- **Endowment Plaque CAJ a:** bronze plaque in screens passageway commemorating 1924 raising of the first permanent endowment of Sulgrave Manor by NSCDA; Charbra Adams Jestin, June 2023; jpg
- **Endowment Plaque CAJ b:** bronze plaque in screens passageway commemorating 1924 raising of the first permanent endowment of Sulgrave Manor by NSCDA; Charbra Adams Jestin, June 2023; jpg
- **Frances Moore Plaque:** bronze plaque in memory of Frances Rutland Moore and noting her terms as both Jr. and Sr. NSCDA Representative to the SMT Board; Shanna Wells 2021; jpg
- **Francis T. King Flag CAJ:** bronze plaque adjacent to US flagpole commemorating 1924 trust to ensure income to renew the US Flag; Charbra Adams Jestin, June 2023; jpg
- **Francis T. King Flag CAJ:** bronze plaque adjacent to US flagpole commemorating 1924 trust to ensure income to renew the US Flag; Mary Campbell 2006; jpg
- **Lamar portrait artist DH:** bronze plaque at the base of the frame of Lamar portrait naming artist Belcher and gift of the Georgia Corporate Society in 1935; portrait at Dumbarton House; Mary Campbell 2022; jpg
- **NSCDA Rep SMT CAJ a:** bronze plaque in screens passageway noting all NSCDA representatives to the SMT Board; Charbra Adams Jestin, June 2022; jpg
- **NSCDA Rep SMT CAJ b:** bronze plaque in screens passageway noting all NSCDA representatives to the SMT Board; Charbra Adams Jestin, June 2022; jpg
- **Peale portrait inscription:** inscription in wood at the base of the frame of the copy of the Peale portrait of George Washington gifted in 1915 by NSCDA; Wendy Barnes; jpg
- **Stars and Stripes Club Manchester:** bronze plaque commemorating the American soldiers who died and were buried in Manchester during WWI; Shanna Wells, 2021; jpg
- **USA great seal;** wood carved plaque; photo by Wendy Barnes; jpg
- **Wool House Dedication stone;** inscribed stone of the exterior of the Wool House commemorating the NSCDA purchase of the Wool House in 1960; jpg

## Folder 11 FSM – SM Publications & Newsletters & Updates

Subfolder: SMT Newsletters & Updates containing subfolders of items organized by year

2014

- **July Newsletter 2014:** scan of original in file; 3 pages; pdf
- **September Newsletter 2014:** scan of original in file; 3 pages; pdf

2015

- **July Newsletter 2015:** scan of original in file
- **News from Sulgrave Manor No 1 – 15Feb2015:** scan of original in file; 3 pages; pdf
- **News from Sulgrave Manor No 2 – 22Sept2015:** scan of original in file; 4 pages; pdf
- **News Winter Staff & Volunteer Winter 2015 Newsletter:** scan of original in file; 8 pages; pdf

2016

- **News from Sulgrave Manor No 3 – April 2016:** scan of original in file; 4 pages; pdf

2017

- **Local newsletter July 2017:** new logo; sent via email from SM; 2 pages; pdf

2019

- **2019 Hudson Retirement Bowles Appt:** sent via email from SM; February 2019 announcement; 1 page; pdf

2021

- **12\_20\_21 SMT Newsletter:** sent via email from SM; 7 pages; pdf

2022

- **1\_20\_22 SMT Newsletter:** 7 pages; pdf
- **2\_22\_22- SMT- Newsletter:** 5 pages; pdf
- **3\_22\_22-SMT- Update:** 4 pages; pdf
- **4\_22\_22-SMT-Newsletter:** 11 pages; pdf
- **5\_22\_22 SMT Newsletter:** 11 pages; pdf
- **6\_22\_22-SMT- Newsletter:** 9 pages; pdf
- **7\_22-SMT-Update:** 10 pages; pdf
- **8\_22-SMT-Update:** 8 pages; pdf
- **11\_22-SMT-Update:** 4 pages; pdf
- **2022 Map and Leaflet 2022:** 2 pages; pdf
- **2022 SM Special Projects Leaflet November 2022:** 6 pages; pdf
- **2022-Year-End-SMT-Update:** 7 pages; pdf
- **A New Chair of the Sulgrave Manor Trust:** announcement of Carol Souter as new Chair; 1 page; pdf
- **Sulgrave Manor November Newsletter 2022:** 11 pages; pdf
- **Sulgrave Manor October Newsletter 2022:** 5 pages; pdf
- **SULGRAVE MANOR TRUST BOARD OF TRUSTEES 28November 2022:** bios and photos of all the current Board members; 14 pages; pdf
- **War of the Worlds Outdoor Theatre July 2022:** 4 pages; pdf
- **What's On at Sulgrave Manor & Garden July 2022:** 5 pages; pdf
- **What's On at Sulgrave Manor & Garden September 2022:** 10 pages; pdf

2023

- **1\_23-SMT Update:** 8 pages; pdf
- **3\_2023 SMT Newsletter:** 11 pages; pdf
- **4\_2023 SMT Newsletter:** 5 pages; pdf
- **5\_2023-SMT-Newsletter:** 11 pages; pdf
- **6\_2023-SMT-Newsletter:** 6 pages; pdf
- **7\_2023 Update:** 13 pages; pdf
- **2023 July Newsletter:** 17 pages; pdf
- **Happy Presidents Day 2023 with video link to message:** 20 Feb 2023; 4 pages; pdf
- **Independence Day Family Fun Day July 2023:** 3 pages; pdf

### Additional Items and Publications:

- **1930 SM Pamphlet 4-fold:** scan of original document in FSM archives; 4 pages; pdf
- **1930 SM Pamphlet cover 4-fold:** scan of original front and back covers of above brochure; 2 pages; pdf
- **1953 SM Illustrated Survey booklet:** scan of original booklet; Edgar Osborne General Editor; 34 pages; pdf
- **1999 SM Pamphlet 3-fold Special Events 2000:** scan of original booklet in FSM archives; 4 pages; pdf
- **2001 SM Pamphlet 3-fold and Special Events:** scan of original booklet in FSM archives; 4 pages; pdf
- **2002 SM 5-fold pamphlet:** scan of original in FSM archives; 4 pages; pdf
- **2003 SM pamphlet 5-fold:** scan of original in FSM archives; 4 pages; pdf
- **2006 SM Pamphlet 4-fold:** scan of original in FSM archives; 4 pages; pdf
- **2013 SM Pamphlet 3-fold:** scan of original in FSM archives; 2 pages; pdf
- **A Souvenir copyright 2011:** scan of original in FSM archives; 6 pages; pdf
- **John Washington booklet US paginated:** digital copy from Wendy Barnes CD; 8 pages; pdf
- **Needlework SM Northamptonshire:** scan of original in FSM archives; 8 pages; pdf
- **Sayings at Sulgrave 2006:** scan of original in FSM archives; 8 pages; pdf
- **Setting up booklet ready to print US paper:** digital copy from Wendy Barnes CD; 10 pages; pdf
- **SM Pamphlet 3-fold no date:** scan of original in FSM archives; 2 pages; pdf
- **SM-4x-Photo Spread:** digital copy from SM of evolution of the Manor with photographs and diagrams on 4 pages; Before 1890, 1890-1900, 1900-1910, and 1910-1920; pdf
- **Special Projects Leaflet November 2022:** digital copy from SM, photographs of special works in progress and proposed projects to publicize opportunities for specific donations; 6 pages; pdf
- **Sulgrave Manor booklet copyright 1992:** scan of original booklet in FSM archives; 10 pages; pdf
- **Sulgrave Manor copyright 2000 Signed Sirot-Smith:** scan of original book in FSM archives autographed by Martin Sirot-Smith; 20 pages; pdf
- **Sulgrave\_Walks\_Leaflet\_Final:** digital booklet from SM; copyright June 2020, Sulgrave Village Walks leaflet from SM; 8 pages; pdf
- **The Traditions of Yuletide:** scan of original booklet in FSM archives; 12 pages; pdf
- **Tudor-Wings:** 3 pages with East, South, and West elevations of the house as it evolved; pdf
- **Twemlow notecard:** scan of original offered in SM gift shop; graphite pencil drawing of the Manor by Bill Twemlow; 1 page of foldable card; pdf
- **Washington Arms postcard:** scan of original postcard offered in SM gift shop featuring the coat of arms with the Washington crest; 1 page; pdf
- **Poster in Buttery 1:** photograph of poster featuring Sulgrave Manor interior in early 1900's; jpg
- **Poster in Buttery 2:** photograph of poster featuring Farebrother Ellis & Co. ad for sale of the Manor; jpg
- **Poster in Buttery 3:** photograph of poster featuring Gilbert Stuart portrait of George Washington and photograph of 1921 Opening Ceremony; jpg
- **Poster in Buttery 4:** photograph of poster featuring portrait of Mrs. Lamar and the seal of the NSCDA honoring the raising of the Endowment; jpg
- **Posters in Buttery all:** photograph of all the posters hanging together; jpg

## Folder 12 FSM – Sir Philip Goodhart

- **1993 August Sulgrave Manor plea for funding FAX:** scan of photocopy in FSM archives; 1 page; pdf
- **1993 Biographical Notes:** scan of photocopy in FSM archives; attributed to Tenny Marshall; 1 page; pdf
- **2015 Funeral Service Program:** scan of original in FSM archives; 6 pages; pdf
- **Cover Image Colonel GW Soldier of the King;** digitized copy of the cover from Amazon.com; pdf
- **Portrait Cover Colonel GW Soldier of the King;** jpg
- **Portrait Cover Colonel GW Soldier of the King;** png

## Folder 13 FSM – Sundial ~

- **NYT 9 August 1925 Sundial photo:** accessed from NYT Times Machine archives, inset photo of Mrs. Lamar, Lord and Lady Lee, Mrs. Adams and local dignitaries at unveiling of Sundial July 1925; 9 August 1925; clipping seen in Mrs. Lamar's scrapbook at DH with incorrect caption; jpg
- **NYT 9 August 1925 Sundial full page:** accessed from NYT Times Machine archives, download of full page with photo of Mrs. Lamar, Lord and Lady Lee, Mrs. Adams and local dignitaries at unveiling of Sundial July 1925; 9 August 1925 incorrect caption; jpg
- **IMG\_0110 – IMG\_0106:** series of photographs of the sundial in the garden taken June 2023 by Charbra Adams Jestin; jpg images
- **IMG\_0107:** photograph of weathered, oxidized sundial top taken June 2023 by Charbra Adams Jestin; jpg image
- **1925 Mrs. Lamar Sundial original SM:** original photograph from SM Archives of Mrs. Lamar unveiling the sundial, removing the American flag drape; used in FSM History book; jpg
- **Explanatory email re error NYT Sundial caption:** email dated 28 October 2022 from Mary Campbell to Kitty Petit and Samantha Hatton with NYT attachments re identity of donor Mrs. Gilmer Speed Adams and excerpt from FSM History book with photo of Mrs. Adams accessed from Ancestry.com; pdf

## Folder 14 FSM – SM Textiles & Project

- **1993 Needlework & Sampler Competition:** scan of original photocopy in FSM archives of flier re First Sulgrave Sampler Competition rules, prizes; 1 page; pdf

- **1995 Millennium Makeover textiles article:** scan of original copy in FSM archives, from October 1995 of a needlework magazine re replacement of worn textiles; 1 page; pdf
- **2002 June Report on Project:** scan of original report in FSM archives titled Textiles and Embroideries June 2002, no author noted; 1 page; pdf
- **2003 Dames Dispatch Spring p3, p8:** extracted article on Elizabethan Embroidery Project found on p. 8; 3 pages including cover; pdf
- **2003 Spring Dames Dispatch Article Elizabethan Embroidery Project Unveiled:** scan of original typed text in FSM archives; 1 page; pdf
- **2015 email Murray Neill & Nancy Stewart:** dated 18 June 2015 re acquisition, the date and authenticity of the embroidery and if further investigation ought to be pursued; 6 page string of messages copied to Board members; pdf
- **2016 Conservation Survey Rpt Louise Squire:** scan of report on Textiles and objects at Sulgrave Manor dated April/May 2016 with survey on her observations on condition, stability, treatment priority, recommendations, display, housekeeping, conservation program etc.; 5 pages; pdf
- **Amphyllis Washington Embroidery:** Historical information download from The British Museum including an image of the framed embroidery from [bbc.co.uk](http://bbc.co.uk) and biographical information on and an image of Amphyllis Twigden Washington; 2 pages; pdf
- **Inventory and Valuation no date:** scan of description and valuation of objects in each room of the Manor; 6 pages; pdf
- **Needle Arts Dec 1997 Barrani:** scan of article in FSM archives from December 1997 *Needle Arts* p. 33 re Sulgrave Manor Restoration Project by Carolyn Barrani; 1 page; pdf
- **Needlework SM Northamptonshire:** scan of original booklet in FSM archives; compiled by Betty Whiting Flemming with introductory notes by Jean Panter; 8 pages including front and back covers; pdf
- **Order Textiles at Sulgrave:** information and ordering information to order new 32 page book *Textiles at Sulgrave* featuring all important textiles in the collection and The New Elizabethan embroideries project, price \$15; 3 pages; pdf
- **Textiles at Sulgrave c. 2003:** scan of the book in entirety; 19 pages including front and back covers; pdf
- **P1240295:** photograph of framed display explaining the Great Bedchamber Refurbishment; photo taken by M. Campbell 2015: jpg

## Folder 15 FSM – SM Thatching Project

- **2017 Dames Dispatch:** article on completion of Thatching Project by Victoria Bradshaw, p. 10; 2 pages including cover; pdf
- **Thatching Holly Smith:** contains 3 photographs of thatching process
- **VPB email re Thatching Project:** dated 30 November 2015 email to all Trustees from Vicky Bradshaw forward of message and update from Manor CEO Michael Rooney; 1 page; pdf

### Additional photographs of the project progress; jpg

- PA221009
- PA221014
- PB031177
- Thatching 1

- Thatching 3

## Folder 16 FSM – SM UK Articles & Adverts

Contains 2 subfolders and additional articles and images organized by year, many of which were accessed via the British Newspaper Archive online

**Subfolder: Getty Images** (all needing copyright permission for reproduction)

- **Getty Image 1 and DETAILS William Howard Taft July 1922:** the former President signing the guest book on a visit to Sulgrave Manor; identical AP image used in the FSM history book with permission and fee paid; pdf
- **Getty Image 2a 1933 Ambassador Robert Bingham:** 1933 at Sulgrave Manor with Sir Percy Alden and Sir Harry Brittain; pdf
- **Getty Image 3 WWII 1945 USAAF visit:** pdf
- **Getty Image 4 Bus Convoy July 1, 1924:** pdf
- **Getty Image 5 Sulgrave Manor Tea Rooms entrance 1910**

**Subfolder: Great Houses of Britain Nigel Nicolson**

- **IMG\_0944:** Page 1 of article on Sulgrave Manor; jpg
- **IMG\_0945:** Photo of gable of south front featuring the arms of Queen Elizabeth; jpg
- **IMG\_0946:** Photo of book cover
- **IMG\_0948:** Photo of verso page of book with publishing information
- **IMG\_0949:** Title page of book; jpg
- **IMG\_0950:** Contents page of book; jpg

**Additional pdf Items:**

- 1902 August BL\_0000317\_19029029\_059\_0005 *Northampton Mercury* 29 August Americans reported purchase of SM
- 1914 February BL\_0001578\_19140228\_037\_0009 *ILN* 28 Feb collage Paneled Parlour Kitchen etc.
- 1914 July clipping\_108796456 *Birmingham Post* July 27 Peace Centenary Visit
- 1921 July BL\_0001578\_19210702 *ILN* 2 July 1921 Mrs. Harvey unveiling portrait of GW
- 1921 June BL\_0001523\_1921\_0623\_139\_0006 *BG* 23 June Opening Ceremony GW Bust
- 1921 June BL\_0001523\_1921\_0623\_139\_0008 *BG* 23 June continued w photos
- 1921 June BL\_0001578\_19210625\_040\_001 *ILN* 25 June collage
- 1921 *No. 5 Bulletin The Sulgrave Review* February 1921 No. 5 Ad back cover
- 1921 October clipping\_69325722 *The Guardian* Sulgrave Institution Appeal 15 Oct
- 1922 July BL\_001578\_192220708\_063\_0010 *ILN* Taft signing guest book
- 1922 *No. 3 Bulletin The Sulgrave Review* 00mp\_bw: 136 pages
- 1923 February BL\_001523\_192230222\_079\_0005 *BG* 23 Feb Hotel & WWI Plaque
- 1923 May BL\_00001523\_19230531\_116\_0007 *BG* Butler Family visit w photo
- 1924 BL\_0000325\_19241014\_012\_0005 the *Citizen* 14 Oct King US Flag gift
- 1925 clipping *Manchester Guardian* Weddell visit SM build replica VA 22 September
- 1925 January BL\_0000540\_19250114\_052\_0010 Restoration Fund Raised
- 1925 July BL\_0000577\_19250727\_010\_0002 NSCDA Pilgrimage



- 1932 BL\_0001578\_19320716\_124\_0029 *ILN* 16 July collage Oak Parlour Finished
- 1932 July BL\_0000732\_19320715\_003\_0001 Andrew Mellon US Ambassador
- 1932 May *The Landmark Magazine* for sale on eBay cover
- 1937 July clipping\_69323358 *The Observer* 4 July GW Letter
- 1937 September clipping\_69324426 *The Guardian* Queen Mary visit
- 1938 July clipping The Guardian 4 July BBC Independence Day broadcast
- 1942 October BL\_000732\_19421002\_086\_0005 Changing Fortunes at SM
- 1946 February clipping\_69326245 *The Guardian* Atlee broadcast 23 February
- 1949 BL\_0002026\_19490923\_075\_0009 *Advertiser* collage of photos Visit
- 1949 December BL\_0001551\_19491221\_915)0001 BA 150the Ann GW death 21 photo only
- 1952 *Britain's Homage to 28,000 American Dead* 1943 troop visit pp. 15 & 18
- 1995 October Millennium Makeover textiles article; scan of article from FSM archive; 1 page; pdf
- 2012 July *Country Life Magazine* 4 July p 62 "Mission to Sulgrave"; scan of article page; 1 page; pdf
- *2014 Hudson's Historic Houses & Gardens Interview Hudson*: scan of article from FSM archive; 2 pages; pdf
- 2014 *Momentum Magazine WMF* Spring 2014 – SM pp 3 & 12: scan of the magazine; 16 pages; pdf
- **Manorial Counsel Visit to Sulgrave Manor 2023**: Link to website and article accessed July 2023; elements from online complimentary overview article about visit to SM and support of NSCDA; offers titles related to GW's ancestors and Sulgrave and links to Sulgrave Manor and NSCDA; 4 pages; pdf

#### Images:

- **1902 Farebrother Sale Ad Poster**: image from SM poster in the Buttery, photoshopped for use in FSM history book; jpg
- 1923 BG Masthead 23 Feb 1923: clip of masthead; jpg
- 1986 *IN BRITAIN* magazine Sulgrave Manor Ad; jpg
- 1921 Restorers Ad February back cover of *Sulgrave Review*; png

## Folder 17 FSM – SM US Magazine Articles & Internet

### Subfolder: Everything for the Garden\_Henderson

- **Bio Peter Henderson the founder**: extracted from the Smithsonian Libraries; 1 page; pdf
- **everythingforgar19pete\_31**: the complete 1935 Catalogue downloaded from Internet Archive; 128 pages; pdf
- **Everything for the Garden 1935 Catalogue page 1**: description of the front cover featuring Sulgrave Manor found in lower left hand corner; 1 page; jpg
- **Everything for the Garden library identification**: library location from Smithsonian Libraries; 1 page; jpg
- **Everythingforgar19pete\_11\_0003**: Cover of the 1913 catalogue featuring The Washington Garden Mount Vernon and Washington family crests; 1 page; jpg
- **Everything for the Garden 1935 Cover**: 1 page; pdf
- **Everything for the Garden 1935 Citation**: correct citation to use when copying the image; from Smithsonian Libraries; 1 page; jpg

## Additional Items:

- **2008 Maine Masthead Newsletter article synopsis – M. Timothy:** synopsis of article written for the Maine Corporate Society newsletter by Martha Timothy, AT; 1 page; pdf
- **Curtis Companies vintage Print Ad on eBay details:** seller's description of the ad offered on eBay; 1 page; pdf
- **Garden Club of America article 1929 peacocks photo:** download of article "Discovering Flowers and Friendship on a 1929 Voyage to England"; June 24, 2019; 3 pages, color; pdf
- **GCA News 1929 Visit to Sulgrave 24 June 2019:** scan of article "Discovering Flowers and Friendship on a 1929 Voyage to England"; this copy found in FSM archives; 4 pages, black and white; pdf
- **Indian Hill Living Anne Taylor:** scan of article from April 1996 pp 10 & 12 found in FSM archives; handwritten note indicates it is reprinted with the permission of Anne Taylor, Editor; 2 pages; pdf
- **Ladies' Home Journal 1920 Vol 37 page 9 Lady Lee:** download of the July 1920 article written by Lady Lee of Fareham; accessed from Internet Archive; 1 page; pdf
- **National Park Service on-line article on GW Birthday:** interesting facts from George Washington Birthplace National Monument website; accessed February 2022; 3 pages; pdf
- **Needle Arts Dec 1997 Barrani:** scan of the copy of the article "Sulgrave Manor Restoration Project" found in FSM archives; 1 page; pdf
- **sim\_ladies-home-journal\_1920-07\_37:** download of the entire magazine in which appeared the article written by Lady Lee; accessed from Internet Archive, 182 pages; pdf
- **The Critic's Notebook by The Editors published in The New Criterion:** download of the article from the Dispatch of June 02, 2020 featuring a photograph of the front of the Manor attributed to World Monuments Fund on the 1<sup>st</sup> page and mention of the NSCDA's GAT initiative on the final page; 5 pages; pdf
- **The Kitchen at Sulgrave Manor Gourmet Jan 82:** scan of the cover, title page, and article "The Kitchen at Sulgrave Manor" pp. 18- 20 and continued on p. 98; Vol XLII No. 1, magazine held in FSM archives; 8 pages; pdf
- **The Story of a House – Glessner House Blog:** download of article from Glessner House Museum Blog of Sunday, February 19, 2017 re Sulgrave Manor containing images of invitations received by John Glessner to respond to solicitation request for restoration contribution used in Timeline History; 6 pages.
- **TNT105 Cover:** clear image of the cover of Trend & Tradition magazine received from Colonial Williamsburg Foundation for print in FSM History: 1 page pdf
- **Trend & Tradition Winter 2017 SM Reprint:** reprint of the article " Washington's Ancestral Home – SULGRAVE MANOR CULTIVATES THE ENGLISH ROOTS OF AN AMERICAN FOUNDING FATHER" by Audrey DeAngelis and Gina DeAngelis; pp 92-97; 3 pages; pdf
- **UVA Magazine My 2013 Allardice a:** scan of the original article "Saving Sulgrave Manor" on page 60 by Kevin Allardice from the *University of Virginia Magazine* in FSM archives, 1 page; pdf
- **UVA Magazine My 2013 Allardice b:** download of the article "Saving Sulgrave Manor" on page 60 by Kevin Allardice from the *University of Virginia Magazine*, 4 pages; pdf
- **Yesterday, Today, Tomorrow MVLA Summer 99 p. 13:** composite of the masthead and article to accommodate scanning of the large format; " Sulgrave Manor Reveals Washington's Roots – English Historic House is Thriving with Addition of New Educational Facility; published by the Mount Vernon Ladies' Association of the Union; photos of Sirot-Smith and GW impersonator at the Manor; 1 page; pdf
- **Curtis Companies Sulgrave Manor Print Ad:** image of the ad, a room in Sulgrave Manor imagined and painted by Elinor Brown, Saturday Evening Post; 1925: 1 page; jpg

## Folder 18 FSM – SM US Newspaper Articles Files organized by year of publication

- **1902 NYT Vandalism:** “Vandalism at Sulgrave Manor” published 14 September 1902 © *New York Times*; reprint; 1 page pdf
- **1914 clipping\_108796702 Purchase:** accessed from Newspapers.com “Purchase of Ancestral Washington Home, Sulgrave Manor, Contemplated”; *The Oregon Daily Journal*, Portland, OR 8 Feb 1914, p 35 with photo; 1 page; pdf
- **1914 NYT August:** “Want All Neutrals to Unite for Peace” published 9 August 1914 © *New York Times*; reprint; 1 page; pdf
- **1924 Lansing\_State\_Journal\_MI:** clip accessed from Newspapers.com “Old Glory on Sulgrave Manor”, 29 November 1924; AP London; 1 page; pdf
- **1924 Newspaper Account from NSCDA-NC SM Endowment Campaign:** news clipping from scrapbook re launch of Endowment Campaign in NC; 2 pages; pdf
- **1925 NYT 25 July 1925:** “Visit Sulgrave Manor - Colonial Dames Present Book of Fund Signatures to Lord Lee”; AP London, published 26 July 1925; © *New York Times*; reprint; 1 page; pdf
- **1938 NYT clipping:** scan of clipping in FSM archives; *New York Times* “Upsetting History – Records Shed New Light on Washington Forebears”; Letter to Editor from S. H. Lee Washington dated 10 Jan 1938; partial; ©; 3 pages; pdf
- **1943 NYT Feb:** “Sulgrave Manor Sees Troops Unite – Yanks and Tommies Meet at Washington’s Ancestral Home in England”, AP London published 23 February 1943 © *New York Times*; reprint; 1 page; pdf
- **1945 clipping\_69324775 Soldiers visit Manor:** accessed from Newspapers.com “3,000 Soldiers See Old Home of Washington”, *Daily Press* (Newport News, Virginia) 22 July 1945; 1 page; pdf
- **1945 clipping\_69325157 soldier and bust:** accessed from Newspapers.com “Fond Reminder of Home” *The Cincinnati Enquirer* 3 July 1945; photo; 1 page; pdf
- **1957 NYT June Windows Purchase:** “2 Washington Ancestral Glass Panels Sold – Bought in London to Be Shown Here and in Corning Museum” published 1 June 1957; © *New York Times*; reprint with images of windows; 2 pages; pdf
- **1972 clipping\_68311051 Burglary at Manor:** clip accessed from Newspapers.com “Washington Victim of British Scalping” by Raymond R. Coffey, *The Pittsburgh Press* published 2 Aug 1972; 1 page; pdf
- **1972 clipping\_72689157 Burglary:** clip accessed from Newspapers.com “Martha’s Tresses Also Gone, Thieves Steal Hair, by George”, exclusive to the *Times* from the *Chicago Daily News*, published 2 August 1972, *The Los Angeles Time*; 1 page; pdf
- **1977 NYT February:** “The Washington House of Sulgrave” by Stanley Carr, published 20 February 1977 © *New York Times*; reprint; 4 pages with photos; pdf
- **1980 clipping\_72686708 Burglary:** clip accessed from Newspapers.com “1.5 million in memorabilia said stolen”, *Indiana Gazette* (Indiana, Pennsylvania) AP London; 3 October 1980; 1 page; pdf

- **1989 Wall Street Journal:** scan of original clipping in FSM archives; *The Wall Street Journal* “American Shrine in Britain” by Vicki Weissman dated 25 September 1989, p. A012; 1 page; pdf
- **1999 Main Line Life:** color scan of original paper in FSM archives, photo of PA Society travelers at Sulgrave Manor with Martin Sirot-Smith and GW Impersonator; published July 28-August 3, 1999, photo used in FSM History book; 1 page; pdf
- **2002 Burlington County News:** scan of composite photocopy of article in FSM archives “Washington ‘kin’ puts on show” by Lauren Janis, published 20 February 2002, notation at top ‘Luncheon held at Peachfield Plantation, Mount Holly, New Jersey’; photos; 1 page; pdf
- **2002 Richmond Times-Dispatch:** “Colonial Dames - Group Leads Way in Historic Preservation” by Brantley Knowles published 7 October 2002; scan of photocopy in FSM archives; 1 page; pdf
- **2018 Freelance Star article on visit:** “Supporters of Washington’s ancestral home in England visit sites here George called home” by Rob Hedelt, published 20 October 2018; pdf of online article from *The Freelance Star*, Fredericksburg, VA; photographs; 8 pages
- **2021 Beacon Hill Times:** “Remembering Jane Webster During Women’s History Month” by Elizabeth B. Eaton published 18 March 2021; accessed from link to article; 10 pages; pdf
- **Oak Tree Basking Ridge, NJ:** scan of article found in FSM archives “The Oak That Shaded George Washington: by Oanh Ngo Usadi; 1 page; pdf
- **1903 Alamy Image NY Tribune:** clipped from eBay, full page illustrated supplement page from the *New York Tribune*; Sunday, 22 February 1903 “Sulgrave Manor, Home of George Washington’s Ancestors in England, May Be Brought to America”; © Alamy images; 1 page; jpg
- **NYT 9 August 1925 Sundial full page:** full page from Section 5, Picture Section, © reprint from the *New York Times*, Sunday, 9 August 1925, inset photo middle right of page, assembly at the sundial after the unveiling; jpg
- **NYT 9 August 1925 Sundial photo:** above photograph extracted from full page and enlarged; caption misidentifies Sundial donor, should be Mrs. Gilmer Speed Adams; actual clipping can also be found in Mrs. Lamar’s scrapbook; jpg

## Folder 19 FSM – SM Washington Ancestral Glass & FSM Bookmark

### Subfolder: Corning Museum

- **Corning Museum flood 1972:** article “The Corning Flood: MUSEUM UNDER WATER” © 1977, published by the Corning Museum of Glass, Corning, NY; 68 pages; pdf
- **Email string February 2020 Corning Glass:** Louise Roselle, Karol Wight, Dwight Lanmon, Caroline Goedhart re possibility of deaccessioning the George Washington window to Sulgrave Manor; 3 pages; pdf
- **NYT 1 June 1957 reprint sale:** article reprint from the NYT archives re sale of 2 Washington ancestral Glass Window to Corning Museum; 2 pages; pdf
- **DSCN0654 J. Congdon:** photograph taken of Washington Ancestral Window displayed at Corning Museum during visit August 2021; jpg
- **DSCN0658 J. Congdon:** photograph taken of Washington Ancestral description displayed at Corning Museum during visit August 2021; jpg
- **DSCN0667 J. Congdon:** photograph taken of Sally Congdon and Karol Wight at Corning Museum during visit August 2021; jpg

- **DSCN0670 J. Congdon:** photograph taken of Sally Congdon with FSM ‘Windows Scarf’ at Corning Museum during visit August 2021; jpg
- **DSCN0671 J. Congdon:** photograph taken of Sally Congdon with FSM ‘Windows Scarf’ at Corning Museum during visit August 2021; jpg
- **SBC email re Corning Glass Museum visit: Sally Congdon’s impression of her visit to the Museum August 2021 with photographs embedded in the email; Outlook item**
- **57.2.10aRGB-apd (2):** one of the two images of Washington armorial glass at Corning Museum used with permission in FSM History book; TIF
- **57.2.10bRGB-apd (1):** other of the two images of Washington armorial glass commemorating a Washington marriage at Corning Museum used with permission in FSM History book; TIF

#### Subfolder: Dwight Lanmon

- **CNN Lanmon email 06172022 re article:** 1 page pdf
- **Email December 2022 re book to Winterthur Museum:** 1 page pdf
- **Glass Club Bulletin D. Lanmon article:** “Identifying the Original Owner of a Bottle Bearing the Washington Family Coat of Arms” by Dwight P. Lanmon and David Buton, published Summer 2022; discussion of Washington family history and arms; 6 pages; pdf
- **Glass Matters 12. Pages 18-23 D. Lanmon:** above article proof as it appeared in the publication Glass Matters Issue no. 12 October 2021; 6 pages; pdf
- **IDENTIFYING THE ORIGINAL OWNER OF A BOTTLE draft:** incomplete draft of above article; 7 pages; pdf
- **Lanmon blog windows:** found on Internet, Lanmon blog in celebration of Presidents’ Day 2020, images of the 2 armorial windows at Corning museum; 1 page; pdf
- **Lanmon email 04152021:** email exchange with Sally Congdon and Louise Roselle (former FSM AT DE) re above article on bottle seals and response from Laura Waters, House & Collections Manager SM; 6 pages; pdf
- **Lanmon email 04162021:** email in response to sending him images of a wax seal at SM; 1 page; pdf
- **Lanmon email 04202021:** email re Washington ancestral window at St. James the Less, Sulgrave; 2 pages; pdf
- **Washington family tree:** chart of the lineage of John Washington of Whitefield developed by Dwight Lanmon during his research; jpg

#### Subfolder: FSM Corning Bookmark

- **1990-91 Lanmon Correspondence Window Bookmark:** continuous scan of letters re Friends of Sulgrave Manor purchase of the Corning bookmark for use as a fundraising project; D. Lanmon, Kay Willi (former FSM OH AT), Margaret Brown, Ernestine Kyles (Manager, Sales Corning), Tenny Marshall, and F.T.S. Sitwell; 10 pages; pdf
- **Email Corning Ancestral Washington Glass image usage correspondence June 2021:** email string, attribution for use of images in the FSM History book; 5 pages; pdf
- **Email re attribution of Corning images 0603021:** request for clarification of attribution for wording; 2 pages; pdf
- **Email string re Corning Museum bookmark search:** dated 28 May 2021; 3 pages; pdf
- **Journal of Glass Studies Vol 36 (1994) Corning p. 209:** download of article from jstor digital library; mention of bookmark on p. 209; 8 pages; pdf

#### Subfolder: Sitwell

- **Francis Sitwell Obituary 21 Jan 2004:** reprint for The Guardian, Wednesday 21 January 2004, obituary with family genealogy; 3 pages; pdf
- **Sitwell Family photo:** photograph of the family members 9 October 1962 clipped from *London Express News* and Feature Services; 1 page; pdf
- **Sitwell ltr to Margaret Brown:** scan of the original in FSM archives dated 27 October 1992 typewritten letter signed by Francis Sitwell in response to her letter of 3 September and receipt of a FSM bookmark, clarifying the acquisition of the Washington ancestral armorial windows and sale of the Sulgrave Manor Estate; 1 page; pdf
- **Sitwell Weston Hall, Towcester, Northants:** continuous scan of the original booklet "A Brief Guide" by Francis Sitwell, and scan of an original flyer given to tourists visiting Weston Hall, both items in FSM archives; 4 pages; pdf

#### Subfolder: SM Windows

- **Email string February 2020 re windows at SM:** email of February 17, 2020 between and copied to Sally Congdon Alison Ray, Louise Roselle, Jeff Groff, Vicky Bradshaw, Caroline Goedhart, Dwight Lanmon with response from Laura Water, House & Collections Manager, Sulgrave Manor re Washington ancestral Windows at the Manor; 3 pages; pdf
- **Great Hall Arms Windows notecard Leitch:** scan of the notecard available in the SM giftshop; 1 page; pdf
- **Washington Arms postcard:** scan of the postcard featuring the coats of arms with the Washington Family crest available in the giftshop; pdf
- **Washington window St. James the Less Church:** window with the Washington Crest in the church in the village of Sulgrave; pdf
- **Washington Windows appeal Fuchs:** Appeal sent to FSM members for contribution for repair of the Windows at Sulgrave Manor; 1 page designed to be folded; pdf
- **Waters email Stained glass windows originally at Sulgrave Manor:** Information sent in email mentioned above from Laura Waters, House & Collections Manager at Sulgrave Manor re the history and acquisition of the various Washington ancestral and armorial windows at the Manor; 2 pages; pdf
- **Window at SM:** composition of various pieces of windows found at the Manor; pdf

**Subfolder: WA Windows at St. Mary the Virgin Fawsley** contains a series of photographs taken by John Campbell during a visit to the church 2016

- **P1230647:** Church sign for St. Mary the Virgin; jpg
- **P1230894:** Exterior of the church with lambs; jpg
- **P1230911:** View of Fawsley Hall from the churchyard; jpg
- **P1240015:** Window; jpgs
- **P1240016:** Explanation of various shields representing marriages; jpg
- **P1240017:** Explanation of various shields representing marriages; jpg
- **P1240018:** Explanation of various shields representing marriages, Robert Washington; jpg
- **P1240035:** Windows; jpg
- **P1240036:** Window featuring Washington Crest nearly identical to that on the FSM scarf; jpg
- **P1240056:** Window featuring Washington Crest; jpg

- **P1240057:** Window featuring Washington Crest; jpg
- **P1240063:** Window featuring Washington Crest; jpg
- **P1240066:** Window featuring Washington Crest; jpg
- **P1240069:** Window featuring several Washington Crests; jpg
- **Washington Windows history from church website;** 7 illustrated pages; pdf

#### Additional Items:

- **CNN article:** article by Ashley Strickland of CNN published 17 June 2022 re discovery of Washington family artifacts from wreckage of the HMS Gloucester sunk on 6 May 1682; 8 pages; pdf
- **CNN link article glass bottle seal:** live link to the above article online; pdf
- **Crossley, “Performance of the Glass Industry in 16<sup>th</sup> Century England”;** download from jstor digital library of the article in *The Economic History Review*, August 1972, Vol. 25, No. 3, pp. 421-433 referenced in the email from Nigel Bowles; 14 pages; pdf
- **Email August 2021 Nigel Bowles re Elizabethan Glass:** note of thanks to Sally Congdon for receipt of hers re her visit to the Corning Museum and images; reference to above article; 1 page; pdf
- **57.2.10aRGB-apd (2):** one of the two images of Washington armorial glass at Corning Museum used with permission in FSM History book; TIF
- **57.2.10bRGB-apd (1):** other of the two images of Washington armorial glass commemorating a Washington marriage at Corning Museum used with permission in FSM History book; TIF

#### Folder 20 FSM – SM World Monuments Fund WMF 2014

- **GBR\_Sulgrave WMF Poster:** scan of original poster in FSM archives featuring a photograph of Sulgrave Manor in the center surrounded by all the 2014 participants on the Watch List; pdf
- **Momentum Magazine Spring 2014:** scan of the original magazine in FSM archives featuring Sulgrave Manor on pp. 3 and 12; 16 pages; pdf
- **WMF Acceptance Ltr & Guidelines 1Oct2013:** scan of original letter in FSM archives addressed to Ms. Susan Ann Gale, Financial Controller Sulgrave Manor from Erica Avrami, director of Research and Education, announcing selection of SM for inclusion in 2014 World Monuments Watch; 5 pages; pdf

#### Folder 21 FSM – SMT Seminars & Events ~

- **How The Colour Line Blends Link to Seminar Programme:** SMT email with link to the recording of the online YouTube seminar held 17 June 2022 with Nina Yancy; 2 pages; pdf
- **Lecture events 3.14.2022:** flyer from Caroline Goedhart and Charbra Jestin with information about the Sulgrave Manor Lecture “Abraham Lincoln and Democratic Political Leadership with

Richard Carwardine, 21 March 2022; additional opportunity on March 23<sup>rd</sup> for lecture by Mary Sarah Bilder on her biography *Female Genius*; 1 legal page; pdf

- **SMT 2023-2024 Seminar Programme flyer June 2023:** announcement of programme lecture series via Zoom continuing in fall to compare US and UK constitutions; 2 pages; pdf
- **SMT Outdoor Theatre event Gatsby Move:** Email announcement of movie to be shown 16 July 2023 and party; 4 pages; pdf
- **SMT Programme 21 March 2022:** flyer announcing “Abraham Lincoln and Democratic Political Leadership with Richard Carwardine and his bio, 21 March 2022; 2 pages; pdf
- **SMT Programme 10 June 2021:** flyer announcing “Continuities and Disruptions in Transatlantic Histories” lecture via zoom with information on the agenda, speakers involved; 4 pages; pdf
- **SMT Programme 10 November 2021: Art Tickets booking for “Presidents and Crises: George Washington and Ronald Reagan” online Zoom lecture; 2 pages; pdf**
- **SMT Programme 17 June 2022:** flyer announcing lecture “How The Colour Line Blends” Zoom seminar with Nina Yancy; 2 pages; pdf
- **SMT Programme 30 November 2022:** flyer announcing lecture “The Crises that Made the Special Relationship” with Sam Edwards via Zoom; 1 page; pdf
- **221130\_2130 Seminar 30 November 2022:** recording of the lecture; MP3 file

## Folder 22 FSM Society Presentations – Events - Newsletters ~

- **MN Dames newsletter 2023 07:** *The Lady’s Slipper II*; article by MN Society President Lois Mackin re FSM History book, p. 3; 4 pages; pdf
- **DC Ansary flier:** Clip of DC Society flier presenting author Cyrus A. Ansary via Zoom Thursday, February 18, 2021; Link to register for Zoom jpg file
- **GA Webinar invitation 02-22-2022:** Clip of GA Society flier presenting author Peter Stark via Zoom; live link to join the webinar; png file

## Folder 23 FSM – Solicitation Letters & Response Envelopes

- 2007 Newsletter Donation Envelope
- 2007 Newsletter Donation Page reverse
- 2007 Solicitation Letter – WA Walsh
- 2007, 2009 Newsletter Solicitation response env
- 2009 Solicitation Letter May 2<sup>nd</sup> – WA Page
- 2010 Solicitation Letter – WA Page
- 2010 Solicitation response Env
- 2011 Solicitation Letter – WA Page
- 2012 Solicitation Letter – Bradshaw



- 2012 Solicitation Letter – WA Page
- 2012 Solicitation response env
- 2013 Solicitation Letter – WA Page
- 2014 Solicitation Letter – WA Page
- 2015 Solicitation Letter Black
- 2015 Solicitation Letter Green
- 2015 Solicitation response env
- 2016 Letterhead black
- 2016 Solicitation Letter Green
- 2016 Solicitation response env
- 2017 Solicitation Letter Green – Campbell
- 2017 Solicitation Letter text only
- 2017 Solicitation response env
- 2018 Order form FSMcopyPDF2 Garden Scarf insert
- 2018 Solicitation Letter Green
- 2018 Solicitation Letter Black
- 2018 Solicitation response env
- 2019 Solicitation Letter Black
- 2019 Solicitation Letter Green
- 2019 Solicitation response env
- 2020 Solicitation Letter Black – Goedhart
- 2020 Solicitation Letter Green – Goedhart
- 2020 Solicitation response env
- 2021 Solicitation Letter – Goedhart
- 2021 Solicitation response env
- 2022 Solicitation Letter – Jestin
- 2022 Solicitation response env
- 2023 Envelope
- 2023 Solicitation Card
- 2023 Solicitation Letter in letterhead 12.13.22
- Solicitation enclosure Card – AL Jane Newman
- Solicitation update email 15 Dec 2022
- SulgraveManor\_GiftRecognitionCard – indd

## Folder 24 FSM – Sulgrave Symposium 2014

### Subfolder: Sulgrave Symposium Day One GW University

- **Brunzman-Legacies- of-1812-Sulgrave:** Power Point slides accompanying the presentation *Citizens and Subjects: Legacies of the War of 1812* by Denver Brunzman of GW University, no text; 17 pages; pdf

- **DeWispelare\_Sulgrave\_Symposium\_Oct\_2014:** Power Point slides accompanying the presentation *National Tongues: Britain, America, and Language, 1775-1825* by Daniel DeWispelare, Asst. Professor of English, GW University, no text, 13 pages; pdf
- **Sulgrave Symposium Day One GW University topics:** titles of the four discussions; 1 page; pdf

**Subfolder: Sulgrave Symposium Day Two Mt. Vernon**

- **Sulgrave Symposium Day Two Mt. Vernon – Lectures:** titles of the six lectures with thumbnail snapshots and names for each of the speakers; 2 pages; pdf

**Subfolder: Sulgrave Symposium Photos taken by John Campbell**

- **141010 Fri Sulgrave Symposium GW University:** 2 nearly identical photos of FSM Trustee Bobbie Spaeth in the audience questioning her cousin, speaker Trevor Potter and speaker FSM Honorary Trustee and past SMT Chair Baroness Jill Knight of Collingtree
- **141010 Sulgrave Symposium State Dept Dinner:** 47 photographs taken in the US Department of State Benjamin Franklin reception rooms during the reception and dinner
- **141011 Sat Sulgrave Symposium Mt. Vernon:** 28 photographs of speakers, the attendees, book signing

**Additional Items and Photographs:**

- **9 October 2014 Glenday Inv for Trustees:** scan of the original invitations for cocktails and buffet dinner at the home of FSM Trustee Kay Glenday; 1 page; pdf
- **10 October 2014 Dinner Program State Department:** scan of the original dinner program including the schedule for the Gala, the members of the committees, acknowledgements; 4 double pages including covers; pdf
- **10 October 2014 Gala State Department Invitation:** scan of the original invitation to the Gala featuring Douglas Frantz, US Assistant Secretary of State for Public Affairs; pdf
- **12 October 2014 Dinner Program Ritz Carlton:** scan of the original dinner program including the schedule for the Evening Program, the members of the committees, acknowledgements; 4 double pages including covers; pdf
- **12 October 2014 Dinner Invitation Ken Starr – gold edge:** scan of the original invitation to the Sunday evening dinner featuring guest speaker Judge Kenneth Winston Starr, Former solicitor General of the US, President and Chancellor, Baylor University; pdf
- **12 October 2014 FSM Ritz-Carlton Dinner Menu;** scan of the original menu at each table; pdf
- **2014 Sulgrave Symposium General Program:** scan of the original General Program containing the schedules of events for each day, the members of the committees, acknowledgements; 4 double pages including covers; pdf
- **Adamson email 18 Dec 2014 Follow up to Sulgrave Symposium Final Report:** email addressed to FSM Trustee members re final reconciliation and a total of \$17,107.42; 1 page; pdf
- **Adamson email 18 Dec 2014 to ATs re profit:** identical email sent to all ATs; 1 page; pdf
- **Bradburn ltr & Business Card:** September 2014 letter re the Fred W. Smith Library for the Study of George Washington at Mt. Vernon; his business card attached at bottom; 1 page; pdf
- **Sulgrave Symposium Prospectus:** scan of the original prospectus including Background, Event Objective, Events Description; Value of Partners including FSM, Mt. Vernon Ladies Association and GW University, the Initial Schedule, and tours; 4 pages; pdf
- **Sulgrave Symposium Final Report to FSM Board & Membership:** detailed, final written report from Chairman Sue Knepper to the Associate Trustees and Trustees of FSM; 7 pages; pdf

- **The Sulgrave Symposium – George Washington’s Mount Vernon:** historical background information from the Mount Vernon website, description of the events offered, speakers, and schedule for both days of the Symposium; 6 pages; pdf
- **P1200309 and P1200311 Ken Starr:** two photos of speaker Ken Starr at the podium; jpg files
- **SM Bicentennial Symposium Program cover:** image of the cover, on white background, used in the FSM history book; jpg file
- **Sue Knepper, Chair and daughter Heather Nagle:** photograph taken prior to the dinner held at the US State Department; png

## Folder 25 FSM – The Rt. Hon. Baroness Jill Knight of Collingtree

- **2010 Indiana Society Luncheon Invitation 18 April:** Invitation to luncheon honoring Baroness Knight, Chairman of the Board of Sulgrave Manor at the Woodstock Club, Indianapolis; reverse of invitation has bio; 2 pages; pdf
- **2010 Indiana Society Reply Card & Cocktail Party Invitation April 18;** Invitation to special cocktail party held in honor of the Baroness at the home of Carol Holliday, Indianapolis and response card with details for payment; 1 page; pdf
- **Alabama Dames with the Baroness:** photograph of Vaughan Morrisette, Jane Newman, Jill Knight and Laura Rutherford taken during her visit to Alabama; used in FSM History book; pdf
- **Jill Knight Blessing 7 November 2008;** photograph of Baroness Knight, Laura Rutherford and Betty Chilton; text of her blessing said prior to luncheon event; used in FSM History book; pdf
- **Lady Knight of Collingtree obituary:** From *The Guardian* 18 April 2022, obituary, biographical details and link to the obituary; 4 pages; pdf
- **My friend Jill the Baroness - Tempero:** article written by Sue Tempero, past FSM Recording Secretary and Trustee Emeriti; 3 pages; pdf
- **Obituary Ladymarywroth.com:** obituary written by Lillian M. Moses downloaded from Ladymarywroth.com, April 18, 2022; 3 pages; pdf
- **Wikipedia text:** text downloaded from Wikipedia look-up for Jill Knight with references; 6 pages; pdf
- **Baroness Knight receiving FSM pin:** photograph of FSM Honorary Trustee Jill Knight receiving her FSM Pin having been honored with the special designation; jpg file

**Folder 26 FSM – Treasurer Archives & Tax** ~ Contains 2 subfolders and several pdf items of historical interest; all other working and archived Financial documents are maintained by the FSM Treasurer and are on file with the FSM Attorney Peter Broadbent in Richmond, VA

### Subfolder: FSM 990 Documents

- **2001 FSM 990:** 19 pages; pdf
- **2002 FSM 990:** 18 pages; pdf
- **2003 FSM 990:** 18 pages; pdf
- **2004 FSM 990:** 18 pages; pdf
- **2005 FSM 990:** 20 pages; pdf

- 2007 FSM 990: 22 pages; pdf
- 2008 FSM 990-EZ: 13 pages; pdf
- 2008 FSM 990-T: 5 pages; pdf
- 2009 FSM 990-EZ: 14 pages; pdf
- 2009 FSM 990-T: 5 pages; pdf
- 2010 FSM 990: 30 pages; pdf
- 2011 FSM 990: 28 pages; pdf
- 2012 FSM 990: 44 pages; pdf
- 2013 FSM 990: 44 pages; pdf
- 2014 FSM 990: 47 pages; pdf
- 2015 FSM 990: 30 pages; pdf
- 2016 FSM 990: 1 page; download of pdf not available; screenshot Pro-Publica; jpg
- 2017 FSM 990 Draft: 44 pages; pdf
- 2018 FSM 990: 36 pages; pdf
- 2019 FSM 990: 1 page; download of pdf not available; screenshot Pro-Publica; jpg
- 2020 FSM 990: 31 pages; pdf
- 2021 FSM 990: 36 pages; pdf
- 2023 Letter to Attorney General: accompanying letter from Peter Broadbent, Attorney; 1 page; pdf
- 2023 Letter to VDACS with attachments: Annual Registration for a Charitable Organization, 22 pages; pdf

#### Subfolder: Tax Letters

- 2015 FSM tax letter: dated 31 January 2016 to FSM membership from Treasurer Sarah J. Schaaf re deductions for tax purposes
- 2018 FSM tax letter: dated 30 January 2019 to FSM membership from Treasurer Elaine Carter Blaylock; 1 page pdf
- 2019 FSM tax letter: dated 9 January 2020 to FSM membership from Treasurer Elaine Carter Blaylock re deductions for tax purposes; 1 page; Windows Photo Viewer file
- 2020 FSM tax letter: dated 8 January 2021 to FSM membership from Treasurer Dora L. Rogers; 1 page; pdf
- 2021 FSM tax letter: dated 8 January 2022 to FSM membership from Treasurer Dora L. Rogers; 1 page; pdf

#### Additional Items:

- 2003-2006 Mary Bohls ltrs as Treasurer: continuous pdf scan of 7 letters written by Mary Cochran Bohls, Mrs. Everett D. Bohls, Treasurer, FSM to President Tibbie Field and FSM Trustees between April 2003 and April 2006 reporting donations especially designated for projects such as the replacement of roof tiles and the use of Credit Cards for donations; pdf See also Box 1 Folder 7
- Katherine T. Ford (Kitten) Estate distribution: Notification by Trustees, dated 26 February 2018; 4 pages; pdf
- QR Code 2022: pdf
- Virginia Tipton Craig Est dep 03212019: Cumberland Trust letter dated 26 March 2019 re partial distribution of Estate of Virginia Hubble Tipton Craig; deposit slip CHASE bank; 2 pages; pdf
- Sulgrave IRS tax letter: Letter Dated 12 June 1984 verifying 501 (C) (3) status; 1 page; pdf

## Folder 27 FSM – Treaty of Ghent Research & Images ~

- **Image Details of the Treaty doc:** copied from General Records of the U.S. Government, National Archives and Records Administration (NARA); Word
- **Link to location of images:** live link copied into a Word document
- **Treaty of Ghent image of signing:** image details of the oil painting on canvas by Sir Amédée Forestier, 1914; Smithsonian American Art Museum, gift of Sulgrave Institution; Word document
- **Image of the signing:** portrait image alone; png file
- **Image of the Treaty:** first page only; png file

## Folder 28 FSM – Trips & Dames Day 1984 - Present

For pilgrimages and trips prior to the organization of FSM see [DH\\_NSCDA SM Trips](#)

1984

- **1984 Itinerary:** continuous scan of original document in archives; 10 pages; pdf

1994

- **1994 Itinerary – Peil Travel:** continuous scan of original brochure; 8 pages; pdf

1996

- **Aegean Cruise Istanbul to Athens 4 June to 14 June 1996:** continuous scan of brochure and schedule with guest list; 7 pages; pdf
- **Aegean Cruise Istanbul to Athens Itinerary 4 June to 14 June 1996; preliminary details; 4 pages; pdf**
- **English Homes & Gardens Itinerary & Guests 14 June – 25 June 1996;** scan of booklet; 8 pages; pdf
- **Munich, Blue Danube & Prague & Prague Ext & SM Interlude Sched & Guests:** scan of booklet; 10 pages; pdf
- **Sulgrave Day Guests & Schedule 16 June 1996:** scan of booklet and guest list; 4 pages; pdf
- **Sulgrave Interlude Itinerary and Guests 14 June to 17 June 1996;** scan of booklet; 5 pages; pdf

1998

- **Renaissance Cruise Barcelona to Rome 2 June to 12 June 1998:** scan of preliminary schedule and details; 3 pages; pdf

1999 PA Society Trip

- **1999 PA Society Trip itinerary brochure:** scan of trifold brochure front and back; 2 pages; pdf
- **1999 PA Society Trip Main Line Life article bottom:** scan of bottom half of newspaper page with text and photos; 1 page; pdf

- **1999 PA Society Trip Main Line Life Photo top:** scan of the top half of newspaper page with group photo and masthead; 1 page; pdf
- **1999 PA Society Trip photo cropped:** above photo cropped for use in FSM history book; 1 page; pdf
- **1999 PA Society Trip reservation form:** scan of form; 1 page; pdf

## 2002

- **Announcement of two trip options:** scan of the page; pdf
- **Itinerary for UK Tour of Northern England:** scan of schedule prepared by English Experience; 3 pages; pdf

## 2003 Quebec City & Montreal

- **Itinerary & Details France Next Door Tour:** schedule and tour details; 2 pages; pdf
- **Proposed Itinerary Quebec City & Montreal:** schedule and hand written notes by Kitten Ford; 2 pages; pdf
- **Sign-up France Next Door Tour:** form to fill and respond to Marin Travel Advisors; 1 page; pdf

## 2004 QM2 & Russian Cruise

- **Folder: Dames Day Invitations containing scans of the invitations for the dinner**
  - 2994 Return Envelope address; jpg
  - 2004 Invitation Dinner in honor of Margaret Brown; jpg
  - 2004 Invitation Dinner in honor of Margaret Brown compressed; jpg
  - 2004 Invitation Dames Day; jpg
  - 2004 Invitation Dames Day compressed; jpg
  - 2004 Invitation Dinner for Margaret Brown; jpg
  - 200r QM2 Trip Invitations; original continuous scan of the invitations; pdf
- **Folder: Photos from Jean Zerges containing 13 photos of travelers and a Word document with identifications of the travelers and events**
- **Folder: Russian Tour**
  - **Russian Tour announcement, Itinerary & Sign-up:** scan of letter dated 8 May 2004 from Jane Treadway on FSM letterhead; 1 page; pdf
  - **Russian Tour Passenger List:** scan of list with names, addresses; telephone; 2 pages; pdf
  - **Viking Cruise Ship Kirov:** scan of details of the ship, capacity, deck plan etc. 3 pages; pdf

## Additional Items

- **Biarritz, Bilbao, Bordeaux Cruise & Paris – Peil Proposal:** June 1 – 13; schedule and details; 5 pages; pdf
- **FSM Voluntary Trip Contribution form:** suggested donation \$150 per traveler; 1 page; pdf
- **QM 2 Announcement & Itinerary:** dated 10 September scanned 2002 memo from Tenny Marshall and Jane Treadway on FSM letterhead; 1 page; pdf

## 2005

- **Post Region I Seattle, Vancouver, Victoria Canada:** scan of proposed tour offered by NSCDA-WA to follow the conference; 2 pages; pdf
- **Pre Region I Columbia River Cruise:** FSM Queen of the West tour developed by Betsy Holdsworth 15 October-22 October 2005; 1 page; pdf

## 2006

- **2006 Heart of the Highlands:** scan of tour offered 21 May to 2 June itinerary, details etc; 4 pages; pdf
- **2006 London Interlude including Dames Day:** sign-up sheet and details; 2 pages; pdf
- **2006 Memorandum Jane Treadway:** information re next communications re the tour and contact information; dated 9 March 2006; 1 page; pdf
- **2006 Splendor of Sicily:** sign up and schedule, accommodations; for the tour offered 5 June-14, 2006; 6 pages; pdf

## 2008

- **2008 Ireland Itinerary, Details & Terms;** 5 page scan; pdf
- **2008 Normandy, Brittany & Loire Chateaux Itinerary & Terms:** 3 page scan; pdf

## 2010

- **2009 August Update T. Field re 2010 trips:** dated 26 August 2009 re Annual Meeting in Wilmington, NC and 2010 Travel opportunities; 1 page; pdf
- **2010 Available Trips summary:** 1 page; pdf
- **2010 Order of Service St. James the Less 30 May 2010:** scan of the program; 2 pages; pdf
- **20120 Pre Annual Mtg James River Plantations Tour:** scan of itinerary, details; inclusions; sign-up; 4 pages; pdf
- **2010 Sulgrave Day Buffet seating;** table numbers and hosts; 1 page; pdf
- **2010 Sulgrave Day Schedule:** schedule and map of the grounds; 1 page fold over; pdf
- **2010 Sulgrave Interlude Glorious Gardens:** scan of 9 page tour schedule; pdf
- **2010 Ulster & Northern Ireland Itinerary:** 9 page scan; pdf
- **2010 Venice & Dalmatian Coast Participants:** 18 May - 27 May tour participants and contact information; 1 page; pdf
- **2010 Venice & The Dalmatian Coast;** tour proposal, schedule; information about the ship; 3 pages; pdf

## 2014 Centenary Celebration

- **2014 Centenary Celebration misc. photos**
- **2014 Centenary Trip Registration form**
- **2014 Dames Day Dinner Party Hosts 4 June**
- **2014 Dames Day Luncheon Programmed & Table Assignments**
- **2014 Dames Day Table Assignments & menu**
- **2014 Proposed Programme Schedule 5 June - 9 June**
- **2014 Saturday Evening Dinner Hosts & Addresses**
- **2014 Schedule Sunday 8 June**
- **2014 St. James the Less Order of Worship**

- 2014 Sulgrave Centenary Travelers 5<sup>th</sup> – 9<sup>th</sup> June; thumbnail photos of travelers and contact information; 7 pages; pdf
- 2014 Sulgrave Day Centenary Visit Schedule
- 2014 Sulgrave Day Luncheon Invitation
- NSCDA Website Invitation to Benefit at House of Lords, Knight 17 Oct 2014
- 100 Years of Dames Support 2014: photo by Michael Milone; jpg
- 2014 Sulgrave Day Luncheon Invitation; jpg

2015

- Copy of Dames London updated January 2015: excel spreadsheet of participants

2016

- 2016 Mimi Childs Sulgrave slideshow: 96 images in booklet form; Adobe Acrobat Pro
- 2016 NoteWorthy Itinerary 1-8 June; 14 pages; pdf
- 2016 SM Welcome and Schedule of Events: 2 page scan of original document; pdf
- 2016 St. James the Less Order of Worship: 2 page scan of original; pdf
- 2016 Sulgrave Day Reservation: 1 page scan of the form; pdf
- 2016 Tour Schedule VPB: sent by Vicky Bradshaw; 1 page; pdf
- 2016 Trip Announcement ltr VPB: dated 12 July 2015; on letterhead; 1 page; pdf
- Bradshaw email: dated 13 July 2015 answers to concerns about the suggested donation; 1 page; pdf
- LIST OF ATTENDEES with photos: thumbnail photos of travelers and their contact information; 2 pages; pdf
- 2016 Trip Attendees: group photo of attendees in front of the Manor; png

2017

- Bradshaw email re Annual Meeting Richmond, VA: 1 page pdf
- Bradshaw email re NSCDA Jamestown Invitation: luncheon and tour 23 October 2017; pdf
- RESERVATION FORM FOR SULGRAVE FOR JAMESTOWN VISIT; 1 page; pdf

2018

- 2018 Sulgrave Day Reservation: form; 1 page; pdf
- 2018 Trip Schedule: Traveling With Friends of Sulgrave Manor Cotswolds, York, Chatsworth and Cornwall Add-on; itinerary, costs etc.; 1 pages; pdf
- At A Glance Cornwall3: NoteWorthy Itinerary for visit to Cornwall; 11 pages; pdf
- At A Glance UK: NoteWorthy Itinerary for visit to the UK; 14 pages; pdf
- Bradshaw email re flyer information: dated 30 September 2017 email addressing trip costs and donations; 1 page; pdf
- Sulgrave Manor Dames Day 2018 Susan Dunlap NSCDA-WA: article written by WA Society President Susan Dunlap re her visit to SM on Dames Day with her daughter Emily; 1 page; pdf
- Sulgrave Manor Pictures-Susan Dunlap NSCDA-WA: email to M. Campbell dated 15 September 2018 with photos taken during her visit contained within the body of the email; 15 pages; pdf
- Group SM 2018: Group photo of travelers taken in front of the Manor; png file
-



2019

- **Hotel Information:** Hotel information for Annual Meeting in Washington, D.C., The Fairfax at Embassy Row: 2 pages; pdf
- **Meeting Schedule:** schedule and itinerary for meetings October 14-17, 2019; 2 pages; pdf
- **Proposal for Friends of Sulgrave v3 2019:** NoteWorthy itinerary for House and Garden Tour - England 25 June - 2 July 2019; 7 pages; pdf
- **Registration Form - 2019 Annual Meeting;** 4 pages; pdf

#### 2021 Sulgrave Centennial Trip Cancelled COVID Pandemic

- **Connoisseurs Tours - Booking Form:** fillable booking form; 3 pages; pdf
- **Invitation 2021 FSM Centennial Journey:** letter dated 14 July 2020 to FSM members from Sally Congdon; 2 pages; pdf
- **Invitation to Sulgrave:** Invitation to Centennial Celebration of the Opening of Sulgrave Manor to the Public, 23 to 30 May 2021; itinerary and schedule including attendance at the Chelsea Flower Show; 4 pages; pdf
- **Sulgrave Journey 2021:** Connoisseurs Tours itinerary with information re tours of London, Northamptonshire and optional extension to Wales; 16 pages; pdf
- **Terms + and+Conditions\_Sulgrave\_2000715:** General information, pricing, terms and conditions; 6 pages; pdf

#### 2022 Dames Day Centenary of Opening

- **2022 June GW Exhibit display kwp:** Continuous scan of exhibit displays photographed and compiled by Kitty Petit; 3 pages; pdf
- **Brown's Hotel Menu 25May2022:** Scan of the original menu presented at Brown's Hotel, London; 3 pages; pdf
- **Carlton Club London Lunch Menu:** Scan of the original menu for 23 My 2022 with the history of the Carlton Club; 2 pages; pdf
- **Chelsea Flower Show ticket Jestin & Waller Entry:** Scan of the original ticket and Show Guide Voucher for Charbra Jestin 25 May 2022; 2 pages; pdf
- **Dames Day Attendees 2022:** photograph of travelers in front of the Manor; pdf
- **Dames Day Church Order of Service:** Scan of the print version original program for Saturday 21<sup>st</sup> May 2022: 12 pages; pdf
- **Dames Day Final Invitation:** Live link for on-line Registration with Dames Day Schedule: pdf
- **Dames Day Menu single sheet:** 1 page; pdf
- **Dames Day Menu:** landscape view for printing 2 menus; 1 page; pdf
- **Dames Day Schedule of Events;** 1 page; pdf
- **Order of Worship Morning Prayer 21 May 2022:** Scan of the original program; 6 pages; pdf
- **Sermon Dames Day Service 2022 Carolyn Oley with note kwp:** scan of the printed sermon given by Kitty Petit with note made by Oley; 2 pages; pdf
- **Cutting the Cake:** photo of the cake decorated with a 3D Manor house, flags and Washington arms; jpg
- **Kitty & Barry Petit:** photo of the Petits in front of the Manor; jpg
- **Patty Thompson; Nigel Bowles and Mary Johnson:** group photograph; jpg

## 2024 Journey to Sulgrave Manor

**Subfolder: Journey to Sulgrave Manor 2024 – Connoisseurs Tours\_files:** Contains JPG images re Sulgrave Manor used in the prospectus; other destinations/accommodations images not included

- **Opening – 1920:** vintage B/W photo from Archives
- **A 14.06.08.06w:** group at front door
- **STARS-AND-STRIPES-CEREMONY-02:** USAF members raising US Flag
- **Connoisseurs-logo-for-printing**
- **Sulgrave\_logo\_updated**
- **Sulgrave-from-their-site-2:** tour group, not FSM

### Other Item:

- **2024 Trip email 13 July 2023:** From Charbra Jestin sent only to those who signed up for First Priority Access; directs to FSM website for trip details and announces exclusive sign-up for 17 July 2023; pdf
- **Journey to SM 2024 Request First Access:** Invitation from Charbra Jestin and Caroline Goedhart to join the first access list with live link ability; 3 pages; pdf
- **Journey\_FAQs\_Sulgrave\_Manor\_2023:** Answer sheet for Frequently Asked Questions prepared by Connoisseurs Tours; 2 pages; pdf

## Folder 29 Trustees Annual Meeting Minutes 1978- Present

Compiled Committee Reports are included with these scans of hard copies Archived at Dumbarton House

### Subfolder: FSM Annual Mtg Minutes 1978 - 1993

- **Minutes 1978 – 1993:** Continuous scan of minutes received from the office of attorney Peter Broadbent and on file in the minutes book: 93 pages; pdf

### Subfolder: FSM Annual Mtg Minutes 1994 - 1999

- **mbc to Christine Reisner at Christian & Barton LLP:** email dated 9 June 2021 re scans received of missing Annual Meeting minutes; 1 page; pdf
- **Minutes 1994 – 1999:** Continuous scan of minutes received from the office of attorney Peter Broadbent and on file in the minutes book: 43 pages; pdf

### Subfolder: FSM Annual Mtg Minutes 2000 – 2019

#### 2000

- **FSM Trustees Annual Mtg Minutes – Ford:** 18 October 2000, Annapolis, MD; 5 pages; pdf

- 2001
- **FSM Trustees Annual Mtg Minutes – Ford:** 27 October 2001, Austin, TX; 4 pages; pdf
- 2002
- **FSM Trustees Annual Mtg Minutes – Ford:** 14 October 2002, Richmond, VA; 4 pages; pdf
- 2003
- **FSM Trustees Annual Mtg Minutes – Ford:** 19 October 2003, Boston, MA; 3 pages; pdf
- 2004
- **FSM Trustees Annual Mtg Minutes – Ford:** 11 October 2004; Baltimore, MD; 4 pages; pdf
- 2005
- **FSM Trustees Annual Mtg Minutes – Ford:** 24 October 2005: Seattle, WA; 6 pages; pd
- 2006
- **FSM Trustees Annual Mtg Minutes & Attachments – Chilton:** 10 October 2006; Alexandria, VA; 21 pages; pdf
- 2007
- **FSM Trustees Annual Mtg Minutes & Attachments – Chilton:** 14 October 2007; Milwaukee, WI; 24 pages; pdf
- 2008
- **FSM Trustees Annual Mtg Minutes & Attachments – Chilton:** 13 October 2008; Wilmington, DE; 21 pages; pdf
- 2009
- **FSM Trustees Annual Mtg Minutes & Attachments – Chilton:** 20 October 2009, Wilmington, NC; 28 pages; pdf
- 2010
- **FSM Trustees Annual Mtg Minutes & Attachments – Chilton:** 12 October 2010, Pentagon City, VA; 31 pages; pdf
- 2011
- **FSM Trustees Annual Mtg Minutes & Attachments – Chilton:** 5 October 2011, Basking Ridge, NJ; 31 pages; pdf
- 2012
- **FSM Trustees Annual Mtg Minutes & Attachments – Chilton:** 16 October 2012, Philadelphia, PA; 39 pages; pdf
- 2013
- **FSM Trustees Annual Mtg Minutes & Attachments – Tempero:** 16 October 2013, Portland, OR; 26 pages; pdf

2014

- **FSM Trustees Annual Mtg Minutes & Attachments – Tempero:** 13 October 2014, Arlington, VA; 34 pages; pdf

2015

- **FSM Trustees Annual Mtg Minutes & Attachments – Tempero:** 13 October 2015, Cincinnati, OH; 23 pages; pdf

2016

- **FSM Trustees Annual Mtg Minutes & Attachments – Tempero:** 10 October 2016; Arlington, VA; 29 pages; pdf

2017

- **FSM Trustees Annual Mtg Minutes & Attachments – Tempero:** 24 October 2017; Richmond, VA; 35 pages; pdf

2018

- **FSM Trustees Annual Mtg Minutes & Attachments – Tempero:** 15 October 2018; Fredericksburg, VA; 30 pages; pdf

2019

- **FSM Trustees Annual Mtg Minutes & Attachments – Campbell:** 15 October 2019; Dumbarton House, Washington, DC; 47 pages; pdf

**Subfolder: FSM Annual Mtg. Minutes 2020 –**

2020

- **FSM Trustees Annual Mtg Minutes & Attachments – Campbell:** 12 October 2020; Virtual; via Zoom; 23 pages; pdf

2021

- **FSM Trustees Annual Mtg Minutes & Attachments – Campbell:** 19 October 2021; Virtual; via Zoom; 24 pages; pdf

2022

- **FSM Trustees Annual Mtg Draft Minutes – Campbell:** 10 October 2022; Washington, D.C.; 34 pages; pdf

**Subfolder: FSM Officer and Committee Reports Compiled 2020 -**

- **2020 FSM Officer and Committee Reports with Addendum:** compiled by M. Campbell, Recording Secretary in preparation for 22<sup>nd</sup> Annual Meeting Via Zoom; 19 pages; pdf
- **2021 FSM Officer and Committee Reports:** compiled by M. Campbell, Recording Secretary in preparation for 23<sup>rd</sup> Annual Meeting Via Zoom; 18 pages; pdf
- **2022 FSM Officer and Committee Reports v5:** compiled by M. Campbell, Recording Secretary in preparation for 24<sup>th</sup> Annual Meeting Via Zoom; 17 pages; pdf

## Folder 30 FSM - Video, Audio, Media, CDR Digital Files

### Subfolder: Barnes SM VHS tapes (Wendy Barnes, former Director of Sulgrave Manor)

- **VTS\_01\_1:** *The Respected Rebel*, with Vadeboncouer (go with a good heart), filmed at Sulgrave Manor and in London, England by John Baxter Peters and Claude Favier; special sound recordings on location by John Digby Jones; organ and choir recorded live at St. Paul's Cathedral London; directed by Gene Flavin and produced by Don Edwards, a WSYR-TV Special Events Department; has much static; features longtime former caretaker Cyril Carter; acknowledgements of the SMT Board, English Speaking Union and NSCDA; approximately 30 minutes.
- **VTS\_02\_1:** *SULGRAVE MANOR The British Heritage of George Washington*, featuring appearances by Martin Sirot-Smith as Lawrence the Builder and William A. Sommerfield, George Washington impersonator from Mt. Vernon; possible filmed during the visit of the Pennsylvania Society in 1999; the Department of the American Embassy
- **VTS\_03\_1:** *The Washington Trail, The Story of George Washington*, narrated by Peter Marinker; written and produced by John Grant; directed and photographed by Peter Brown; Turners Film Productions for The British Tourist Authority and Washington Development Corporation; approx.. 30 minutes.

### Subfolder: Digitized Videos and Cassette tape

- **1 Sulgrave Manor Sirot-Smith 23 October 1999 NH:** Martin Sirot-Smith performing as Lawrence Washington at the FSM 1999 Annual Meeting held in Portsmouth, NH, filmed by Donald Gerzetic; approx. 1 hour and 7 minutes; MP4 file
- **2 SM British Heritage Home of GW's Ancestors:** digitized version of the VHS tape *SULGRAVE MANOR The British Heritage of George Washington*, featuring appearances by Martin Sirot-Smith as Lawrence the Builder and William A. Sommerfield, George Washington impersonator from Mt. Vernon; possible filmed during the visit of the Pennsylvania Society in 1999; the Department of the American Embassy, 13 minutes; MP4 file
- **3 Northamptonshire a Place in History 1999:** digitized VHS tape produced by Creatively Yours, Northampton, England with Introduction by Glenn Foard; ©1999; 1 hour and 7 minutes; MP4
- **4 Washingtons of Sulgrave Manor 2010 Long:** digitized version of the FSM DVD; 53 minutes; MP4
- **5 Washingtons of Sulgrave Manor 2010 Short:** digitized condensed version of the FSM DVD: 28 Minutes; MP4
- **6 The Washingtons of England Simon Williams:** Transferred from the record to cassette tape in 1997 and digitized in 2021; narrator actor Simon Williams; 45.58 minutes; MP3 recorded file
- **1998 Northamptonshire A Place in History cover:** scan of original cover from VHS tape box; pdf
- **1999 Sulgrave Manor Siro-Smith 23 Oct NH cover:** page containing information from the handwritten insert inside the cassette tape box; pdf
- **2010 Washington of SM Cover Condensed Version:** scan of original cover from the DVD case; pdf

- **2010 Washington of SM Cover Long Version:** scan of original cover from the DVD case; pdf
- **SM British Heritage Home of GW's Ancestors cover:** scan of the original cover from the VHS tape box; pdf
- **The Washingtons of England Simon Williams:** page containing information from the handwritten insert inside the cassette tape box; pdf

**Subfolder: FSM – Files Bess Fuchs CDR Disk**

- **Procedure manual ATs & Job Descriptions:** folder contains 27 items dating between 2009 – 2013 re procedures, job descriptions; mission statement which would be included in a Procedures Manual; primarily Word documents
- **Copy of Dames London updated Jan 2015:** Excel spreadsheet with names and addresses of NSDCA members of the London Circle

**Subfolder: FSM - Wendy Barnes CD 2011**

- **Three Old Videos from VHS tapes:** folder containing the three VHS tapes
- **Wendy Barnes Disk 1 2011:** Friends jpegs a collection of 148 various interior and exterior photographs, activities, artifacts in the SM collection etc.
- **Wendy Barnes Disk 2 2011:** Contains a folder of 13 various thumbnail jpg photos and 12 additional jpg photos of various objects (samplers, plaques, details of needlework etc.)
- **Wendy Barnes Disk 3 2011:** Contains 2 Word and 2 pdf formats of the John Washington booklet US paginated, found in the folder of Sulgrave Manor publications.

**Subfolder: Lantern Glass Slides Raab**

See folder FSM – Lantern Glass Slides 2021 for contents and descriptions of this subfolder

**Additional Items:**

- **1921 YouTube video British Pathé link Opening Ceremony at Manor;** pdf
- **1946 YouTube video British Pathé link Atlee broadcast;** pdf
- **1949 BBC Broadcast link:** pdf
- **K. Ford to Fuchs 3 October 2012 GWB film visit to Manor 1989:** letter from Kitten Ford re film and slides which have not been found; pdf
- **Image Credits for Endowment Video v6 WORKING:** 2 pages; WORD

**Folder 31 FSM – Washington Crest ~**

- **Washington-Family-Crest:** short article illustrated on the history of the crest; 1 page; pdf
- **Crest and Flags 27 March 2023:** photo of the restored crest; jpeg
- **Washington Crest post restoration:** photo of the restored crest; jpg
- **Washington Arms during restoration:** photo of restoration work; jpg
- **Washington Crest 2017 DiValmarana:** thumbnail of the crest; jpg

## Folder 32 FSM – Washington Family & SM History Research

### Subfolder: Washington Family Indentures & Artifacts

- **George Washington's Coat before restoration:** SM; jpg photo c. 2015
- **image0 Jestin SM Archives:** SM Queen Elizabeth I seal on document; jpeg
- **image1 Jestin SM Archives:** SM Robert Washington seal on Indenture; jpeg
- **image2 Jestin SM Archives:** Archives storage at SM; jpeg
- **MCW Wedding Dress fragment:** framed fragment of Martha Custis Washington's wedding dress; fabric woven in silk and silver (1789); **need to clarify rest of inscription**; jpg file
- **Sulgrave 1592 Deed – front DH Archives:** Deed held in Dumbarton House archives; jpg
- **Sulgrave Manor Indenture\_Transcript DH Archives; 30 November 1592: jpg**

### Additional Items:

- **3 Genealogical Charts WA Family by Henry T. MacNeill:** Scan of photocopies in FSM archives; 3 pages; pdf
- **1891 The Ancestral Home of the Washingtons\_Clarke & Beach:** early article digitized by Google from *The English Illustrated Magazine*, London, 1890 – 1891 written by William Clarke and illustrated by Ernest G. Beach; pp. 142-151; 13 pages including cover and front pages; pdf
- **Amphyllis Washington embroidery:** Copied from The British Museum website; image and information on the embroidery (c. 1640) and Amphyllis Washington ; 2 pages; pdf
- **Articles from Profiles in History vpb research on GW:** Scan of photocopies of information gathered by Victoria Bradshaw; 11 pages; pdf
- **Boston Transcript Clues Pro. Hart:** scan of partial article found in FSM Archives; 1 page; pdf
- **Garsdon Branch Washington NYLI ed, 1884:** scan of the original pamphlet received from the New York Society archives; possibly distributed by New York Life Insurance Company; contains illustrations and genealogical information; 7 pages including front and back covers; pdf See also **DH\_NSCDA SM Early Pamphlets & Brochures**
- **Glass Club Bulletin D. Lanmon article:** “Identifying the Original Owner of a Bottle Bearing the Washington Family Coat of Arms” by Dwight P. Lanmon and David Buton, published Summer 2022; discussion of Washington family history and arms; 6 pages; pdf
- **Glass Matters 12. Pages 18-23 D. Lanmon:** above article proof as it appeared in the publication *Glass Matters* Issue no. 12 October 2021; 6 pages; pdf
- **GW Correspondence re his pedigree vpb research:** scan of typed copies of letters written by GW beginning with the first dated Philadelphia May 2. 1792 re investigations about his pedigree; 9 pages; pdf
- **L.&N.W.R. Brochure Washington's & Franklin's Country map:** scan of fold-out map included at the back of the brochure titled “Map of Washington's & Franklin's Country” by John Bartholomew & Son, Ltd., Edin. <sup>TM</sup>; 1 page; pdf
- **L.&N.W.R. Brochure Washington's & Franklin's Country:** scan of original brochure from NSCDA-WA archives; “A Tour in Washington's Country” published by the Publicity Department, Euston, of the London and North Western Railway c. 1930; covers Sulgrave and Little Brington and other nearby locations, illustrated; 17 pages including front and back covers; pdf
- **Mrs. Washington's “Book of Cookery”:** Article downloaded via JSTOR from U. Penn Press authored by J. C. Wylie from *The Pennsylvania Magazine of History and Biography*, 1903, Vol 27, No. 4 pp. 436-440; 6 pages including cover page; pdf
- **National Park Service on-line-article on GW Birthday:** 3 pages; pdf

- **NYT clipping ltr 10Jan1938 incomplete:** scan of original clipping from FSM archives “Upsetting History – Records Shed New Light on Washington Forebears” by S. H. Lee Washington dated Washington, D. C. Jan. 10, 1938 re evidence of ownership and residents of SM; 3 pages; pdf
- **PA Magazine of History and Biography Oct 1892 Vol 16 No. 3:** “The Ancestry and Earlier Lie of GW”, accessed via JSTOR; article by Edward D. Neill, John Washington and Robert Orme; 39 pages including cover; pdf
- **The Washingtons of Sulgrave Manor H. Clifford Smith:** published 1933 by Jonathan Cape Ltd., London; 290 pages; pdf
- **The Washingtons of Tring by Murray Neil pp30-31:** Extracted pages from the booklet; pp. 30-31; 1 page; pdf
- **The Washingtons of Tring by Murray Neil:** Scan of booklet in FSM Archives; 23 pages; pdf
- **The\_Gentleman\_s\_Magazine Historical Chronical for the Year MDCCLXXXIX: digitized by Google;** 713 pages; pdf
- **VMHB Vol 46 July 1938 pp 201-203 JSTOR:** “New Light on George Washington’s Ancestors: The Washingtons of Sulgrave and Brington” by S.H. Lee; printed copy of the original article scanned above; 4 pages; pdf
- **VMHB Vol 46 July 1938 pp 204-211 JSTOR:** “The Washington Family and the Stuchbury Estate, Northamptonshire” contributed by W. R. Lidderdale Forrest; 9 pages; pdf
- **Washington Bookplate from NY Society Archives:** Scan of color bookplate with Washington heraldic arms, possibly taken from a book page; 1 page; pdf
- **Washington Family Crest:** Original article by Caroline Goedhart before edit, for *Dames Discovery*, p. 19, Spring 2021; 1 page; pdf
- **Washingtons of Sulgrave Manor:** Scan of article in FSM archives; unknown author and source; 2 pages; pdf
- **WMQ Oct 1939 Vol. 19, No. 4:** Article accessed from JSTOR, published by the Omohundro Institute of Early American History and Culture; “The Washingtons and Sulgrave Manor” by T. Pape; 7 pages; pdf
- **Washington family tree Lanmon 4-2021:** Family tree of John Washington of Whitfield developed by Dwight Lanmon during his research; landscape view; jpg

## Folder 33 FSM – Watson Chair Lecture 2010

- **1April2010 Field Ltr to Fuchs:** letter of thanks for being a sponsor and detail of the upcoming Lecture event; 1 page; pdf
- **19Oct2010 Field Ltr to Beschloss:** letter of thanks to speaker Michael Beschloss which accompanied the enclosure of a DVD; 1 page; pdf
- **19Oct2010 Field Ltr to Hubard re Initial Income & Expenses:** details of the event expenses and money transfers; profit of \$21,512.86; 2<sup>nd</sup> page detailed report of income and expenses; 2 pages; pdf
- **25Sept2009 Treadway Ltr to Fuchs inv & reply slip UK:** Scan of the Invitation letter from the SMT board to attend the 2009 Watson Chair Lecture Friday 6November2009, speaker David Goodhart; details and suggested donation etc.; 2 pages; pdf
- **2008 Rose Lecture text:** Scan of the text of the Sir Michael Rose lecture “Fighting Insurgency Wars – The American War of Independence; 7 pages; pdf



- **2010 History Watson Chr Lecture Series for program:** scan of the text for the invitation with brief bio of Beschloss; 1 page; pdf
- **2010 Watson Chair Invitation & Response Card:** Continuous scan of the original documents from a notebook in FSM archives with holes punched; 3 pages; pdf
- **2010 Watson Chair Invitation kwp:** Scan of the original invitation contributed by Kitty Petit who was in attendance; 2 pages; pdf
- **2010 Watson Chair Program, Menu & List of Sponsors kwp:** Scan of the original program contributed by Kitty Petit who was in attendance; includes list of attendees; 3 pages; pdf
- **2010 Watson Chair Lecture Invitation photo;** jpg
- **2010 Watson Chair Michael Beschloss:** photo of bio page from the program; jpg
- **2010 Watson Chair Program text:** photo of the text page from the program; jpg
- **2010 Watson Chair Program:** photo of program page 1; jpg

## Folder 34 FSM – Website

- **2002 Website pages:** Scan of hard copy print in FSM Archives dated 11 October 2002, possibly proposed layout; 8 pages; pdf
- **2021 Quote-1318:** Proposal from Boston Web Group dated 8 November 2022 for revision of current website; 4 pages; pdf
- **2022 new website announcement:** Announcement of launch of updated website from Caroline Goedhart and Charbra Jestin; 1 page; pdf
- **Website-Mission-History- FSM-NSCDA text:** scan of document in FSM Archives; 2 pages; pdf

## End of Box 2 Listing of Folders and Contents

Updated 26 July 2023

## Section IV

Friends of Sulgrave Manor

Inventory of Ephemera Items in Dumbarton House Archives

Contents of Box 3

## Section IV

### FSM Inventory of Ephemera Items in Dumbarton House Archives

#### Contents of Box 3

- Friends of Sulgrave Manor blue border Windows of Sulgrave square silk scarf, 36 inches with hand rolled hem C. 1997 and original postcard advertisement sent to members
- Mary Lake Thompson “Lord of the Manor” white cotton apron with image of the Manor in original package, offered 2005 -
- Cat’s Meow Village Sulgrave Manor collectible wood house with image of the Manor designed by Heather Page; © 2011 My World
- Friends of Sulgrave Manor 2014 Centennial plate manufactured by the Franklin Mint for FSM & NSCDA
- FSM beveled glass paperweight with etched image of Sulgrave Manor
- Cocktail napkins (2) paper, cream colored with green image of the Manor house
- 3” Soft Enamel Ornament or key fob with split ring attached featuring the Washington family crest and engraved on the reverse; design adapted from the “Flowers of Sulgrave” scarf
- Navy adjustable face mask featuring the Washington family crest design found on the ornament c. 2020; gift of Sally Congdon
- Adjustable dog collar with design on ribbon using the crossed Union Jack and American Flags with the Washington Crest

Items Updated: October 2022